

SANTA ROSA JUNIOR COLLEGE
ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
AND
EXECUTIVE CABINET
MINUTES & AGENDA
FALL 1992

GETTING STARTED

TYPING TRAINING TEAM

BGN 102—TYPING—SKILLBUILDING

GETTING STARTED

OBJECTIVES

GOAL

To further develop your typing training by working as smoothly as possible through various activities

1. Read the following general information.
 - Weekly Schedule
 - Dates of each week
 - BCL Lab hours schedule
 - Instructor information - second page
 - Course Schedule
 - Note which sessions and other activities must be done each week.
2. Before beginning to key, make all necessary ergonomic adjustments.
 - Read the **Ergonomic Adjustments** handout and do as outlined.
3. Begin using the software
 - Turn to **Accessing KeyChamp**, 2nd edition handout.

Follow the directions carefully. If your name is not on the list of students, tell your instructor and print the last four (4) digits of your Student Identification Number (SID) next to your name on the rollsheets. Your information will be entered as soon as possible.
4. Complete Sessions 1 and 2 (check below for correct sessions) homework assignment.
 - Read session information in the text before doing software.*
 - Complete Sessions 1 and 2. You must rekey the **Evaluation Analysis** section until your accuracy is 95% or higher on both attempts.
 - See printed copy of Session 6—**Example**. Note both attempts in the **Evaluation Analysis** section were completed at the 95% or higher accuracy level.

In this course, **ACCURACY** is always first. Speed will come **AFTER** you gain control of the keyboard.

- At the end of each session, click on the **Progress Report** and **print**. These printed copies are what you will submit each week verifying that the sessions have been completed.
- At the first class meeting each week, submit 5 sessions stapled together in order 1-5, 6-10, etc.

However, for this **first week**, Sessions 1 and 2 **MUST** be completed, printed, and brought to the next class meeting.

If you do not yet have your book and software, you may use the BCL Lab which is Room 2811 between now and the next class meeting.

***NOTE**

Carefully read the following sections from the KEYCHAMP text before you begin using the software.

- PREFACE - WELCOME TO KEYCHAMP on page iii.
- CONTENTS on page v.
- INTRODUCTION on pages vii, viii, ix, x, xi, and xii.
- REACH TECHNIQUES on pages R-1 through R-4.
- DIAGRAPH INDEX on pages I-1 and I-2.

It is important for you to read this information so you can understand how this software will assist you in keying more accurately and efficiently in order to increase speed.

As you progress through these skill building techniques, you should see a steady and incremental improvement from like areas among sessions.

Remember, some digraphs are comfortable, easy keying while others are more difficult. Therefore, substantial gains should not be seen from one session to the very next session. Progress will be more visible after several weeks of practice.

5. Read the **Outside Hours Log Objectives** and complete the required information on the Outside Hours Log when completing Sessions 1 and 2.
6. Read **ORIENTATION**, **GETTING STARTED** and **TIMED WRITINGS** sections from your binder **TWICE** before the second class meeting. You are expected to know this information. If you have any questions about the handouts, be sure to clarify with your instructor at the next class meeting.

There will be a quiz over the information in these sections at the next class meeting.

ENDING YOUR CLASS OR LAB SESSION

1. Be a *GOOD NEIGHBOR* by returning computer to the Printing Policies screen-ready for the next student.
 - Close all screens and programs (red X)
 - Click on start
 - Click on Turn Off Computer
 - Click on Restart
2. Clear work station
3. Push in chair

GETSTARTED.BGN 102
GETTING STARTED
DISC 1 RED
CR 5/7/14

(Username: malbor)

Mon., Feb. 06, 2006

EXAMPLE

eyChamp

Progress Report

Session 6--Skillbuilding (Completed 01/30/06)

CONDITIONING PRACTICE: †

<u>Emphasis</u>	<u>Accuracy</u> <u>Rate(gwam)</u>	<u>Speed</u> <u>Rate(gwam)</u>	<u>Control</u> <u>Rate(gwam)</u>
Alphabetic Sentence	28	30	32
Digraph Practice [se yo ve co io de fo]	24	28	28

EVALUATION ANALYSIS:

<u>Attempt</u>	<u>Rate</u> <u>(gwam)</u>	<u>Accuracy</u>	<u>Skill</u> <u>Level (gwam)</u>	<u>Average</u> <u>Digraph</u> <u>Range (gwam)</u>	<u>Average</u> <u>Digraph</u> <u>Norm (gwam)</u>
1	26	96%	37		
2	24	95%	33	12-90	19

Slowest Alphabetic

Digraphs (gwam)

p/m	12
d/o	13
i/l	14
e/k	15
e/q	15
i/g	15
i/p	15
g/e	17
i/f	17
o/m	17
NORM	19

Slowest Special

Reaches (weighted gwam)

. Key	11
(,) Key	12
Right Shift	18
Left Shift	19
Spacing	24

Session Emphasis

Digraphs (gwam)

v/e	19
d/e	28
s/e	30
y/o	42
c/o	46
f/o	46
i/o	90

INDIVIDUALIZED PRACTICE: †

p/m, d/o, i/l, . Key

WORDCHAMP:

Played for 1 minute, 3 words found, 5 total points

Backspace ON

ERGONOMIC ADJUSTMENTS

Before beginning to key, you must **ALWAYS** adjust you and your workstation. Do this now.

Chair

Sit in your chair so that you are all the way to the back of the chair.

Your feet should be flat on the floor. If your legs are not being supported, adjust your chair up or down by:

standing up
pulling lever on righthand side
gently sitting down until comfortable height is reached

Desk

Desk should be at height of elbows.

Adjust desk up or down by rotating lever under desk.

Keyboard

Be sure the "legs" on the top lefthand and righthand corners are down; that is, keyboard should be flat.

Bring front edge of keyboard to front edge of desk. There should be no desk on which to rest your wrists.

Move keyboard right or left to align the "j" key with the center of your body (where your buttons are on your shirt).

Push your chair away from desk if you feel you are too close to the keyboard.

Laptop keyboard

If you have a laptop, you **must** get a regular size keyboard and plug it into your laptop to do your lessons. You are confusing your brain and your fingers if you attempt to use the laptop keyboard to do your lessons.

Also, if you have a split or ergonomic keyboard, you **must** change to the standard keyboard.

Fingers

ALWAYS curved and upright to type with your **fingertips**. Long nails cause you to type flat fingered, and you cannot make the reaches. Also, if your fingers are laying down, you cannot make the reaches.

Wrists

Keep your wrists flat or also known as the neutral position.

Eyes

While you are keying, keep your eyes

on the screen if the material is being presented in the software.

on the book or paper if the material is being presented in hard copy form.

Screen (monitor)

Adjust the monitor so that you are looking down slightly. If you wear reading glasses and spend a great deal of time using a computer, please discuss this with your optometrist in order to have a pair of computer reading glasses made to prevent eye and neck fatigue.

Source/hard copy

ALWAYS keep your source document upright

Choose whichever side is more comfortable for you

ERGOADJUST.BGN 102
GETTING STARTED
DISC 1 RED
CR 9/23/11

CAUTION

Do not enter your own information. Your instructor **MUST** enter you into the network system.

ENTERING PROGRAM

1. Click on **Start**
2. Point to **All Programs**
3. Scroll to and click on **KEYBOARDING PROGRAMS**
4. Click on **KEYCHAMP 2.0**
5. At the **ENTER NETWORK PASSWORD** login dialogue box
 - **USERNAME:** keyboard
 - **PASSWORD:**
 - Click on **OK** or press the **ENTER KEY**
6. At the User Account Control (yellow) box, click on **Yes**
7. **Repeat Step 5**
8. **LOGIN DIALOGUE BOX**

USERNAME: Initial of first name and full last name; example: credmon
PASSWORD: Your initials (lowercase) and last four (4) digits of your Student ID number; example: cr1234

9. **START USING KEYCHAMP**
 - Click on **ENTER SESSION 1**

EXITING PROGRAM

1. **TO EXIT KEYCHAMP**
 - Click the **QUIT** button
 - Are you sure you want to quit KeyChamp? Click on **Yes**
 - Do you also want to log off? Click on **Yes**
2. **DO NOT TURN OFF COMPUTER**
 - Point to **Shutdown**
 - Click on **Restart**

NOTE

If you do not enter the program using keyboard, your work will **NOT** be saved to the network.

ACCKEYCH2.BGN 102
GETTING STARTED
DISC 1 RED
CR 9/23/11

BGN 102--TYPING--SKILL BUILDING

OUTSIDE HOURS LOG

OBJECTIVES

In order to gain a motor skill, you must practice on a daily basis. Several weeks of work in one week does **NOT** develop a skill.

GOAL

To **visualize** your development of achieving the motor skill of keyboarding.

DIRECTIONS

1. Each time you visit the lab
 - a. Log in on the **TIMEKEEPER** computer
 - b. Complete the information required on your **Outside Hours Log**
 - c. Log out on the **TIMEKEEPER** computer
2. Your instructor may wish to review your completed form with you to ensure that you are completing your course work as outlined on your schedule. This form will be submitted at the last class meeting and count as part of your **sessions**.
3. If you are completing your sessions at home, also complete the information on your **Outside Hours Log**.

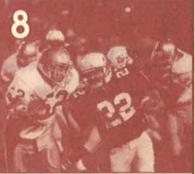
EVENTS

FALL
1992

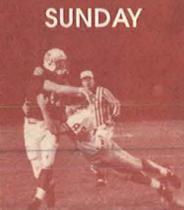
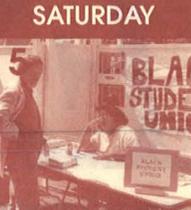
HOURS OF OPERATION

STUDENT ACTIVITIES OFFICE	8:00 a.m.-5:00 p.m.	M-F	CAREER CENTER	8:00 a.m.-8:00 p.m.	MTW
				8:00 a.m.-5:00 p.m.	ThF
ADMINISTRATION BUILDING	8:00 a.m.-8:00 p.m.	M-Th	COMMUNITY EDUCATION	8:00 a.m.-5:00 p.m.	M-F
(Bailey Hall-)	8:00 a.m.-5:00 p.m.	F			
BOOKSTORE	7:45 a.m.-9:00 p.m.	M-Th	INSTRUCTIONAL OFFICE	8:00 a.m.- 8:00 p.m.	M-Th
	7:45 a.m.-3:45 p.m.	F		8:00 a.m.- 5:00 p.m.	F
CAFETERIA SERVICES.	7:30 a.m.-1:30 p.m.	M-F	LIBRARY	7:45 a.m.-10:00 p.m.	M-Th
	5:00 p.m.-9:00 p.m.	M-Th		7:45 a.m.-5:00 p.m.	F
				12:00 p.m.-5:00 p.m.	Sat/Sun
BEARS DEN	10:30 a.m.-4:00 p.m.	M-Th	HEALTH SERVICES	9:00 a.m.-4:30 p.m.	M-F
	10:30 a.m.-3:00 p.m.	F		9:30 a.m.-3:00 p.m.	W
				5:00 p.m.-7:00 p.m.	W
ESPRESSO BAR	7:00 a.m. - 4:00 p.m.	M-Th	OAK LEAF OFFICE	2:00 p.m.-5:00 p.m.	M&T
	7:00 a.m. - 3:00 p.m.	F	(Newspaper)	2:00 p.m.-4:00 p.m.	F
CAMPUS POLICE	7:00 a.m.-11:00 p.m.	M-Th	REENTRY SERVICES.	8:00 a.m.-5:00 p.m.	MTThF
	7:00 a.m.-Noon	F		8:00 a.m.-7:00 p.m.	W
	1:00 p.m.-11:00 p.m.	F			
	7:30 a.m.-3:30 p.m.	Sat	STUDENT LOUNGE &	8:00 a.m.-7:00 p.m.	M-Th
	8:00 a.m.-4:00 p.m.	Sun	GAMEROOM	8:00 a.m.-3:00 p.m.	F

AUGUST 1992

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
						
9	10	11	12	13	14	15
		BOARD OF TRUSTEES- 4:00 pm- Library, Room 1				
16	17	18	19	20	21	22
			CLASSES BEGIN, FALL 1992 SEMESTER CREDIT/NO CREDIT GRADE OPTION PERMITTED UNTIL SEPT. 25 LATE REGISTRATION FOR ALL STUDENTS	LATE REGISTRATION FOR ALL STUDENTS	LATE REGISTRATION FOR ALL STUDENTS	BOOKSTORE OPEN 10:00 am - 4:00 pm
23	24	25	26	27	28	29
	LATE REGISTRATION FOR ALL STUDENTS CSA MEETS-3:00 pm-Pioneer Hall	LATE REGISTRATION FOR ALL STUDENTS	EXECUTIVE CABINET MEETS- 3:00-Pioneer Hall		ASSOCIATED STUDENTS BOOK LOANS-3:00 pm - 4:00 pm- Doyle Student Lounge-6:00 pm - 7:00 pm-Accounting Office (Evening Students Only)	BOOKSTORE OPEN 10:00 am - 4:00 pm
30	31					
	LATE REGISTRATION FOR ALL STUDENTS CSA MEETS-3:00 pm-Pioneer Hall	LAST DAY TO REGISTER/ADD AN OPEN SEMESTER LENGTH COURSE (WITHOUT INSTRUCTOR'S SIGNATURE) ICC MEETS-Noon-Pioneer Hall				

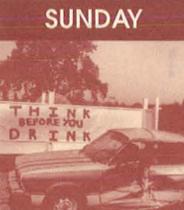
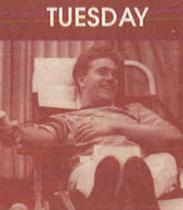
SEPTEMBER 1992

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 LAST DAY TO DROP AND BE ELIGIBLE FOR ENROLLMENT/COURSE FEE REFUND ICC MEETS-Noon-Pioneer Hall ART GALLERY-"John Keith Kessel Retrospective"-Now Through Sept. 18	2 EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall FOOTBALL-5:00 pm-vs. Scrimmage-Here	3	4 WELCOME DAY-12:00 - 1:00 pm-Coop Patio	5 
6	7 LABOR DAY HOLIDAY-Classes Do Not Meet	8 FIRST CENSUS DAY LAST DAY TO REGISTER/ADD AN OPEN/CLOSED SEMESTER LENGTH COURSE (WITH INSTRUCTOR'S SIGNATURE) WOMEN'S SOCCER-TBA-vs. Scrimmage-Here ICC MEETS-Noon-Pioneer Hall BOARD OF TRUSTEES-4:00 pm-Library, Room 1	9 CLUB DAYS-10:00 am - 2:00 pm-Coop Lawn EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall	10 CLUB DAYS-10:00 am - 2:00 pm-Coop Lawn WOMEN'S SOCCER-TBA-vs. Bakersfield-Here	11 LAST DAY TO DROP A CLASS WITHOUT A "W" SYMBOL MEN'S SOCCER-TBA-vs. Cosumnes River-Here WOMEN'S SOCCER-TBA-vs. Bakersfield-Here VOLLEYBALL-TBA-vs. Yuba Tournament-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky" CHAMBER CONCERT-8:00 pm-Newman Auditorium	12 WOMEN'S SOCCER-TBA-vs. Bakersfield-Here VOLLEYBALL-TBA-vs. Yuba Tournament-Here CROSS COUNTRY-8:30 am-vs. Fresno Invitational-Here FOOTBALL-7:00 pm-vs. Diablo Valley-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky"
13 PLANETARIUM-1:30 pm-"Astronomy in the Age of Exploration"-3:00 pm-"Stars of the Autumn Sky" MEN'S SOCCER-TBA-vs. Cosumnes River-Here	14 PROJECT GRANT & FILM GRANT APPLICATIONS AVAILABLE-8:00am-Student Activities Office ARTS & LECTURES-Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall MEN'S SOCCER-3:30 pm-vs. West Valley-Here	15 ICC MEETS-Noon-Pioneer Hall	16 WOMEN'S SOCCER-2:00 pm-vs. Canada-Here EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall MEN'S SOCCER-4:00 pm-vs. Canada-Here VOLLEYBALL-6:00 pm-vs. Chabot	17	18 ART GALLERY-Last Chance to View "John Keith Kessel Retrospective" WATER POLO-All Day-vs. Hartnell TAIL GATE PARTY-5:00 pm-Bailey Field Parking Lot FOOTBALL-7:00 pm-vs. San Francisco City College-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky"	19 VOLLEYBALL-TBA-vs. Davis Tournament-Here MEN'S SOCCER-TBA-vs. Santa Rosa Tournament-Here CROSS COUNTRY-TBA-vs. Sierra Invitational-Here WOMEN'S SOCCER-11:00 am-vs. Humboldt-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky"
20 PLANETARIUM-1:30 pm-"Astronomy in the Age of Exploration"-3:00 pm-"Stars of the Autumn Sky" MEN'S SOCCER-TBA-vs. Santa Rosa Tournament-Here	21 ARTS & LECTURES-Noon-Pioneer Hall CSA MEETS-3:00 pm-Pioneer Hall	22 ICC MEETS-Noon-Pioneer Hall WOMEN'S SOCCER-3:00 pm-vs. Ohlone-Here WATER POLO-3:30 pm-vs. Foothill-Here	23 EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall VOLLEYBALL-6:30 pm-vs. San Francisco City-Here	24	25 LAST DAY TO OPT FOR CREDIT/NO CREDIT WOMEN'S SOCCER-1:00 pm-vs. DeAnza-Here WATER POLO-3:30 pm-vs. Ohlone-Here VOLLEYBALL-6:30 pm-vs. Sierra-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky"	26 MEN'S SOCCER-TBA-vs. Modesto Tournament-Here VOLLEYBALL-TBA-vs. Monterey Power-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky"
27 PLANETARIUM-1:30 pm-"Astronomy in the Age of Exploration"-3:00 pm-"Stars of the Autumn Sky"	28 ARTS & LECTURES-Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall PROJECT GRANT & FILM GRANT APPLICATIONS DUE-5:00 pm-Student Activities Office	29 ICC MEETS-Noon-Pioneer Hall WATER POLO-3:30 pm-vs. Solano-Here VOLLEYBALL-6:30 pm-vs. Napa-Here	30 COLLEGE/UNIVERSITY DAY EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall			

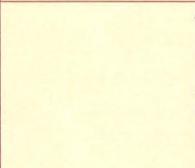
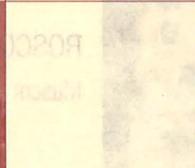
CSA-COLLEGE STUDENT ASSEMBLY - The legislative body of the Associated Students composed of all Associated Students elected and appointed officers.

ICC-INTER-CLUB COUNCIL - Regulates and coordinates club activities and events. It is composed of one representative from each club with the Associated Students Vice-President as chairman.

OCTOBER 1992

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						
4 PLANETARIUM-1:30 pm-"Astronomy in the Age of Exploration"-3:00 pm-"Stars of the Autumn Sky"	5 ARTS & LECTURES-Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall	6 MID TERM REPORTS ISSUED ICC MEETS-Noon-Pioneer Hall WOMEN'S SOCCER-3:00 pm-vs. Modesto-Here MEN'S SOCCER-3:30 pm-vs. Modesto-Here WATER POLO-3:30 pm-vs. DeAnza-Here VOLLEYBALL-6:30 pm-vs. Cosumnes River-Here	7 SRJC/SSU CONNECTIONS (TRANSFER SEMINAR)-12:00 - 6:00 pm-SSU Campus EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall POLITICAL DEBATE-7:00 pm-Newman Auditorium	8 WATER POLO-1:30 pm-vs. Cabrillo-Here WOMEN'S SOCCER-3:30 pm-vs. American River-Here THEATRE ARTS-8:15 pm-"The Bar"-Burbank Studio Theatre	9 MEN'S SOCCER-3:30 pm-vs. Fresno-Here VOLLEYBALL-6:30 pm-vs. Mendocino-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky" BAROQUE SINFONIA-8:00 pm-Luther Burbank Center THEATRE ARTS-8:15 pm-"The Bar"-Burbank Studio Theatre	10 CROSS COUNTRY-11:00 am-vs. CSM Invitational-Belmont THEATRE ARTS-2:00 & 8:15 pm-"The Bar"-Burbank Studio Theatre FOOTBALL-7:00 pm-vs. Sacramento City-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky"
11 PLANETARIUM-1:30 pm-"Astronomy in the Age of Exploration"-3:00 pm-"Stars of the Autumn Sky" BAROQUE SINFONIA-3:00 pm-Sonoma Community Center	12 ARTS & LECTURES-Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall	13 ICC MEETS-Noon-Pioneer Hall MEN'S SOCCER-3:30 pm-vs. Cosumnes River-Merced-Here WATER POLO-3:30 pm-vs. College of Marin-Here WOMEN'S SOCCER-3:30 pm-vs. Cosumnes River-Here BOARD OF TRUSTEES-4:00 pm-Library, Room 1 VOLLEYBALL-6:30 pm-vs. Yuba-Here	14 SECOND 8-WEEK SESSION CLASSES BEGIN USED BOOK FAIRE-10:00 am - 2:00 pm-Coop Lawn EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall POLITICAL DEBATE-7:00 pm-Newman Auditorium	15 ART GALLERY-"Digital Photography"-Now Through Dec. 4 WOMEN'S SOCCER-3:30 pm-vs. Delta-Here THEATRE ARTS-8:15 pm-"The Bar"-Burbank Studio Theatre	16 IS THE GHOST BACK AT PIONEER HALL? Check the Bookstore for details. CROSS COUNTRY-3:00 pm-vs. Modesto & Sacramento City-Here MEN'S SOCCER-3:00 pm-vs. Cosumnes River-Here VOLLEYBALL-6:30 pm-vs. Merced-Here FOOTBALL-7:00 pm-vs. Taft-Here PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky" THEATRE ARTS-8:15 pm-"The Bar"-Burbank Studio Theatre	17 THEATRE ARTS-2:00 & 8:15 pm-"The Bar"-Burbank Studio Theatre PLANETARIUM-7:00 pm-"Astronomy in the Age of Exploration"-8:30 pm-"Stars of the Autumn Sky"
18 PLANETARIUM-1:30 pm-"Astronomy in the Age of Exploration"-3:00 pm-"Stars of the Autumn Sky"	19 NATIONAL COLLEGE ALCOHOL AWARENESS WEEK ARTS & LECTURES-Noon-Newman Auditorium CSA MEETS-3:00 PM-PIONEER HALL	20 ICC MEETS-Noon-Pioneer Hall MEN'S SOCCER-3:30 pm-vs. American River-Here WATER POLO-3:30 pm-vs. Sierra-Here VOLLEYBALL-6:30 pm-vs. Sacramento City-Here	21 EXECUTIVE CABINET MEETS-3:30 pm-Pioneer Hall POLITICAL DEBATE-7:00 pm-Newman Auditorium	22 WATER POLO-3:30 pm-vs. DeAnza-Here WOMEN'S SOCCER-3:30 pm-vs. Fresno-Here	23 WORK EXPERIENCE TIME CARDS DUE BEFORE 5:00 PM CROSS COUNTRY-3:00 pm-vs. Merced-Here MEN'S SOCCER-3:00 pm-vs. Modesto-Here VOLLEYBALL-6:30 pm-vs. American River-Here PLANETARIUM-7:00 pm-"Exploration of the Universe"-8:30 pm-"Stars of the Winter Sky"	24 FOOTBALL-1:00 pm-vs. Fresno-Here PLANETARIUM-7:00 pm-"Exploration of the Universe"-8:30 pm-"Stars of the Winter Sky"
25 PLANETARIUM-1:30 pm-"Exploration of the Universe"-3:00 pm-"Stars of the Winter Sky" FALL CHORAL CONCERT-3:00 pm-Luther Burbank Center FALL CONCERT-8:00 pm-Newman Auditorium	26 SECOND CENSUS DAY ARTS & LECTURES-Noon-Newman Auditorium CSA MEETS-3:00 PM-PIONEER HALL	27 ICC MEETS-Noon-Pioneer Hall MEN'S SOCCER-3:00 pm-vs. Fresno-Here WOMEN'S SOCCER-3:00 pm-vs. Modesto-Here WATER POLO-3:30 pm-vs. Cabillito-Here	28 LOST & FOUND AUCTION-Noon-Coop Patio EXECUTIVE CABINET MEETS-3:00 pm-Pioneer Hall VOLLEYBALL-6:00 pm-vs. San Jose City-Here POLITICAL DEBATE-7:00 pm-Newman Auditorium	29 WOMEN'S SOCCER-3:00 pm-vs. American River-Here	30 LAST DAY TO RE-INSTATE AFTER BEING DROPPED AT MID TERM CROSS COUNTRY-3:00 pm-American River-Here MEN'S SOCCER-3:00 pm-vs. Merced-Here VOLLEYBALL-6:30 pm-vs. Marin-Here FOOTBALL-7:00 pm-vs. Modesto-Here FOOTBALL-7:00 pm-vs. Segulos-Here PLANETARIUM-7:00 pm-"Exploration of the Universe"-8:30 pm-"Stars of the Winter Sky" CHAMBER CONCERT-8:00 pm-Newman Auditorium	31 PLANETARIUM-7:00 pm-"Exploration of the Universe"-8:30 pm-"Stars of the Winter Sky"

NOVEMBER 1992

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 PLANETARIUM- 1:30 pm-"Exploration of the Universe"- 3:00 pm-"Stars of the Winter Sky" SYMPHONY BAND CONCERT- 3:00 pm- Burbank Auditorium	2 TALK TURKEY! DETAILS AT THE BOOKSTORE ARTS & LECTURES- Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall	3 ICC MEETS-Noon-Pioneer Hall WATER POLO- 3:00 pm-vs. Salano-Here WOMEN'S SOCCER- 3:00 pm-vs. Cosumnes River- There VOLLEYBALL- 6:30 pm-vs. Merced-Here	4 ART GALLERY- "Interactive Multimedia Exhibit"- Now Through Nov. 25 EXECUTIVE CABINET MEETS- 3:00 pm-Pioneer Hall JAZZ BAND CONCERT- 8:00 pm-Burbank Auditorium	5 WOMEN'S SOCCER- 3:00 pm-vs. Delta-Here	6 MEN'S SOCCER-3:00 pm-vs. American River-Here WATER POLO- 3:00 pm-vs. Sierra-Here VOLLEYBALL-6:30 pm vs. Sacramento City-There FOOTBALL-7:00 pm vs. American River-There PLANETARIUM-7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky"	7 CROSS COUNTRY-TBA- vs. Nor Cal Invitational-Belmont MEN'S BASKETBALL-Noon- vs. Scrum West Valley-There PLANETARIUM-7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky"
8 PLANETARIUM- 1:30 pm-"Exploration of the Universe"- 3:00 pm-"Stars of the Winter Sky"	9 ARTS & LECTURES- Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall	10 ICC MEETS-Noon-Pioneer Hall WATER POLO- 3:00 pm-vs. Foothill-Here WOMEN'S SOCCER- 3:00 pm-vs. Fresno-Here BOARD OF TRUSTEES- 4:00 pm-Library, Room 1 VOLLEYBALL-6:30 pm vs. American River-There	11 ARTS & LECTURES- Noon-Newman Auditorium EXECUTIVE CABINET MEETS- 3:00 pm-Pioneer Hall	12	13 VETERAN'S DAY HOLIDAY MEN'S BASKETBALL-TBA- vs. Alameda Tournament-There WATER POLO-TBA- vs. Nor Cal Regional-Cupertino CROSS COUNTRY-2:00 pm vs. Camino Norte Conference- Modesto PLANETARIUM-7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky"	14 MEN'S BASKETBALL-TBA- vs. Alameda Tournament-There WATER POLO-TBA- vs. Nor Cal Regional-Cupertino WOMEN'S BASKETBALL- 6:00 pm vs. Chabot-There FOOTBALL- 7:00 pm vs. Los Medanos-There PLANETARIUM-7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky"
15 PLANETARIUM- 1:30 pm-"Exploration of the Universe"- 3:00 pm-"Stars of the Winter Sky"	16 TALK TURKEY! DETAILS AT THE BOOKSTORE ARTS & LECTURES- Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall WOMEN'S BASKETBALL-6:30 pm- vs. Mendocino-There	17 ICC MEETS-Noon-Pioneer Hall VOLLEYBALL- 6:30 pm-vs. Modesto-There MEN'S BASKETBALL- 7:00 pm-vs. Marin-Here	18 EXECUTIVE CABINET MEETS- 3:00 pm-Pioneer Hall	19 GREAT AMERICAN SMOKEOUT WOMEN'S BASKETBALL-TBA- vs. Santa Rosa Invitational Tournament-Here	20 MEN'S BASKETBALL-TBA- vs. Diablo Valley Invitational- Concord WATER POLO-TBA- vs. State Championship-Long Beach WOMEN'S BASKETBALL-TBA- vs. Santa Rosa Invitational Tournament-Here FOOTBALL-7:00 pm vs. Merced-Here PLANETARIUM-7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky" CHAMBER CONCERT-8:00 pm- Newman Auditorium THEATRE ARTS-8:15 pm-"The Hobbit"-Burbank Auditorium	21 CROSS COUNTRY-TBA- vs. State J.C. Meel-Fresno MEN'S BASKETBALL-TBA- vs. Diablo Valley Invitational-Concord WATER POLO-TBA- vs. State Championship-Long Beach WOMEN'S BASKETBALL-TBA- vs. Santa Rosa Invitational Tournament-Here THEATRE ARTS-2:00 & 8:15 pm-"The Hobbit"-Burbank Auditorium PLANETARIUM-7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky"
22 MEN'S BASKETBALL-TBA- vs. Diablo Valley Invitational-Concord MEN'S SOCCER- 1:00 pm- vs. Nor Cal Playoffs-TBA PLANETARIUM- 1:30 pm-"Exploration of the Universe"- 3:00 pm-"Stars of the Winter Sky"	23 LAST DAY TO DROP A CLASS WITH "W" SYMBOL ARTS & LECTURES- Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall	24 ICC MEETS-Noon-Pioneer Hall VOLLEYBALL- TBA- vs. Round I Playoffs-TBA WOMEN'S BASKETBALL- 6:00 pm- vs. Butte-Here MEN'S BASKETBALL-8:30 pm- vs. UC Berkeley Club-Here	25 EXECUTIVE CABINET MEETS- 3:00 pm-Pioneer Hall ART GALLERY- Last Chance to View "Interactive Multimedia Exhibit"	26 THANKSGIVING HOLIDAY	27 THANKSGIVING HOLIDAY THEATRE ARTS-2:00 & 8:15 pm-"The Hobbit"-Burbank Auditorium PLANETARIUM- 7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky"	28 WOMEN'S SOCCER- TBA- vs. Nor Cal Playoffs-TBA THEATRE ARTS-2:00 & 8:15 pm-"The Hobbit"-Burbank Auditorium PLANETARIUM- 7:00 pm-"Exploration of the Universe"- 8:30 pm-"Stars of the Winter Sky"
29 MEN'S SOCCER- 1:00 pm- vs. Nor Cal Playoffs-TBA PLANETARIUM- 1:30 pm-"Exploration of the Universe"- 3:00 pm-"Stars of the Winter Sky"	30 ARTS & LECTURES- Noon-Newman Auditorium CSA MEETS-3:00 pm-Pioneer Hall JAZZ COMBOS- 8:00 pm-Newman Auditorium					

EXECUTIVE CABINET - The administrative body of the associated Students composed of the President, Executive Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Parliamentarian, and two Representatives-at-large.

ASSOCIATED STUDENTS - The official student organization of SRJC.
 SAO-STUDENTS ACTIVITIES OFFICE - Located in the north end of Pioneer Hall.
 A STUDENT ACTIVITIES/STUDENT SERVICES/ASSOCIATED STUDENTS PUBLICATION.

DECEMBER 1992

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 ICC MEETS-Noon-Pioneer Hall VOLLEYBALL- TBA- vs. Round II Playoffs-TBA MEN'S BASKETBALL- 7:00 pm-vs. Foothill-Here	2 EXECUTIVE CABINET MEETS- 3:00 pm-Pioneer Hall	3 BLOOD DRIVE- 10:00 am - 2:00 pm- Doyle Student Lounge MEN'S BASKETBALL- TBA- vs. American River Tournament-Sacramento	4 WORK EXPERIENCE TIME CARDS DUE BEFORE 5:00 PM MEN'S BASKETBALL-TBA- vs. American River Tournament- Sacramento VOLLEYBALL-TBA- vs. State Tournament-Sacramento WOMEN'S BASKETBALL-TBA- vs. Sequoias Tourney-There PLANETARIUM-7:00 & 8:30 pm- "Mystery of the Christmas Star" DANCE CONCERT- 8:00 pm-Burbank Auditorium	5 MEN'S BASKETBALL-TBA- vs. American River Tournament- Sacramento VOLLEYBALL-TBA- vs. State Tournament-Sacramento WOMEN'S BASKETBALL-TBA- vs. Sequoias Tourney-There PLANETARIUM-7:00 & 8:30 pm- "Mystery of the Christmas Star" DANCE CONCERT- 8:00 pm-Burbank Auditorium
6 VOLLEYBALL-TBA- vs. State Tournament-Sacramento WOMEN'S BASKETBALL-TBA- vs. Sequoias Tourney-There MEN'S SOCCER-1:00 pm- vs. State Championships-TBA PLANETARIUM-1:30 & 3:00 pm- "Mystery of the Christmas Star"	7 LAST DAY TO PETITION TO GRADUATE, DECEMBER 1992 ARTS & LECTURES- Noon-Newman Auditorium MEN'S SOCCER-1:00 pm- vs. State Championships-TBA CSA MEETS-3:00 pm-Pioneer Hall	8 MEN'S BASKETBALL-TBA- vs. Modesto Tournament-Modesto ICC MEETS-Noon-Pioneer Hall BOARD OF TRUSTEES- 4:00 pm-Library, Room 1	9 3RD ANNUAL HOLIDAY OPEN HOUSE AT THE BOOKSTORE MEN'S BASKETBALL-TBA- vs. Modesto Tournament-Modesto WOMEN'S BASKETBALL-TBA- vs. East Bay Classic-There EXECUTIVE CABINET MEETS- 3:00 pm-Pioneer Hall CHRISTMAS CONCERT- 8:00 pm-Burbank Auditorium	10 MEN'S BASKETBALL-TBA- vs. Modesto Tournament-Modesto WOMEN'S BASKETBALL-TBA- vs. East Bay Classic-There	11 MEN'S BASKETBALL-TBA- vs. Modesto Tournament-Modesto WOMEN'S BASKETBALL-TBA- vs. East Bay Classic-There BAROQUE SINFONIA- 8:00 pm-Luther Burbank Center PLANETARIUM-7:00 & 8:30 pm- "Mystery of the Christmas Star"	12 MEN'S BASKETBALL-TBA- vs. Modesto Tournament-Modesto WOMEN'S BASKETBALL-TBA- vs. East Bay Classic-There PLANETARIUM-7:00 & 8:30 pm- "Mystery of the Christmas Star"
13 CHRISTMAS CONCERT- 3:00 pm-Burbank Auditorium PLANETARIUM-1:30 & 3:00 pm- "Mystery of the Christmas Star"	14 FINAL EXAMS SELL YOUR BOOKS AT THE SRJC BOOKSTORE!	15 FINAL EXAMS SELL YOUR BOOKS AT THE SRJC BOOKSTORE! WOMEN'S BASKETBALL- 6:30 pm-vs. Orlome-Here MEN'S BASKETBALL- 7:00 pm-vs. Chabot-Here CHRISTMAS CONCERT- 8:00 pm-Newman Auditorium	16 FINAL EXAMS SELL YOUR BOOKS AT THE SRJC BOOKSTORE!	17 FINAL EXAMS SELL YOUR BOOKS AT THE SRJC BOOKSTORE!	18 FINAL EXAMS SELL YOUR BOOKS AT THE SRJC BOOKSTORE! MEN'S BASKETBALL- TBA- vs. Kris Kringle Classic-Here PLANETARIUM-7:00 & 8:30 pm- "Mystery of the Christmas Star"	19 MEN'S BASKETBALL- TBA- vs. Kris Kringle Classic-Here PLANETARIUM-7:00 & 8:30 pm- "Mystery of the Christmas Star"
20 MEN'S BASKETBALL- TBA- vs. Kris Kringle Classic-Here PLANETARIUM-1:30 & 3:00 pm- "Mystery of the Christmas Star"	21 SEMESTER BREAK	22 SEMESTER BREAK WOMEN'S BASKETBALL-6:00 pm- vs. San Francisco CC-Here	23 SEMESTER BREAK	24 SEMESTER BREAK	25 SEMESTER BREAK	26 SEMESTER BREAK
27 SEMESTER BREAK	28 SEMESTER BREAK WOMEN'S BASKETBALL-TBA- vs. San Jose Invitational-There	29 SEMESTER BREAK MEN'S BASKETBALL-7:30 pm- vs. San Francisco CC-There WOMEN'S BASKETBALL-TBA- vs. San Jose Invitational-There	30 SEMESTER BREAK WOMEN'S BASKETBALL-TBA- vs. San Jose Invitational-There	31 SEMESTER BREAK		

JIM WALL
President



CRAIG BRADLEY
Executive Vice President



LUCY GIOVANDO
Treasurer



ROB ROBINSON
Vice-President



ROSCO THE BEARCUB
Mascot

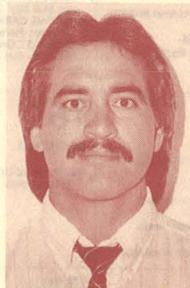
ERICA FEIN
Corresponding Secretary



RONDA EISENHAUER
Activities Advisor



BOB FLORES
Director of Student Activities



BRIAN BUCK
Student Trustee



GE !

COLLEGE STUDENT ASSEMBLY
ROSTER FALL 1992

INSTRUCTOR'S SIGNATURE _____

KEY: ⊕ EXCUSED; ⊖ TARDY

DATE

FINAL GRADE	1#	2#	3#	4#	5#	6#	7#	8#	9#	10#	11#	12#	13#	14#	15#	16#	17#	18#	19#	20#	21#	22#	23#
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President	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Executive Vice-President	✓	✓	⊖	⊖	⊖	✓	✓	✓	✓	✓	✓	✓	⊖	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Recording Secretary	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Corresponding Secretary	✓	✓	✓	✓	⊖	✓	✓	✓	✓	✓	⊖	✓	✓	⊖	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
1st Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖
2nd Sophomore Representative	✓	⊖	✓	✓	⊖	✓	✓	⊖	⊖	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3rd Sophomore Representative	⊖	✓	✓	✓	✓	✓	✓	⊖	⊖	✓	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	
4th Sophomore Representative	✓	✓	✓	✓	✓	⊖	✓	⊖	⊖	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5th Sophomore Representative	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	⊖	
6th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
10th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
11th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
12th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
13th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
15th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
16th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
17th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
18th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
19th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
20th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
21st Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
22nd Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
23rd Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
24th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25th Sophomore Representative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Etanira Hand 9/14
Sarah Kirkwood 9/21

Inter Club Council / Audwin Johnson 4/23
Rachel Jacobs Greg Beatty

Tatie Green Tinashih

Melanie Breslow

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
AGENDA

Meeting #1
5/27/92

I. REPORTS

- A. President *Program Board, Retreat student pay raise* Jim Wall
- B. Advisors *welcome back* Flores/Eisenhauer

II. APPOINTMENTS

- A. Corresponding Secretary *m/s/c to appoint Erica Fein to office of Corresponding Secretary for 1992-93 year*
- B. Committees Commissioner *m/s/c to appoint maria Bushey as Committees Commissioner for Fall 1992 semester*

III. OLD BUSINESS

IV. NEW BUSINESS

- A. S.F. CONFERENCE *m/s/c to allocate up to \$44500 out of Assoc Conferences to send Erica Fein to National Conference on Racial Issues in Higher Ed.*
- B. RETREAT

V. ANNOUNCEMENTS



Santa Rosa Junior College

ART GALLERY

May 18, 1992

TO: Herb Sullivan, Arts & Lectures Committee Chair
Roberta Dunham, Community Education
Ricardo Navarette, Multi-Cultural Committee Chair
John Watrous, Art Dept. Chair
Jon Nelson, Music Dept. Chair
Deanne Peterson, Student Activities Chair

FROM: Nikki Raschbacher, Art Gallery *Nikki*

SUBJECT: San Jose Taiko

During Spring semester 1993, the Art Gallery will present an exhibit entitled, "Kyoto Fibers, Fiber Works From SEIAN." This is an exhibit that is traveling nationally and features the work of five artists from the Seian Women's school in Kyoto. The work is contemporary using traditional Japanese textile techniques. The dates of the exhibit are, Feb. 18 - Mar. 25, 1993.

In conjunction with the exhibit, I have negotiated a performance by San Jose Taiko for a matinee performance on Sun., Feb. 21. For those of you who are not familiar with San Jose Taiko, they are an Asian American drumming company founded in 1973. They incorporate the traditional rhythms of Japanese drumming with the beat of African, Latin and jazz percussion, and include modern dance, colorful costumes and vibrant lighting design. They will also act as a "kick-off" performance for the Japanese film festival that is planned to coincide with the gallery exhibit. Dates for the film fest have yet to be decided.

Now, I just need to pay for them—and this is where you come in. I have negotiated a 50 minute performance by 5-6 members of the 10 member troop for \$3,000.00. The Art Gallery will probably be able to commit to \$750.00, perhaps even \$1,000.00. I'm asking that as representatives of your committee or department that you consider this request for sponsorship and present it to your groups. The booking agent will hold the Feb. date for me until July 1.

Like you, I don't know for sure how much money will be in the Gallery coffers next year, but I do have a rough idea. For now, I'm asking primarily if you would be interested in acting as a sponsor should you have money available next year. Please let me know as soon as possible. I can be reached in person or by voice mail at 4298 or on e-mail if you have any further questions. I'll be on campus until June 5. Thanks!

cc: Donna Larsen, Gallery Director

*For the first year (Summer 1992) we will not have Graphical Data(Charts, Graphs, Etc.) and we will only concentrate on instructional departments. Exact format will be set at next INFO BASE MEETING.

Outline for Quantitative Data by District, Location, Instructional Area, Department

Student Access (Total bodies and FTES)

X Years (Idealy 5 years)- Total Number of sections offered, Total FTES (If possible % of each compared to District total).

By Semester Sections and Enrollments - Total Number of sections offered, Total Individuals, Total FTES.

For year FTES by type of course (semester length-UC,CSU,100-199,200-399, Non-Credit & Short- UC,CSU,100-199, 200-399, Non-Credit)

By semester- Instructional mode- number of sections (Lecture, Lecture/Lab, Lab, Other.

X Years (Idealy 3 years) Gender and Age, percentage of department & percentage of district for Gender & Age (example -18 yr Male,or 35-54 female).

X Years (Idealy 3 years) Gender & Ethnicity, percentage of department & percentage of district for Gender & Ethnicity (example -Hispanic male,or African American female).

Units Carried

Grade Distribution

Educational Goals

Financial Aid (District only)

Student Success

4/13 mtg handouts

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FINAL DRAFT MISSION STATEMENT

Santa Rosa Junior College is an institution of higher education operating within the framework of the California Education Code for Community Colleges and the Master Plan for Higher Education. Our Mission is to increase the knowledge, improve the skills and enhance the lives of those who enroll in our programs and courses by providing a learning environment throughout the District.

In fulfilling our Mission we are committed to:

- Serving the educational needs of our students and our community through programs and courses which maintain high academic standards and develop a respect for learning in all of our students.
- Offering courses and programs which reflect academic excellence, integrity and ^{delete} ~~currency~~ and which serve the variety of needs and abilities of our students.
- Responding to economic, demographic, intellectual, and technological changes through educational program development and staff development.
- Securing and maintaining a faculty and staff that is knowledgeable and current in their fields.
- Promoting open access through actively eliminating barriers to a college education.
- Promoting and maintaining ethnic, cultural and gender diversity within our student body, faculty, staff, administration and course offerings.
- Actively helping students to succeed in meeting their educational goals by providing comprehensive instructional and student support services.
- Challenging students to fully participate in the learning process by teaching students to be responsible for their academic success.
- Preparing our students for participation as citizens at the local, national and global levels.
- Contributing to the cultural life of our community by presenting enrichment opportunities to our students and community members.
- Maintaining the stability of our institution by exercising our public responsibility for sound resource development and use in order to meet our commitments to the citizens of the District.
- Practicing shared governance within the institution through processes that are inclusive and respectful of all participants and in which information and decision-making are shared.
- Periodically reviewing our MISSION STATEMENT with participation by students, faculty, staff and administration.

Institutional Planning Council
Planning Inventory

Plan / Process	I/S*	Cycle	When Initiated	Where Initiated	Who Develops	Who Reviews	Committee Involved?	Board?	Published?	Who Uses It	Comments
Accreditation Report	I	5 year	?	VP Academic Affrs			Ad Hoc	Yes	All		
Associated Students Goal Setting	I	Annual	Fall	Leadership Retreat	CSA	CSA	If appropriate	Yes	ASB	ASB	
Budget	I	Annual	Fall	Business Services	All	Dean, VP	Budget Co	Yes	Yes In July	Activity Ctrs/Business Services	
5 Year Capital Outlay Report	I	Annual	Fall	Dean /Ad. Services	Ad Services	Board	Facility Plann'g	Yes	Limited	Bus Services/State	
Chancellor's Study (Personnel)	I	Annual	Fall	Chancellor's Office	Personnel **	Chancellor's Office		No	Chan. Office		DB for planning
Classified Staffing Recommendation	I	Annual	Varies	Personnel Office	Personnel	Deans	Yes	Yes	?	All	
Collective Bargaining (L. Munson)-Listed on P. 2											
Computing Services Report	I	Annual	Spring	Computing Services	B. Schooling	C. Groninga	CRG-Rpt	Yes	Limited	Board	
Departmental/Pet Center Program Review	I	Undergoing complete renovation									
Educational Telecommunications Plans	I	Annual	1988-89	EPC	ETC	VP/AA	ETC	No	Internal	Mngrs/Dept.	
Emergency Preparedness Plan	I	Annual	1991	Campus Police/Safety	Safety Comm.	College Council	Yes	No	Yes	Mngrs/Chairs	
Faculty Staffing Committee Recommendation	I	Annual	Fall	VP Office	Dept, Deans	Depts, Dean	Yes	Yes	Yes	All	
Hazardous Communication Program	I	Annual	1990	Haz. Material Office	Haz. Mat. Mng'r	Booard	Haz Mat	No	Internal	Mngrs/Dept Chairs	
Human Resources/Staff Development Plan	I	Annual	Fall	Staff Dev. Office	SD Cordinator	SD Comm	Yes	No	Yes	District	Due Nov. 1
Injury/Illness Preventive Plan	I	On going	1991	Haz. Mat Office	Maz. Mat Staff	VP/BS	Yes	Yes	Yes	Dist	
Matriculation Progress Report (Plan Update)	I	Annual	Summer	Chancellor's Office	Matric. Coord.	Matric Steering Committee		Yes	Yes	District Wide	Due to Chanc Office, 9/30
Parking Report	I										
Petaluma Center Program Goals & Objective	I	Annual	Fall	Ass. Dean/Pet Ctr	Pr/VP Academic	VP/President	No	Yes	President	President	Part of President's Report
Schedule of Classes	I	3x/year	3x/yr	Scheduling Office	Dept Ch/Deans	Deans	No	No	All	Staff/Stud.	
"SOS" Report	I	Annual	91-92	VP/Academic Affr	Various Staff	President	Ad hoc	Yes	Internal	Mngrs/Dept	
Staff Diversity/Affirmative Action Goals	I	3 year	Every 3 yr	Staff Dev. Officer	Personnel	President	Gender Eq Staf	Yes	Workability	To inform staff	
Student Services Program Review	I	Annual	Fall	Mgr. St. Services	VP St Serv/Pre	VP	Prog. based	Yes	Internally	Prog Eva.	
504 Transition Plan	I	?	CR review	504 Coordinator	Accessibility Co	Ad Serv's	Access. Comm.	?	?	Dist. Access. /Facility Committee	
Art Gallery Plan	S	Annual	1990-91	CPSS/Gallery/Dept.	Planning Com.	Deans/VPA	Advisory Group	No	Internal	Mngr/Dept.	
EOPS Project Plan	S	Annual		EOPS	EOPS Staff	Dean	No	No	Yes		
Museum Plan	S	Annual	1991-92	CPSS/Museum/Dept	Planning Com.	Dean, VPAA	Steering Com	No	Internal	Mngrs/Dept	Plan in Progress
Planetarium Plan	S	Annual	1991-92	CPSS/Plan/Dept.	Planning Com.	Dean, VPAA	Steering Com	No	Internal	Mngrs/Dept	Plan in Progress
Workability Program Plan (Disabilities Resources Dept)	S	Annual		Disabilities Resources	Staff	Dean, Res	?	Yes	Yes	College, Dept. of Rehabilitations	

* S/I=Institutional or Segmental Plan

** Its office staff puts in many hours on this report.

Institutional Planning Council
Planning Inventory

Existing Proposal (Various States of Approval)	When Initiated	Who Initiated	Where Developed	Status of Development	Where reviewed	Committee Involved?	Board ?	Comments
(Architectural Program)								
Barrier Removal - <i>50+ Transit Plan on page 1</i>								
Culinary Arts Program								
Dental Hygiene Program (Meeting Stage)								
Hazardous Material Handling								
Horse Management Facility Project	1988-89	VP/AA & Dept.	College Farm	Fund Rassing	Board	Advisory Com		Design is complete
Los Guilucos Center Acquisition	1984	External	Ad Services	Board issue	Dist Board/County	No	Closed session	Real estate acquisition
New Child Development Center								
New Library	Library in some discussion — Still pretty sketchy!							
Paramedical Technician								
Parking Acquisition	On going	Ad. Servics <-> Parking Committee		On-going	Board	Park'g Comm	Closed Session	Real estate acquisition
Petaluma Center, Phases II & III								
Remodel Windsor site for selected Health Occupations								
Collective Bargaining (AFT)	Annual/sprg	AFT/District					Sunshined	
Collective Bargaining AFA	Spring	AFA/District	Through negotiations		—	—	Sunshines & approves after negotiation completed	

INSTITUTIONAL PLANNING COUNCIL

Meeting of 5/11/92

MINUTES

CSA Committees
Commissioner / S. A.O.

DeAnn Peterson

(minutes
only)

Present: R.Bowden, C.Groninga, K.Holback, M.Lynch, A.Chaney, J.Pearse,
J.Rich, R.Yriberri, S.Baldi, C.Miller, P.Saragina, S.Sudduth, E.Traverso,
R.Agrella, D.Sweitzer

Absent: J.Fox, E.Buckley, D.Reagan, Julian Scott; Ex Officios, M.Carpenter,
A.Wintermeyer

Curt opened the meeting reviewing the two agenda items, and indicating the Mission Statement is going to the Board May 12th and the Educational Goals go to the Board in June. He then introduced Dr. Agrella, who was present to discuss how he sees institutional planning progressing, expectations for next year, etc.

1. Discussion with Dr. Agrella

Dr. Agrella told the IPC members they should feel very good in getting the Mission Statement ready for May approval by the Board and the work they have accomplished in this year's time, even though they may feel some frustration at not accomplishing more.

Regarding the institutional and educational goals, he asked how educational goals fit into the overall planning process and how they interrelate with the institutional goals. It was clarified that the educational goals are a subset of the institutional goals.

Curt asked Dr. Agrella for any special expectations he has regarding institutional planning as it develops next year.

Dr. Agrella indicated IPC should be pulling all pieces together, all the processes that need to come together, and he referred to IPC's Planning Inventory as evidence of the right direction. In pulling pieces together, he indicated that there may be some that won't fit any longer and will need to be deleted or changed, there may be some needing to be added. He expects we will have a plan and a process at this time next year. He also expressed his hope that current IPC members will be continuing on the Council next year for continuity, and he sees the Council as ongoing, but he isn't sure at this time just what its role will be. This should be evaluated at administrative and Board levels, with a year-end report going to the Board each year. Dr. Agrella emphasized the need to keep the planning process in front of people, keep them aware of it.

Dr. Agrella reminded IPC that the last Accreditation Report had mentioned our lack of a plan, and next year he needs to send a follow-up report to the Accrediting Commission and would like to have a document to submit with his report.

Stu commented that, if IPC can monitor the process, the campus can do the planning. Dr. Agrella added that the process can be an extremely important product. Everett indicated he sees the plan as a "loose leaf" document, evolving and changing. IPC would develop the plan "to this point" and then supervise its use and progress and update the plan as needed. Dr. Agrella agreed that we should treat the plan, as well as the process, as fluid. The process will let people know how to legitimize how to get things accomplished.

As to defining/determining priorities, Dr. Agrella indicated that, as money gets tighter and/or as more and more projects come forth for consideration, we can't lose sight of the fact that the process needs to provide information to assist in determining priorities, rather than their just "falling into place" through the process.

At the conclusion of his discussion, Dr. Agrella again encouraged IPC members to feel good about what they have accomplished.

2. List of tasks for 1992-93

Before starting this item, regarding serving on IPC, Peg suggested a rotating member list so not all faculty reps leave at the same time, not all classified reps leave at the same time, etc. Council concurred.

For next year, Everett indicated we need to focus on where IPC goes with the Planning Inventory. Discussion indicated the Inventory is a tool to use to look at the bigger picture--which processes will or won't work.

Stu indicated that planning sets commitments consisting of time, talent, money and equipment, and he pointed out the divergence of philosophies and personalities among departments--some think they need to plan ahead before making requests, others want to receive approval for requests before getting involved in detailed planning. Ken indicated we need the flow chart to show process for development of programs, in line with the planning process of the institution, considering the major factors (resources), etc. Curt emphasized his concern that it's very easy to end up with planning being facility driven and he wants to be sure we avoid that.

It was general consensus of IPC members that next year we need to develop a generalized process through which programs and projects will need to go.

Molly summarized two main goals of IPC next year will be: (1) defining institutional and educational goals, and (2) developing a planning process. Deborah cautioned that IPC needs to be careful not to decide validity of proposals but to be sure that adequate information is available to the Board to do the deciding.

April added a third item to the main goals of IPC for next year: to improve communication. Communication should touch all members of the campus community, whether they are involved in a plan or process or not.

A concern was expressed over the need for more student participation by the students appointed to the group, and the need to reinforce this. Equally important is to be sure reps from Academic Affairs and Budget Committee are participating fully. Everett indicated EPC had the same concern regarding student participation.

IPC concurred on three major areas to address next year: (1) completing a plan, (2) defining a process, and (3) improving communication, including use of Staff Development as a component for communication as indicated above. The Tasks 92-93 list was categorized into those three areas. (See attached.) It was also suggested that, under the IPC communication listing, IPC formalize definitions of how it does business so the next members of IPC will have guidelines.

It was suggested that a four-hour session at the beginning of next year would be helpful as an IPC work session. The members agreed on the 9/14/92 meeting being scheduled from 1-5 p.m. Stu will bring problem-solving situations as an exercise for the group.

3. Other Business

- a. August Package Group - The results of the May 8th meeting of this group was distributed to IPC members.
- b. Russ asked for permission from IPC for the Information Subcommittee to continue meeting through the summer and to develop an introductory statement for its document, since IPC members will not be meeting for review of such statements until August. Curt indicated that he and/or Everett would be available through the summer for Russ to contact for input/review.

- c. Susan asked about VP/Academic Affairs participation, since this had been a concern at last meeting. It was mentioned that Ed had attended the Chair/Co-chair meeting, will be at the Faculty Orientation, etc. Curt also indicated he'd E.Mailed Ken, Ed and Jim recently on these issues, so Ed is linked in. Molly also suggested that IPC reps attend department chair meetings to answer questions, be a contact, etc.
- d. A concern was again expressed regarding the status of the educational goals--how final or near implementation they are. Everett indicated they still comprise a working document that is to be edited and updated, but the document will be used to guide the departments in the current setting of next year plans. They are to be formally "received" by the Board as an information item, no action will be taken at the June meeting of the Board of Trustees.

4. Adjournment

Everett thanked IPC members for their hard work this year.

Have a good summer. First 92-93 meeting of IPC will be 8/24/92.

/lj

Educational Policies Committee



MINUTES

Committee Commissioner (SA)
Student Activities

MINUTES OF APRIL 29, 1992

ATTENDING: Ed Buckley, George Freund, Mike Lynch, Kathy McGreevy, Ricardo Navarrette, Steve Olson, Rich Rose, Heather Rosen, Everett Traverso, Dean of Liberal Arts

GUESTS: Scott Fuller, Raoul Guzman, Lee Velasquez

1. Retention Committee Report

Dave Reagan presented the 14 recommendations from the special Retention Subcommittee of EPC (attached). Dave explained that the recommendations arose out of discussions of the various retention data that EPC had developed last year. The recommendations are the result of brain storming and do not represent a consensus of all the committee members.

2. Proposed Change to the ESL Placement Test

Gino Muzzatti gave an update on ESL testing. SRJC has participated in the norming of CELSA, a new ESL placement device that is scheduled to be placed on the Chancellor's Office approved list prior to September. It is planned to have validated oral and written assessments for ESL students by June of 1992. The committee commended the ESL program staff for their two years of study and work that resulted in the development of this test and approved its use.

3. 30-Unit Limit on Remedial Classes

Ricardo Navarrette presented a draft of policy and procedures regarding the pre-collegiate basic skills 30-unit remediation (attached). Editorial changes were suggested.

4. Implications of the Educational Goals for EPC

There was discussion as to the role of EPC and other individuals and groups in implementing the educational goals. It was decided that a number of "interested parties" will be invited to the next EPC meeting to discuss implementation.

Committee: Henry Bell, Ed Buckley, George Freund, Mike Lynch, Kathy McGreevy, Ricardo Navarrette, Steve Olson, Rich Rose, Heather Rosen, Everett Traverso, Dean of Liberal Arts

CC: Robert Agrella, Joan Borecky, Kerry Campbell-Price, Rosemary Darden, Bob Flores, Barbara Forrest, Curt Groninga, Ken Holback, Evelyn Pollard, Dave Reagan, Committee Commissioner/AS, Department Chairs, Susan Baldi, Dean of Occupational Education

Retention Related Policy Recommendations

Special Retention Committee 1991 - 1992

Committee Members

Susan Baldi	Diane Johnson
Janet Chin	Evelyn Pollard
John Daly	Dave Reagan
Gary DeCicco	Donna Reynolds
Leah Ford	Dave Turner
Kay Gunter	Richard Vera

1. Recommend that the District expand the use of non-credit labs (e.g., Chem 760) to assist students in high attrition courses.
2. Recommend that our new student orientation programs emphasize the following:
 - a. the time commitment needed to succeed in college
 - b. the importance of seeking help from instructors outside the classroom.
 - c. the importance of study skills
3. Recommend the college support and facilitate the use of study groups.
4. Recommend we have a more aggressive telephone follow-up system for students who miss classes. ←
5. Recommend we encourage the use of mid-term conferences for students. ←
6. Recommend we encourage timely one-on-one conferences for students with low grades. ←
7. Recommend we conduct a research study to see what the success rate is for students who add a class after the second class meeting.
8. Recommend we schedule basic skills courses in support of specific departments/programs (e.g., trade-tech) ←

← NOTE

Page two
Retention Recommendations

9. Recommend our staff development activities include opportunities for instructors from across the curriculum to get together to talk about teaching and retention. (i.e., mini-Great Teachers workshops)
10. Recommend probation students be required to enroll in a Guidance 60, 55, or 355 course concurrently during the semester they are on probation. ↙
11. Recommend we do more to honor successful students (e.g., honor roll in the Oak Leaf and other public recognition).
12. Recommend we move the mid-term reports to earlier in the semester.
13. Recommend we give first-time, full-time students first priority registration. ↙ NOTE *
14. Recommend we give higher priority registration to students who have participated in our matriculation program (i.e., assessment, orientation, and counseling) ↙ NOTE *

Santa Rosa Junior College Office of Admissions & Records

Date: D - R - A - F - T

TO: Educational Policy Committee
FROM: Ricardo D. Navarrette

SUBJECT: Pre Collegiate Basic Skills Unit Limitation (AB 1725 Regulation)
Re: Draft Policy and Procedures

Background

In accordance with AB 1725 the Board of Governors has mandated (Title 5:55756.5) that Community Colleges implement a policy limiting the number of units a student may earn for remedial courses to a total of 30 semester units. Non credit basic skills are not affected by the regulation as they do not bear credit. Units completed at other colleges are not included in this limit.

Remedial course work is defined by T5 55002 (b) as "precollegiate basic skills courses in reading, writing, computation, learning skills, study skills and ESL which are designated by the community college district as non degree credit courses."

However the regulation also exempts the following students from this 30 unit limitation: students enrolled in one or more ESL courses, and students identified by the district as having a learning disability as defined by T5 56014.

The regulation states that a college may provide a waiver for a specified time period for students who show significant, measurable progress toward the development of appropriate skills for college level courses.

Finally the college is required to establish dismissal and reinstatement procedures for students who reach the 30 unit limit and have not been granted a waiver.

Proposed Policy

"It shall be the policy of the Sonoma County Junior College District to exercise a limit on the number of precollegiate basic skills credit units a student may earn within the district. Such limitation will take into account appropriate exemptions and waivers for certain students as permitted by the Title 5 California Code of Regulations. The college shall establish and publish procedures that will assure implementation of reasonable standards for student notification, dismissal, appeal and reinstatement pursuant to this policy."

Proposed Procedures

1.0 Precollegiate Basic Skills Definition

The precollegiate basic skills courses shall include those non degree credit courses in reading, writing, computation, learning skills, study skills, and English as a Second Language designed to ensure acquisition of those skills

necessary for successful completion of associate degree, transfer, and occupational courses.

2.0 Unit Limitation

2.1 A student is permitted to earn a cumulative total of thirty (30) credit units in precollegiate basic skills courses at Santa Rosa Junior College.

2.2 Credit course units transferred from other colleges will not count in the 30 unit limitation.

3.0 Exemptions

All precollegiate basic skill courses taken by students enrolled in English as a Second Language course and students identified by the district for the learning and physical disabled program are exempted from the 30 unit limitation.

4.0 Notification

4.1 Students will be sent notification of the unit limitation policy and waiver procedures when their enrollment reaches or exceeds twenty four (24) units in the designated precollegiate courses.

4.2 Students will not be permitted to enroll in precollegiate basic skills courses above their individual 30 unit limit unless a waiver has been granted.

4.3 Students denied further enrollment in precollegiate basic skills because of the 30 unit limitation will be notified of their dismissal status, will be advised of the waiver option, and will be advised of non credit course alternatives.

5.0 Waiver

5.1 Students may submit a petition to the Admissions Office to waive the 30 unit limitation prior to the date the requested course begins.

5.2 Petitions for waiver must include specific documentation of the student's measurable progress toward the development of skills necessary for college level courses as corroborated by faculty recommendation, satisfactory overall grade average, competency assessment, or course work completed elsewhere.

5.3 Petitions for waiver must specific the course work and time anticipated to be necessary to attain the desired skill level at Santa Rosa Junior College.

6.0 Reinstatement after Dismissal

A student may petition the Admissions Office for reinstatement to the credit course program upon demonstration of skill levels appropriate for college level course work as corroborated by faculty recommendation, satisfactory overall grade average, competency assessment, or course work completed elsewhere.

cc: Dr. Ed Buckley, Ken Holback, Dave Reagan, Nancy Luke, Gino Muzzatti, Maryann Michaels, Elizabeth Carlson, Cheryl Hanson, Janet Chin, SSAAG

/rmt

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
AGENDA

Meeting #2
6/15/92

I. REPORTS

- A. President Wall
- B. Advisors Flores/ Eisenhower

II. APPOINTMENTS

- A. Freshman Rep. m/s/c to appoint San Westphal to Exec. Cub
Wall ~~until the permanent rep~~
is appointed San Westphal
- B. Retreat Committee m/s/c to appoint Erica Fein, Rob Robinson, Lucy
Wall Giordano, Jim Wall (co-chair), + Maria Busher
(co-chair)
- C. Commissionerships m/s/c to create Environmental to Retreat
Wall Commissioner for Fall 92 Committee

III. OLD BUSINESS

- D. Disappointment
m/s/c to remove DeAnn Peterson as Rec Sec.
- A. Retreat Dates of Sept 25, 26, 27 prelude Camp Gualala
Flores and possibly Pt. Bonita
- B. Program Board Wall

IV. NEW BUSINESS

- A. Russian Trip Request Lee Munson to be requested
(Wall) to attend
- B. 4322 Phone Bill (Wall) m/s/c to not pay phone bills
of 4/22/92 + 5/12/92 on extension
- C. A.S. Property 4322, totaling \$308.56
m/s/c to not give SRT ~~any~~ A.S. condoms

V. ANNOUNCEMENTS

- A. m/s/c to lend SRT the A.S.
camera and piano for summer
- B.

VI. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
MINUTES

Meeting #1
5/27/92
12:30p.m.

I. PRESENT WERE: Jim Wall, DeAnn Peterson, and Rob Robinson.

II. REPORTS

A. President: Jim Wall reported that he would like to work on Program Board, Retreats, and Student pay raises.

B. Advisors: Bob Flores said Welcome Back.

III. APPOINTMENTS

A. It was moved to appoint Erica Fein to the office of Corresponding Secretary for the 92/93 school year. M/S/C.

B. It was moved to appoint Maria Bushey to the office of Committees Commissioner for Fall 92. M/S/C.

IV. OLD BUSINESS

A. NONE

V. NEW BUSINESS

A. It was moved to allocate up to \$445 to send Erica Fein to the National Conference on Racial and Ethnic Relations in American Higher Education, June 5-9, 1992. M/S/C.

VI. ADJOURNMENT

It was moved to adjourn this 1st meeting of Summer Executive Cabinet at 1:00p.m.

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
AGENDA

Meeting #3
Date: 6-29-92

V. REPORTS

- A. President (Wall)
- B. Advisors Alumni Org → Board (Flores/Eisenhauer)
- C. Retreat (Wall)

VI. APPOINTMENTS

- A. Office Discussion
- B. ~~Sophomore Representative~~
- C. CWC waste Reduction & Recycling Comm
m/s/c to appoint Rob Robinson

VII. NEW BUSINESS

- A. ~~Computer Upgrade~~
- B. T-Shirts m/s/c to allocate \$438.71^{out of Public Relations} for 62 Teal SPSC short sleeve A.S. t-shirts (Flores)
- C. Tatiana Nicole m/s/c to allocate up to \$20^{out of Spring Special for Maria Bushey & Tatiana Nicole} (Wall)

VIII. OLD BUSINESS

- A. Copy Machine passed out Brochures/Info (Wall)

- ~~B. Retreat~~ (Wall)
- IX. ANNOUNCEMENTS B. Program Board

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
MINUTES

Meeting #2
6/15/92

- I. The meeting was called to order at 3:15 p.m
- II. Absent: Craig Bradley, DeAnn Peterson
- III. The agenda was approved as presented.
- IV. The minutes were not presented.
- V. **REPORTS**
 - A. President: Jim Wall announced that he attended the National Conference on Racial and Ethnic Relations. He reported that there is a new Assistant Dean of Health Occupations. Sherry Sebala was the employee of the month. Jim told us that we need to start working on the program board immediately. We have less money this year therefore we must be able to weigh out decisions if we are going to go into any of the reserves this year. Jim noted that as student Leaders we must sit on College Wide Committees. Lastly Jim commented that shared governance should include equal membership on committees by all parts of the college.
 - B. Advisors:
 1. Bob: Announced the need for involvement in College Wide Committees. Bob told us that we should Know the Mission Statement and points of Educational Goals. He also mentioned that we should expect change.
 2. Ronda: Announced that she needs people to give tours and boost ASB membership during orientations. Ronda will be gone next week.
- VI. **APPOINTMENTS:**
 - A. It was moved to appoint Jan Wesphal to Executive Cabinet as Freshman Rep until a permanent representative is appointed by C.S.A (M/S/C)
 - B. It was moved to appoint Erica, Lucy, Jan, Rob, with Jim and Maria as co-chairs to the retreat committee. (M/S/C)
 - C. It was moved to create the position of Environmental Commissioner. (M/S/C)
 - D. It was moved to disappoint DeAnn Peterson from the position of Recording Secretary. (M/S/C)

VII. OLD BUSINESS:

- A. The retreat is proposed for Sept, 25, 26, and 27. Bob is continuing to looking for a site.
- B. Jim will put proposals for the Program Board in your boxes. It was agreed to discuss the proposal at next meeting.

VIII. NEW BUSINESS

- A. Proposal: Lee Munson has been invited to attend next meeting to discuss a proposal.
- B. Phone Bill: It was moved to not pay the phone bill on Ext. 4322 of 4-22-92 and 5-12-92 in the total of \$ 308.56 (M/S/C)
- C. Condoms: It was moved to not give SRT any of A.S condoms. (M/S/C)
- D. SRT: It was moved to let SRT use A.S. camera and piano for the summer. (M/S/C)

IX. ANNOUNCEMENTS

- A. It was announced that the GAIA club will sell memberships for a network marketing business.

X. ADJOURNMENT: The meeting was adjourned at 4:45pm

~~Minutes~~
Budget

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
AGENDA

Meeting #4
July 13th, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES

V. REPORTS

- ✓ A. President (Wall)
- ✓ B. Advisors (Flores/Eisenhauer)
- ✓ C. Computer Upgrade (Robinson)
 ↳ 2 megabyte for printer approx 72.-

VI. APPOINTMENTS (? modem - bulletin board system) (70-120 dollars)

- ✓ A. College Wide Committees (Wall)
 Recycling Comm.
- B. move to appt Michael Plastino to do ← M/S/C

VII. OLD BUSINESS

- ✓ A. Conferences (discussion) (Wall)
- B. Program Board (Wall)
- C.

VIII. NEW BUSINESS

- ✓ A. Copy Machine (discussion) (Wall)
 make to ~~not~~ pay the service contract of \$1,094.- in lieu of purchase of new copier. m/s
- ✓ B. Travel (Wall)
 make allocation up to \$70.- for Jim W. travel to stud. conf. workshop in montana M/S
- ✓ C. SRT (discussion re: donating \$ to the SRT Endowment fund - because of budget it (Wall)
- ~~D. Computer Upgrade (Robinson)~~

was decided to not donate any.)

18 hotel
26 > per diem
26
70

IX. ANNOUNCEMENTS

- ✓ A. Cards (convict cards - are we interested in sending out a petition to get them stopped) (Wall)
- ✓ B. Molly Lynch (see handouts) (Wall)
- ✓ C. SRT Shop & Share
 reidentif. certif. (Wall)

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
MINUTES

Meeting #3

- I. The meeting was called to order at 3:15 pm
- II. Absent: Craig Bradley
- III. The agenda was approved as amended.
- IV. The minutes were approved as amended.
- V. REPORTS
 - A. President: Jim reported that there is a position open on the hiring committee for, Dean of Instruction. A student is needed to sit on this committee as soon as possible.
 - B. Advisors:
 1. Bob: There was an Alumni Association meeting on the 17th of June. It was voted unanimously to become an auxiliary enterprise.
 2. Ronda: See Ronda about any orientations that you were scheduled for. Contact Ronda if you are interested in being part of the ticket crew for the football games in the Fall.
 - C. Retreat: The retreat committee met and the discussion of the schedule was further discussed. There was a consensus to go to Point Bonita.
- VI. APPOINTMENTS:
 - A. College Wide Committees: It was moved to appoint Rob Robinson to the Waste Reduction Recycling Committee.

(M/S/C)
- VII. OLD BUSINESS:
 - A. Copy Machine: Information was given to the Executive Cabinet concerning a new copy machine.
 - B. Program Board: Discussion was continued.

VIII. NEW BUSINESS

A. T-shirts: It was moved to allocate \$ 438.71
out of Public Relations for 62 teal T-shirts.

(M/S/C)

B. Tatiana Nicole: It was moved to allocate up to 20 dollars out of Spring
Specials for a gift for Tatiana Nicole and Maria Bushey. (M/S/C)

IX. ANNOUNCEMENTS

A. Early registration is due July 31st for NACA.

B. Discussion and decisions concerning conferences will be at the next
meeting.

X. ADJOURNMENT: The meeting was adjourned at 5:00pm

Status of Health Services' Budget, July 1992

I. FEE SUMMARY

•Current Schedule of Fees

Fall/Spring semester	\$7.50 Students taking > 6.5 units
	\$3.00 Students taking < 6.5 units
Summer Session	\$5.00 Students taking > 3.5 units
	\$3.00 Students taking < 3.5 units

•Waiver Groups

Education Code 72246: BFAP recipients, students in certain apprenticeship training programs and students who request waivers because they depend exclusively on prayer for healing.

District decisions: students enrolled under special District-approved agency contracts and/or agreements, students enrolled in overseas programs approved by the College, students who are in an incarcerated status.

•Average Fee Paid Fall/Spring 1991-92

48,342 students/\$206,365 \$4.29/student

II. INCOME AND EXPENDITURE SUMMARY

	1988-89	1989-90	1990-91	1991-92	Totals
Income	\$296,624	\$231,453	\$238,686	\$235,168	\$1,001,931
Expenditures	\$204,440	\$199,510	\$280,268	\$282,813	\$967,031
Restricted Balance, 7/92 (pre-audit)					\$34,900

III. WAIVED INCOME SUMMARY (excluding Summer, 1992)

BFAP	\$24,478	\$26,960	\$31,591	\$33,159	\$115,918
Other	\$25,972	\$25,230	\$25,167	\$16,017	\$92,386

IV. 1992-93 EXPENDITURE PROJECTIONS

To meet required MOE ^{<i>maintenance of effort</i>} (with program cuts)	\$253,000
To maintain status quo (including SPS)	\$313,000
To fund staffing and SPS contract increases	\$368,000

HEALTH FEES FOR CALIFORNIA COMMUNITY COLLEGES - 1992-93

<u>College</u>	<u>Fee data</u>
Allan Hancock	7.50 Semester, 5.00 Summer
American River	no
Bakersfield	5.00 Semester
Canada College	7.50 Semester, 5.00 Summer
Cerritos College	7.50 Semester, 5.00 Summer
Chaffey College	5.00 per quarter, 5.00 Summer
Citrus College	7.50 (5.00 for under 7 units), 5.00 Summer
City College of San Francisco	Passes Budget Committee, fee request in process
College of Alameda	7.50 Semester to start Spring 93
College of San Mateo	7.50 Semester, 5.00 Summer
College of the Desert	7.50 Semester, 5.00 Summer
College of the Sequoias	7.50 Semester, 5.00 Summer
Cosumnes River College	no
Contra Costa College	no
Crafton Hills College	7.50 Semester, 5.00 Summer
Cuesta College	7.50 Semester, no Summer fee
Cuyamaca College	7.50 Semester, 5.00 Summer
Cypress College	7.50 Semester, 5.00 Summer
DeAnza College	5.00 per quarter
Diablo Valley College	no
Evergreen Valley College	7.50 Semester, no summer fee
Foothill College	5.00 per quarter
Fresno City College	7.50 Semester, 5.00 Summer
Fullerton College	7.50 Semester, 5.00 Summer
Gavilan College	7.50 Semester
Glendale College	7.50 Semester, 5.00 Summer
Golden West College	7.50 Semester, 5.00 Summer
Grossmont College	7.50 Semester, 5.00 Summer
Irvine Valley College	7.50 Semester, 5.00 Summer
Kings River College	7.50 Semester, 5.00 Summer
Laney College	7.50 to start Spring 1993
Lassen College	no
Long Beach City College	no
Los Angeles CC District 9 colleges	Fees will start Spring 1993
Los Medanos College	no
Marin College	3.00 Semester
Merced College	7.50 Semester, 5.00 Summer
Merritt College	7.50 to start Spring 1993
Mira Costa College	7.50 Semester, 5.00 Summer
Modesto Junior College	7.50 Semester, 5.00 Summer
Monterey Peninsula College	7.50 Semester, 5.00 summer
Moorpark College	7.50 Semester, 5.00 Summer
Mt. San Antonio College	7.50 Semester, 5.00 for 1 or both Summer sessions
Orange Coast College	7.50 Semester, 5.00 Summer
Oxnard College	7.50 Semester, 5.00 Summer
Palomar College	7.50 Semester, 5.00 Summer

HEALTH FEES FOR CALIFORNIA COMMUNITY COLLEGES - 1992-93 - continued

Pasadena City College	7.50 Semester, 5.00 each Summer session
Porterville College	5.00 Semester
Rancho Santiago College	7.50 Semester, 5.00 Summer
Rio Hondo College	7.50 Semester, 5.00 Summer
Riverside Community College	5.00 Semester, 2.00 Summer
Sacramento City College	no
Saddleback College	7.50 Semester, 5.00 Summer
San Bernardino Valley College	7.50 Semester, 5.00 Summer
San Diego City College	7.50 Semester, 5.00 Summer
San Diego Mesa College	7.50 Semester, 5.00 Summer
San Jose City College	7.50 Semester, no fee Summer
Santa Monica City College	7.50 Semester, 5.00 Summer
Santa Rosa Junior College	Semester fee 7.50 for 6.5 units and up, 3.00 for 6 units or less; Summer fee 5.00 for 3.5 units and up, 3.50 for 3 units or less
Sierra College	7.50 Semester, 5.00 Summer fee, 2.00 off campus
Solano College	5.50 Semester, no Summer fee
Skyline College	7.50 Semester, 5.00 Su5.00
Southwestern College	7.50 for 6 units or more, 4.50 for less than 6 units, 5.00 Summer
Ventura College	7.50 Semester; 5.00 Summer
Vista College	no
West Valley College	7.50 Semester, 5.00 Summer

Survey update May 1992 by Anne Marie Novinger, Glendale Community College, 1500 No. Verdugo Rd., Glendale, CA 91208, (818) 240-1000 Ext. 5190

HEALTH FEES FOR CALIFORNIA COMMUNITY COLLEGES - 1992-93 - continued

Pasadena City College	7.50 Semester, 5.00 each Summer session
Porterville College	5.00 Semester
Rancho Santiago College	7.50 Semester, 5.00 Summer
Elko Hondo College	7.50 Semester, 5.00 Summer
Riverside Community College	5.00 Semester, 2.00 Summer
Sacramento City College	no
Saddleback College	7.50 Semester, 5.00 Summer
San Bernardino Valley College	7.50 Semester, 5.00 Summer
San Diego City College	7.50 Semester, 5.00 Summer
San Diego Mesa College	7.50 Semester, 5.00 Summer
San Jose City College	7.50 Semester, no fee Summer
Santa Monica City College	7.50 Semester, 5.00 Summer
Santa Rosa Junior College	Semester fee 7.50 for 6.5 units and up, 3.00 for 6 units or less; Summer fee 5.00 for 3.5 units and up, 3.50 for 3 units or less
Sierra College	7.50 Semester, 5.00 Summer fee, 2.00 off campus
Solano College	5.50 Semester, no Summer fee
Skyline College	7.50 Semester, 5.00 Su5.00
Southwestern College	7.50 for 6 units or more, 4.50 for less than 6 units, 5.00 Summer
Ventura College	7.50 Semester; 5.00 Summer
Vista College	no
West Valley College	7.50 Semester, 5.00 Summer

Survey update May 1992 by Anne Marie Novinger, Glendale Community College, 1500 No. Verdugo Rd., Glendale, CA 91208, (818) 240-1000 Ext. 5190

ASSOCIATED STUDENTS
EXECUTIVE CABINET
AGENDA

(~~12:00 NOON~~) MEETING # 5

Aug 10, 1992

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA:

IV. APPROVAL OF MINUTES:

V. REPORTS:

- A. PRESIDENT (WALL)
- B. ADVISOR (Flores, Eisenhower)
- C. Petaluma Center Groundbreaking (Flores)

VI. APPOINTMENTS

- A. Program Chair & Recording Secretary (Wall) m/s/c to appoint Nancy Kunst as Program Chair
- B. Surveys Commissioner (Wall) m/s/c to appoint Kristin Kakkonen

VII. OLD BUSINESS:

- A. Copy Machine m/s/c to transfer \$9,264 out of Savings to Repair + Replacement m/s/c to appoint Cecelia Branley as Recording Sec
- B. Conferences postpone m/s/c to close debate
- C. Program Board

VIII. NEW BUSINESS:

- A. 1492 m/s/c to allocate \$10000 out of Fall Special to Arts + Lectures for 1492 posters
- B. Banks m/s/c to allow Wells Fargo + BofA to come on the campus for the Fall semester profit
- C. Cal SACC
- D. Schools Plus m/s/c to let Schools Plus (Eisenhower) have the concession stand for Alumni Football game
- E. Printing Press m/s/c to put Printing Press cabinets Permanent Plan to Art Dept
- F. Welcome week
- G. Robbins Proposal m/s/c that Exec Cab allow

IX. ANNOUNCEMENTS

- A. Thursday Night Market GAIAGent Hall to co-sponsor the Robbins Lecture 11/23/92.
Thank you for \$10000

X. ADJOURNMENT

H. Differential Fee m/s/c that Exec Cab on behalf of CBA oppose the differential fee

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SUMMER 1992
MINUTES

Meeting #⁴~~5~~
7/13/92

- I. The meeting was called to order at 3:15 pm
- II. Absent: Craig Bradley, Jan Wesphal
- III. The agenda was approved as amended
- IV. The minutes were approved as amended
- V. REPORTS
 - A. President: Jim reported that there is a proposed fee increase coming to S.R.J.C
 - B. Advisors:
 1. Bob: Bob was not at this meeting.
 2. Ronda: See minutes #3
 - C. Computer Upgrade - Rob discussed the possibility of adding two megabytes to the computer system as well as adding a modem to our system to gain access to a bulletin board.
- VI. APPOINTMENTS:
 - A. C.W.C - It was moved to appoint Michael Plastino to the Recycling committee. (M/S/C)
- VII. OLD BUSINESS:
 - A. This years conferences was further discussed.
 - B. The Program Board was further analyzed and discussed.
- VIII. NEW BUSINESS
 - A. Jim would like hands on display of proposed copy machines, a decision needs to be made on what copy machine we want by the next meeting. It was moved to not pay our service contract of \$ 1094.00 in leu of research and purchasing a new copy machine. (M/S/C)

B. Jim announced that he would be attending S.G.W from July 30th to the 4th. It was moved to allocate \$70.00 out of AS conferences, for Jim's travels to Montana for Student Government Workshop.
(M/S/C)

IX. ANNOUNCEMENTS

A. Molly Lynch

Molly updated us on the status of the bill, AB 3571. Molly noted that Dr Agrella is very ^{supportive} of student psychological services. She continued by presenting the Health Services budget for July 1992 as well a survey for Health fees for California Community Colleges in 1992-93. Molly finished by discussing a proposed fee increase for Health Services.

X. ADJOURNMENT: The meeting was adjourned at 4:55.

PROPOSAL FOR USE OF SRJC CAMPUS FACILITIES AND SERVICES
FOR A SPEECH BY JOHN ROBBINS - November 22, 1992

The following is a proposal for an event to take place at the Burbank Theatre at Santa Rosa Jr. College on Sunday, November 22 from 6:30 p.m. until 9:00 p.m.

The event is a public speech by John Robbins, author of numerous books, the best known of which is Diet for a New America, which cogently describes some far-reaching benefits of a vegetarian diet. This, Robbins' first book, was nominated for a Pulitzer prize in 1986. His most recent work, just published, is May All Be Fed, a discussion of food production and consumption, agricultural economics, and the global practices which create both overconsumption and starvation.

Mr. Robbins' books have been translated into five languages. They are read internationally and lauded for their gentleness of language and the author's sympathy for all human conditions. He does not blame those who have or those who have not for their circumstances. He believes that people everywhere want to participate in making the world better for all, and he shows us that we have the power to correct global imbalances in ways that benefit everyone.

The author will be accompanied by his wife, who will introduce him.

Five organizations will be sponsoring Mr. Robbins' engagement. Campus sponsorship is being provided by GAIA, the Vegetarian Club, and Kent Hall. Community sponsorship comes from Vegetarians of Sonoma County and EarthSave, an organization founded by the author to provide readers of his books with a forum for involvement.

Books, tapes and videos by the author will be sold before and after his presentation in the lobby of the Burbank Theatre. Profits from their sales will be distributed in the same way as the profits from tickets sales. (See page 3.)

The costs of the event are as follows:

Mr. Robbins' fee	\$2000
Transportation for speaker and spouse to Santa Rosa	269
Hotel accomodations	100
Theatre use: technician fee (if no additional charge)	30
Print advertising	125
Posters and flyers	50
Tickets	25
Campus security	
Miscellaneous	300
TOTAL	\$ 2990

It has been agreed by the sponsoring organizations that the cost of this event will be born in the following manner:

GAIA	\$ 25
Vegetarian Club	100
Kent Hall	25
Vegetarians of Sonoma County	1420
EarthSave	1420
TOTAL	\$ 2990

Tickets will be priced at \$6.00 for students and \$10.00 for all others if purchased in advance. Tickets sold at the door will be \$12.00.

Tickets will be sold by:

The five sponsoring organizations

*Jumpstart, a vegetarian cooking school, catering service and delicatessan

*Copperfield's Books

*The Peace and Justice Center

If the organizations marked by an * request commission, one will be paid at the rate of 10% of ticket sales.

It has been agreed by the sponsoring organizations that profits from the event will be divided in the following manner:

Vegetarians of Sonoma County	25%	
EarthSave	25%	
GAIA	}	{ To be divided
Vegetarian Club	}	{ by % of each
Kent Hall	}	{ club's sales
TOTAL	100%	

Mr. Robbins' speaking engagement will be preceded by a meatless banquet prepared by Sara Martel and Robert Siegel of Jumpstart. The meal will be at the Oddfellows Hall on Pacific Avenue, about one block from SRJC. All arrangements for the banquet including publicity are being made by Vegetarians of Sonoma County and EarthSave. Publicity for the banquet will include publicity for Mr. Robbins engagement, and it will be recommended that tickets be purchased to both events. Therefore, the three student groups agree to sell tickets to the banquet as well as to the speech in exchange for this publicity.

In addition to campus forums, publicity for both events will be provided by:

- GAIA table (each Monday during semester)
- EarthSave
- Vegetarians of Sonoma County
- Jumpstart
- Copperfield's Books
- John McDougall, M.D., (He has a daily radio broadcast on which he has interviewed John Robbins several times.)
- EAR - Environmental Activist Reporter, a 3x/week radio broadcast by Belle Nolan
- John Robbins

Non-sponsoring students who wish to be part of either event can get involved by volunteering to usher or decorate the Burbank Theatre or to serve meals at the Oddfellows Hall.



Santa Rosa Junior College ASSOCIATED STUDENTS

To: Executive Cabinet
From: Jim Wall, President
Date: July 27, 1992
Subject: Copy Machine Rationale

KONICA 2028 Rated 28 copies per minute:

1. GSA price including features requested \$ 6,440.00
(Features are automatic duplexing & 20 bin sorter)
2. Other Costs: Toner at \$37.50 per cartridge which is rated at 12,500 copies. Developer at \$72.68 each which is rated at 100,000 copies.
3. Service Contract: Calculates to \$.0088 cents per copy.
4. Warranty: The machine is warranted for 90 days.
There is no maintenance warranty.
Service contract guaranteed not to increase more than 5% per year.
5. If we run 150,000 copies per year for 5 years (life expectancy of machine), the estimated cost would be as follows:
 - a. Initial Cost of Machine \$ 6,440.00
 - b. Service Contract 6,600.00
 - c. Toner 2,250.00
 - d. Developer 582.00

Total Cost including 7.5% Sales Tax \$16,567.40
(.0220899 per copy over 5 years)

Copy Machine Rationale

Page 2

Canon 4050 Rated 40 copies per minute:

1. GSA price including features requested \$ 7,689.00
(Features are automatic duplexing and a 20 bin stapler/sorter)
2. Other Costs: There are no other costs if we go through Taylor Made Office Systems for the service contract.
3. Service Contract: The first year would be \$1575.00 and the next 4 years would be \$2190.00 each. Service contract guaranteed not to increase more than 8% per year. We would need the contract for 5 years.
4. Warranty: The machine is warranted for 180 days. There is no service warranty.
5. If we run 150,000 copies per year for 5 years (life expectancy of the machine), the estimated cost would be as follows:
 - a. Initial Cost of Machine \$ 7,689.00
 - b. 5 Year Service Contract 10,335.00

Total Cost including 7.5% Sales Tax \$18,600.68
(.02480091 per copy over 5 years)

Copy Machine Rationale

Page 3

XEROX 5034 Rated 28 copies per minute:

1. GSA price including features requested \$ 9,310.00
(Features are automatic duplexing & 10 bin sorter. A convenience stapler is standard on this machine.)
2. Other Costs: Copy cartridges at \$395.00 each (or \$354.00 if purchased in lots of 3 or more) which are rated at 25,000 copies. (Claim is that drum wear is eliminated because "drum" is contained within the copy cartridge and is changed each time the cartridge is changed.) Toner cartridges are \$101.00 per case/2 per case. They are rated at 10,000 copies each.
3. Service Contract: There is no service contract for the first 3 years. The next 2 years would cost \$384.00 per year. Service guaranteed not to increase more than 6% per year.
4. Warranty: The machine is warranted for 3 years. Maintenance is warranted also.
5. If we run 150,000 copies per year for 5 years (life expectancy of machine), the estimated cost would be as follows:
 - a. Initial Cost of Machine \$ 9,310.00
 - b. Service Contract 768.00
 - c. Toner Cartridges - 75 3,787.00
 - d. Copy Cartridges at \$395.00 each* 11,850.00Total Cost including 7.5% Sales Tax (\$27,586.02
(.0367814 per copy over 5 years)
6. If we purchase Copy Cartridges at \$354.00 each* \$10620.00
Total Cost including 7.5% Sales Tax \$26,263.78
(.03501834 per copy over 5 years)

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting#6
August 19, 1992

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President
- B. Advisors
- C.

(Wall)
(Flores/Eisenhauer)

VI. APPOINTMENTS

- A. VARIOUS COMMISSIONERSHIPS
- B.

m/s/c to appoint (WALL) Teresa O'Connell/Ethnic
Andee Economopolou/Health Services
Emily Stone/ Leg Affairs
Melanie Breslow/Athletics
Commissioner. ~~Don Lewis~~

VII. OLD BUSINESS

- A. Program Board
- B. Welcome Week
- C.

m/s/c to appoint Michael Plastino as
Environmental Commissioner and
Stephanie Lewis as Law Enforcement
Rep pending approval by CSA

VIII. NEW BUSINESS

- A. Recycling Program m/s/c
- B. GW Bank m/s/c
- C. Computer
- D. Letter to Chancellor m/s/c to allow

that A.S. assume the
responsibilities, including financial,
for the ~~campus~~ ^{A.S.} recycling
program
GW Bank to come on campus 8/24-29

IX. ANNOUNCEMENTS

- A. Vote About It (Postpone)
- B. Collegewide Committees (Bushey)

X. ADJOURNMENT

to be sent to Gov. Wilson
and the legislature

→ m/s/c to accept the petition as adopted
by Exec. Cab.

ASSOCIATED STUDENTS
EXECUTIVE CABINET
~~FALL~~ ~~SPRING~~ 1992
MINUTES

Meeting #5
August 10, 1992

- I. The meeting was called to order at 3:10 p.m.
- II. Absent: Craig Bradley, Erica Fein
- III. The agenda was approved as amended
- IV. The minutes were approved as amended
- V. **REPORTS**
 - A. **President:** Jim reported that there is possible a 5% decrease in revenues to the college. An increase in fees is to be expected. He also reported on the networking skills at the convention in Montana.
 - B. **Advisors:**
 1. **Bob:** Bob also reported on the convention in Montana and the update on enrollment and AS memberships. Bob also announced that the Designated Surplus carryover from Spring 1992 will be \$8236.85. Ken Holbeck would like some response on the differential fees that are being proposed.
 2. **Rhonda:** Rhonda announced that she needs people to help work at registration.
- VI. **APPOINTMENTS**
 - A. It was moved that Executive Cabinet appoint Nancy Kunst to the position of Program CHair and Cecilia Bromeley to the position of Recording Secretary. (M/S/C)
 - B. It was moved that Executive Cabinet appoint Kisstrin Kaikkonen to the position of Surveys Commisioner. (M/S/C)
- VII. **OLD BUSINESS**
 - A. The purchase of a copy machine was further discussed and analyzed. It was moved to transfer \$9264.00 from the Passbook account to Repair & Replacement. It was moved to allocate \$9264.00 from Repair &

Replacement for the purchase of a Canon copier.

- B. This years conferences were discussed and it was decided to wait for further information.
- C. The program board was postponed to a later date.

VIII. NEW BUSINESS

- A. Jim announced that the Arts & Lectures department has requested a donation of \$100 for the production of posters for their 1492 event. It was moved to allocate \$100 out of Fall Specials for the production of posters for the Arts & Lectures Dept. (M/S/C)
- B. It was moved to allow Bank of America and Wells Fargo Bank to come on campus and offer their services to students in the Fall semester. (M/S/C)
- C. Jan announced a Cal Sacc Region 3 Meeting on 8/14 and requested to go. It was decided to nominate a Cal Sacc representative before sending any one to meetings of Cal Sacc.
- D. Schools Plus has asked to use the concession stand at Bailey Field for their Alumni Football games. It was moved that Schools Plus be allowed to use the SRJC concessionm stand at their alumni football games on 9/26 & 10/3 with all profits going to Schools Plus. (M/S/C)
- E. It was moved to put the printing press and cabinets on permanent loan to the SRJC Arts Dept. (M/S/C)
- F. Welcome Week has been postponed to a later date.
- G. John Robbins will be giving a lecture on 11/22 from 6:30 - 9 p.m. in Burbank Auditorium. It was moved that we support John Robbins lecture. It was moved that we allow GAIA, Vegetarian Club, and Kent Hall to sponser John Robbins lecture. (M/S/C)
- H. It was moved that Executive Cabinet, on behalf of CSA, oppose differential fees. (M/S/C)

IX. ANNOUNCEMENTS

- A. Jim announced that we received a Thank You letter from the Thursday Night Market for our \$100 donation.
- B. Jim announced that people are needed for the budget committee.

Date: August 19

To: Governor Pete Wilson and members of the legislature of California

From: The STUDENTS of Santa Rosa Junior College

We the undersigned students oppose any educational fee increase for California community colleges including the differential fee. It is not right to expect the people who don't pay the cost of government. Hear us, we will represent us.

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Name (printed)

Associated Students
Santa Rosa Junior College



Printing Press letter

To

Date

From BOB FLORES, Director of Student Activities

Subject • welcome back

- A.S. Reg #1's
- Promotions - BALANCE People Programs
- Campswide Cuts - 15.9% potential of 10-15% more
- CWC most important in years
- Institutional Planning
- Retuluna Center Spring 94 → Windsor site
- Communications -
- Stressful time • Grades & memberships

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Figures for Recycling 92/93

Costs: 91/92

Dumpsters \$ 976.60
 Labor \$ 2869.- (Per 10.5 hr (wk) Student)

Costs: 92/93 Projected

w/o Work Study	w/ Work Study
\$ 2869.- (Student Employee)	- \$ 0
- \$ 976.60 - (Dumpsters)	- \$ 976.60
<u>3845.6</u>	<u>976.60</u>
<u>2869</u>	

Income: 91/92
 \$ 2426.93

Future A.S. expenses if approved:

(State Grant) @ new recycling barrels : \$2078.38 ^{matching funds}

Bottom Line:

- Take over the accounting through A.S.
- w/o Work Study : -\$1418.67
- w/ Work Study : + \$1450.33

- Payroll Costs
- Nancy to ^{Revenue} campus supervisor
- Financial accounting to revenue of District

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Final Budget Report As Of June 30, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>INCOME</u>				
Activities/Assemblies	0.00	7,472.85	7,472.85	0.00
A S Card Sales	93,365.00	107,429.39	107,429.39	0.00
Basketball Income	2,500.00	2,500.00	1,939.30	(560.70)
Concessions Income	4,000.00	4,000.00	3,679.14	(320.86)
Football Income	4,000.00	5,841.10	5,841.10	0.00
Recycling Income	0.00	0.00	534.52	534.52
Vending Machine Income	4,000.00	4,000.00	4,000.00	0.00
Miscellaneous Income	0.00	0.00	245.48	245.48
TOTAL INCOME	107,865.00	131,243.34	131,141.78	(101.56)
 <u>EXPENSES</u>				
CAMPUS SUPPORT				
A Day Under The Oaks	200.00	200.00	200.00	0.00
Arts & Lectures	500.00	500.00	500.00	0.00
Child Day Care	1,000.00	1,000.00	1,000.00	0.00
Cultural Film Festival	500.00	500.00	500.00	0.00
Handbooks & Calendars	3,000.00	688.78	688.78	0.00
Intramural Sports	500.00	500.00	0.00	500.00
Native American Museum	200.00	200.00	200.00	0.00
Pep Band	600.00	600.00	0.00	600.00
Reentry Programs	400.00	400.00	381.85	18.15
Spirit Team	3,900.00	2,512.44	2,512.44	0.00
INSTRUCTIONAL SUPPORT				
Adaptive P. E.	900.00	900.00	900.00	0.00
Aggie Judging Team	2,000.00	425.00	425.00	0.00
Band	300.00	300.00	300.00	0.00
Concert Choir	700.00	700.00	700.00	0.00
Enabling Services	1,450.00	1,450.00	1,449.37	0.63
First Leaves	800.00	0.00	0.00	0.00
Forensics	1,450.00	1,450.00	1,450.00	0.00
Theatre Arts	4,000.00	4,000.00	3,654.54	345.46

ASSOCIATED STUDENTS
INCOME STATEMENT

Page 2

Final Budget Report As Of June 30, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>EXPENSES - Contd.</u>				
MEN'S ATHLETICS				
Baseball	755.00	755.00	755.00	0.00
Basketball	755.00	755.00	755.00	0.00
Cross Country	755.00	755.00	755.00	0.00
Football	1,110.00	1,110.00	1,110.00	0.00
Golf	755.00	755.00	755.00	0.00
Soccer	755.00	755.00	755.00	0.00
Swimming	755.00	755.00	720.00	35.00
Tennis	755.00	755.00	755.00	0.00
Track	755.00	755.00	755.00	0.00
Water Polo	755.00	755.00	755.00	0.00
Wrestling	755.00	755.00	755.00	0.00
WOMEN'S ATHLETICS				
Basketball	755.00	755.00	755.00	0.00
Cross Country	755.00	755.00	755.00	0.00
Soccer	755.00	755.00	755.00	0.00
Swimming	755.00	755.00	720.00	35.00
Tennis	755.00	755.00	755.00	0.00
Track	755.00	755.00	755.00	0.00
Volleyball	755.00	755.00	755.00	0.00
ACTIVITIES/SERVICES				
Assemblies/Concerts	3,500.00	24,504.86	24,504.86	0.00
Black Awareness	500.00	500.00	500.00	0.00
Chicano Culture	500.00	500.00	500.00	0.00
Game Security	1,382.00	1,382.00	956.73	425.27
Multi Cultural	500.00	500.00	500.00	0.00
Native American Culture	500.00	500.00	500.00	0.00
Parking Program	4,800.00	4,800.00	4,200.00	600.00
Project/Film Grants	2,000.00	2,000.00	1,378.12	621.88
Student Health Care	150.00	150.00	0.00	150.00
Student Ticket Crew	2,028.00	2,028.00	1,430.00	598.00

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Page 3

Final Budget Report As Of June 30, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
LEADERSHIP DEVELOPMENT				
Association Conferences	2,500.00	4,817.60	4,817.60	0.00
Leadership Retreat	2,500.00	2,705.69	2,705.69	0.00
Professional Associations	700.00	700.00	700.00	0.00
Sill Development W/S	400.00	929.31	929.31	0.00
ADMINISTRATIVE EXPENSE				
Equipment Repair/Purch	900.00	900.00	310.45	589.55
Executive Cabinet	200.00	200.00	33.87	166.13
Inter-Club Council	500.00	500.00	442.49	57.51
Office Supplies	600.00	1,255.51	1,255.51	0.00
Postage	500.00	500.00	407.08	92.92
Public Relations	1,000.00	2,184.77	2,184.77	0.00
Salaries & Fringes	35,480.00	32,295.85	32,295.85	0.00
Student Cards	1,000.00	540.99	540.99	0.00
Student Employees	500.00	500.00	0.00	500.00
Student Trustee	200.00	200.00	54.00	146.00
Telephone	1,000.00	1,100.00	1,100.00	0.00
Theft Insurance	525.00	525.00	503.00	22.00
Miscellaneous Expenses	400.00	400.00	106.08	293.92
SPECIAL ALLOCATIONS				
Fall	2,000.00	2,552.81	2,552.81	0.00
Spring	2,000.00	8,544.73	8,544.73	0.00
A S Loan & Grant Fund	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL EXPENSES	<u>107,865.00</u>	<u>131,243.34</u>	<u>122,904.93</u>	<u>8,338.41</u>
OPERATING PROFIT	0.00	0.00	8,236.85	8,236.85
OTHER INCOME & EXPENSES				
Frozen Reserve Expense	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	237.35	237.35
Cash Over/Short	0.00	0.00	33.09	33.09
Interest Earned	<u>0.00</u>	<u>0.00</u>	<u>12,085.17</u>	<u>12,085.17</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>12,355.61</u>	<u>12,355.61</u>
NET PROFIT	<u>0.00</u>	<u>0.00</u>	<u>20,592.46</u>	<u>20,592.46</u>



Santa Rosa Junior College

OFFICE OF BUILDINGS AND GROUNDS

Date: August 19, 1992
To: Jim Wall, Associated Students President
From: Nancy Moorhead, Grounds Manager
Subject: Current Recycling Program

The following is an outline of the current recycling program.

RECYCLED MATERIALS: Currently we recycle aluminum, glass, newspaper, and office paper on campus. There are over 14 aluminum and glass recycling sites outside and 9 more inside buildings. Every building on campus is involved to some degree with office paper recycling. Newspaper is collected primarily around the coop area.

WORK LOAD: Currently recycling pickups happen three afternoons per week. Office paper is divided into two days with half the campus being serviced on Tuesdays and the other half on Thursdays. Aluminum, glass and newspaper are picked up one afternoon per week.

STUDENT WORKERS: During the last school year we had four student workers handling recycling pickups. During most of this past summer only two students were needed to handle the volume which is less during the summer. I had anticipated that three students would be needed this fall as school resumes. Our current crew includes no work study students although two of the students believe that they will be able to obtain work study status. The third student has been off work for the past two months on a trip back to his homeland. I haven't heard from him to date and I would assume he will be able to increase his hours at his other campus job and will not need to work for recycling. Perhaps a volunteer could be found, instead.

I would strongly recommend that you find a way to retain the two student workers mentioned above. They are both very experienced with the details of the job and have their drivers clearances on file (a necessity for the job). The two students are Michael Plastino and Bounchanh Khaleck. Michael was promoted to student recycling coordinator this month and should be paid \$4.40 per hour. He has accumulated 195.75 hours so will very soon be eligible for a raise to \$5.30 per hour. Bounchanh has been being paid \$5.10 per hour as he has already earned over 200 hours working on the grounds crew. I have calculated that over the next 10 months the student payroll for these two workers should be \$4700. I have already spent \$1038.93 on recycling payroll for the months of July and August. So if you have to assume the budget from July 1st, the total for the year for student payroll would be \$5738.93.

DUMPSTERS: Currently we have four recycling dumpsters housed in our recycling compound into which all recycling materials are dumped during various pickups each week. We have a contract with Empire Waste Management to service these dumpsters. I have budgeted \$1400 for this service this year but we only spent \$976.60 for this service last year. Assuming that Empire doesn't raise their rates and we don't need any extra servicing during the year, \$1000 would probably be enough for this cost. I would strongly recommend keeping these dumpsters. We started out the first year of the program with the workers taking the recycled materials directly to the recycling center each week. Our volume increased so much that it was not cost effective to pay students to drive down there and wait in line to have the materials weighed and paid for.

SUPPLIES: During the past year I had a budget of \$3000 for supplies for the recycling program. We used this money to buy plastic barrels and boxes for recycling use. We paid quite a bit to have special instructional signs placed on individual wastebaskets for office paper recycling. We bought a few tools so that barrels could be modified for recycling of glass and aluminum. We bought signs for these barrels as well. I think if the program were not expanded at all, there might not be any supply expenses this year so this part of the proposed budget could be deleted.

USE OF THE GROUNDS TRUCK: Currently recycling is done in the garbage truck owned by the Grounds Department. It has a lift gate on the back and is very appropriate for this work. I see no reason why Associated Students cannot use this truck for recycling. Grounds would provide the fuel but the truck could not be taken off campus and must be returned to the compound by 4:00 pm each day.

REVENUE: There is a special account set up to receive recycling revenues. Money from the recycling of computer paper and laser cartridges as well as aluminum, glass, newspaper and office paper is deposited into this account. I would assume that if Associated Students took over recycling all recycling revenues would be available to them to defray costs of the program. Total recycling revenue for the 1991/92 year was \$2426.93. I would estimate a slightly higher total this year now that we are servicing the entire campus. The recycling markets are quite volatile, however, so there is no way to actually forecast the total for this year. During the past year, 25% of recycling revenues was being transferred at regular intervals into an Associated Students account to be used for scholarships. I don't think any scholarships have been awarded against this money yet so somewhere in the A.S. budget there may be quite a little nest egg that you may be able to use somehow.

TOTAL BUDGET: Assuming a two-student payroll budget of \$5738.93 for the 1992/93 fiscal year, and add to this the cost of dumpsters (at \$1000.00), the total budget for recycling that would have to be assumed by A.S. would be \$6738.93. This amount assumes that the program will not need any supplies this entire year. This would be possible if the program is not expanded and no more barrels or boxes are needed.

Eds Flores - S.A.O.

CHANCELLOR'S OFFICE

CALIFORNIA COMMUNITY COLLEGES

1007 NINTH STREET
 SACRAMENTO, CALIFORNIA 95814
 (916) 445-8752



August 18, 1992

Kew
FVE
RAA

TO: Superintendents/Presidents

FROM: David Mertes *DM*
Chancellor

SUBJECT: 1992-93 BUDGET CRISIS

REDUCE YOUR BUDGET BY 5%!!!**DON'T REPORT STUDENTS WITH 90 CREDITS FOR APPORTIONMENT!!!**

The Governor's proposal could require both of those. His proposal requires a \$20 per unit enrollment fee effective July 1, 1992. Funds have been deducted from the apportionment budget corresponding to this fee increase. However, the likelihood of collecting the increased fee for the fall semester grows slimmer and slimmer. Without the fall semester fee revenue, the total apportionment revenue for 1992-93 will be 5% below the 1991-92 amount. In addition, the Governor's proposal does not allow reporting of 90 credit students for apportionment. You will be forced to absorb the cost of those students and probably cannot retroactively collect tuition from them.

The situation is serious. An immediate contact to the Governor and all your Legislators is essential. Communicate the following:

- Support the August 7, 1992 report of the Conference Committee, known as the "Hill" Proposal.
- Maintain the existing statutory split in the Proposition 98 funds (89 percent K-12, 11 percent community colleges).
- Oppose the administration's proposal to defund students with 90 or more units and raise the enrollment fee to \$20 per unit.

DM:JN:cm

1072-8/18

ASSOCIATED STUDENTS
EXECUTIVE CABINET
Fall ~~SEMESTER~~ 1992
AGENDA

Aug 24, 1992

Meeting # 7

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES *postpone until next*

V. REPORTS

- A. President *Steve Kent resigned as Soph. Rep.* (Wall)
- B. Advisors (Flores/Eisenhauer)
- C.

VI. APPOINTMENTS

- A. *CWC m/s/c to appoint*
 - Cecelia Bromley → Financial Aid
 - Bob Robinson → Ed Equity, Aux Ent, Duo
- B. ~~Committees~~
Commissionership
 - Lucy Giowardo → Financial Aid
 - Lucy Giowardo → ~~Calendar/Reg~~ *Calendar/Reg*

VII. OLD BUSINESS

- A. *Computer m/s/c to accept*
Ronda Eisenhauer's offer of \$2000 for Apple IIe and printer
- B. *Program Board m/s/c to accept Program Board Proposal as accepted*

VIII. NEW BUSINESS

- A. *S*
 - B.
- m/s/c to appoint pending creation by*
- Stephanie Lewis/CSA
 - Paige Elder/Comm Involvement
 - Jennifer Evans/Comm at Large
 - Lisa Pierce/Comm @ Large
 - Gary Crocker/Enabling Affairs
 - Heather (?) /Comm at Large
 - Christopher Hartly/Comm at Large
 - Angele Johnson/Comm @ Large
 - Aaron Machado/Comm @ Large

IX. ANNOUNCEMENTS

A.

B.

X. ADJOURNMENT

m/s/c to appoint
Don Lewis & Noontime
Entertainment Comm
pending creation by CST

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #6
8/19/92

I. The meeting was called to order at 3:10 pm

II. Absent: none

III. The agenda was approved as amended

IV. The minutes were approved as amended

V. REPORTS

A. President: Jim welcomed everyone back. He reported that we as student representatives and leaders need make sure the student voice is heard. He noted that the recycling program would be cut as of FRIDAY due to State wide budget cuts, if the Associated Students did not take over the program. It was announced that we bought a new Cannon copy machine. College Wide Committees has no new members and this needs to change. The income this year is not as high as predicted, therefore we need to increase ASB sales or decrease our spending. We need to promote the retreat to Point Bonita which is scheduled for August 24 to 27.

B. Advisors:

1. Bob: A letter needs to be drafted to John Watrous regarding the loan of the A.S printing press. It is vital to this association that we promote card sales. Reality shows that there is a decrease in card sales from last year. College Wide Committees are extremely important, Executive Cabinet is the most informed group. Institutional planning is going forward. The Petaluma Center is scheduled to open Spring 1994. We need to know what kind of student representation will be created. It is a stressful time it is important to keep the communication going between advisors and Exec Cab, it makes things easier to create tasks forces etc...
2. Ronda: Football season is coming, people are needed to work the ticket crew. Friday is book loans and people are needed to work the tables.

VI. APPOINTMENTS:

- A. It was moved to appoint Theresa O'Laughlin as Ethnic Minorities Commissioner, Emily Stone as Legislative Commissioner, Adolfo Foronda as Entertainment Commissioner and, Melanie Breslow as Athletic Commissioner.
- B. It was moved to appoint Michael Plastino as Environmental Commissioner, Andre Economopoulos as Health services Commissioner and Stephanie Lewis as Law Enforcement Commissioner pending the creation of these positions in CSA.

VII. OLD BUSINESS:

VIII. NEW BUSINESS

- A. Recycling Program- It was moved that A.S. accept all responsibility, including financial for the Recycling Program. M/S/C
- B. Great Western Bank-It was moved to allow Great Western Bank on campus for the week of August 24-28. M\S\C
- C. It was moved to accept the petition to be sent to Governer Wilson and the Legislature, as adopted by the Executive Cabinet. M/S/C

IX. ANNOUNCEMENTS

- A. Maria announced that positions are available on College Wide Committees.

X. ADJOURNMENT: The meeting was adjourned at 5:47.

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #1
Date: August 24, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGEN.
- IV. APPROVAL OF MINU.
- V. REPORTS

- ~~A.~~ President *welcom*
- ~~B.~~ Advisors
- ~~C.~~ ICC
- ~~D.~~ Program Chair
- ~~E.~~ Committees
- ~~F.~~ Retreat
- ~~G.~~ *Handouts*

VI. APPOINTMENTS

- A. *Commissioner*
- B. *Collegewide*
- C. *Freshman & Sopho*

VII. NEW BUSINESS

- A. *welcome de*
- B.
- C.

VIII. OLD BUSINESS

- A.
- B.
- C.

IX. ANNOUNCEMENTS

- ~~A.~~ Library
- ~~B.~~ Dance
- C. *Do the Astrot*

X. ADJOURNMENT

Desk

Associated Stud
Santa Rosa Junior College



To _____ Date _____
From BOB FLORES, Director of Student Activities
Subject _____

- o *Internship*
- o *Augmented Fees Contingency Plan*
- o *Fees issue / action -> latest word*
- o *Alumni Office*
- o *Office Remodel (need two students)*

College Wide Committee
Representative Application

Name _____ CSA Position Held _____
SSN # _____ Home Phone _____

Please list the committees you are interested in sitting on. The Committees Commissioner will contact you as soon as your application is reviewed. Thank you for your interest.

- 1.
- 2.
- 3.

District Tenure Review Coordinating *

Educational Equity

Educational Policy Committee

EPC subcommittees

- Basic Skills Advisory
- Curriculum Review – temp. General Education
- Global and Intercultural
- Program Review*
- Sabbatical Leave*

Financial Aid

Graduation Speaker

Infectious Disease

Institutional Planning

International Studies*

Library

Multi-Cultural Events

Parking

Professional Growth Program Review*

Safety

Scholarship

Staff Development Coordinating

SDC subcommittees

- Staff Development/Professional Development Days*
- Staff Development Projects*

Staff Diversity and Affirmative Action

Waste Reduction and Recycling

ADMINISTRATIVE ADVISORY COMMITTEES

Auxiliary Enterprises

Board of Review*

Budget

Classified Staffing

Health Services

OTHER COMMITTEES

Alumni Liaison

Child Care Review

Computer Review*

Courtesy and Recognition (Academic Senate)*

EOPS Advisory*

Financial Aid Appeals

Health Services Advisory*

Library Advisory*

Matriculation Assessment Task Force

Matriculation Admissions Task Force

Matriculation Counseling/Student Follow-up

Matriculation Orientation Advisory Group

Petaluma ad hoc Master Planning*

Reentry Advisory*

Transfer Center Advisory

*No student representation



Santa Rosa Junior College

ASSOCIATED STUDENTS

To: College Student Assembly
From: Maria Bushey/Retreat Chairperson
Re: Fall 1991 Leadership Retreat
Date: August 24, 1992

Welcome to the beginning of another great school year.

One of the most important, if not the most important, events the Associated Students sponsors is the annual Leadership Retreat. It is a chance for us to get to know the college, understand important issues facing the campus, get to know one another and begin to build a solid foundation for the upcoming school year.

This year's retreat will focus on Conflict Resolution, Student Needs and Organizational Topics. We will also be holding a special Administrative Open House that will focus on College Wide Committee involvement. And of course it will be a lot of fun.

Because of your position we consider you to be an intricate part of student government. This retreat is an excellent opportunity to get to know the people you will be working with throughout the semester. The Retreat will be held September 25-27 at Point Bonita, a YMCA camp in the Marin Headlands. I strongly encourage you to attend this retreat and encourage others around you to do the same.

Thank you for your time. Please R.S.V.P as soon as possible.

August 18, 1992

Dear Faculty or Staff Member:

SRJC will be starting a new project in the Fall '92 to implement a peer mentoring program for underrepresented students. Administered by the Basic Skills/Vocational Studies Department, the intent is to provide personalized contact for first time 18-20 year olds who are ethnic minority or disabled students.

The first year will focus on training underrepresented students who are interested in becoming peer mentors, with the actual mentoring relationships beginning Fall '93 Semester. During Spring '93 Semester, peer mentor trainees will participate in a comprehensive training program which will include enrollment in a guidance course, 4 week rotating paid on-campus field work assignments, outreach to local high schools, and visitations to other college peer mentoring programs.

We need your help in recruiting potential mentor trainees. This program would be ideal for students pursuing academic or career goals in teaching, counseling, or other human services. Mentor trainees should be 18-20 year old students planning on continuing in the Fall '93. We are especially looking for students who are bicultural and bilingual in Spanish.

To refer a student, please complete and return the bottom of the sheet to the Basic Skills and Vocational Studies Department by **September 4, 1992**. And thank you for your input!

The Sonoma County Junior College District is committed to providing equal opportunities for all students, employees and applicants regardless of ethnicity/race, color, sex, age, religion, marital status, sexual orientation, disability, national origin, medical conditions, status as a Vietnam-era veteran, or political or organizational affiliation. The lack of English language skills will not be a barrier to admission and participation in the college's vocational education programs. In addition, the district is committed to overcoming sex discrimination and stereotyping in vocational education programs.

MENTOR TRAINEE REFERRAL

Student Name _____ Soc. Sec. # _____

Reason for Referral _____

Instructor Name _____

BARON'S NOTEBOOK



SUNDAY, JULY 5, 1992

The remarkable legacy of banker Frank P. Doyle

Frankie Doyle died when he was 13, so Polly and Frank Doyle never had the opportunity to put their son through college. Instead, the Doyles provided education money for more than 18,000 students — \$10 million in all — at their “hometown” college.

Frank Doyle, president of the Exchange Bank, was a “hometown” guy. In the first half of this century he was Santa Rosa’s father figure, the man who could get a project started, or save a farmer from financial ruin when the crops didn’t come in.

It was Doyle, then the cashier at the bank where his father, Matt Doyle, was founder and president, who advised the merchants in the shattered downtown after the 1906 earthquake to recommend that they rebuild a block or two farther from the street and deed the rest to the city so the streets in the “new town” could be wider.

It was Doyle who bought the oak-studded glade where Matanzas and Spring creeks join, where Luther Bank liked to walk, and donated it to the city in memory of his lost son.

It was Doyle who used his political and economic influence to save large portions of the Sonoma Coast for private development and see it in the hands of the state parks. Doyle loved the coast. He had a weekend cabin at Bodega Bay where he invited friends for weekend excursions that included clamming, abalone fishing and surf fishing.

It was Doyle who called the first meeting to discuss the possibility of bridging the Golden Gate — and was accorded the honor of driving the first private car across the bridge on opening day. It was Doyle who led the effort to revive the Sonoma County Fair, the man who was one of the founders of the Santa Rosa Chamber of Commerce, serving as its president for most of its early years, Doyle who was a founder of the Wood Empire Association, a powerful force for promoting tourism in the North Coast in the 1920s.

IT WAS DOYLE who went further than any of the other Sonoma County bankers in aiding farmers in the terrible days of the Depression. Many who lived through those bleak economic times were quick to turn to Doyle with “saving” their farms. His bank not only carried their mortgages when they couldn’t pay when the bank’s list of troubled loans became unbearably long, he would buy the loans himself.

It was this last risky good-neighbor policy that contributed to his decision, as he entered his eighth decade, to ensure that his personal resources would be devoted to the welfare of the community he loved and that his financial risks would not affect his bank.

Deeply committed to the concept of a “hometown bank,” he came up with a plan that would assure that the bank remained independent and locally owned and would shower his blessings on the young people of his community — well beyond what could be imagined in the 1940s.

difference, particularly in a time when higher education is well up on the government “hit lists” and individual frustration levels are high, it’s good to remember Frank Doyle and the decision he made nearly 50 years ago.

Doyle placed his shares of Exchange Bank common stock — a controlling interest — in a perpetual trust. When he died in 1948, it was revealed that the Doyle trust was simple and straightforward. From the dividends on his stock, the trust would pay up to \$2,000 annually for the improvement and maintenance of Doyle Park, as needed. The rest was to be awarded to Santa Rosa Junior College to be distributed to “worthy young men and women” attending the college. It would be known as the Frank P. and Polly O’Meara Doyle Scholarship fund.

We all know about the Buck trust and what has happened to that legacy to Marin County in the years after benefactor Beryl Buck’s bequest. In 1975, she left \$12 million. In 1987 it had become \$450 million, with an annual interest income of some \$30 million. Marin County often seems to be at loss to know just what to do with all that largesse.

Santa Rosa Junior College has never had that problem with the Doyle Trust, although it, too, has grown far beyond what a small-town banker might have hoped in 1948. The value of the stock at the time of Doyle’s death was more than \$600,000. There is a legend that persists among bank officials and employees that in the first year the \$2,000 for Frankie Doyle Park exceeded the scholarship benefits, but records indicate that this is about \$19,000 from the truth. The first distribution of scholarship funds totaled \$21,000.

IN THE POST-WAR boom years of the 1950s Santa Rosa’s population doubled — pretty much overnight.



COURTESY EXCHANGE BANK

Doyle in 1899 when he came to Santa Rosa.



COURTESY EXCHANGE BANK

Frank Pierce Doyle, banker and community benefactor.

There were three banks in town — Bank of America, American Trust and the Exchange Bank, plus Santa Rosa Savings & Loan — and they prospered mightily.

Sonoma County, for the first time in this century, was caught up in a growth economy. Banks were bought by larger banks (American Trust by Wells Fargo, for starters), new banks and savings and loans opened — and became part of statewide or national systems. The home-owned bank, within 20 years, became a rarity. And the Exchange Bank — which, by the terms of Doyle's will won't ever be sold — rarer still.

The Doyle Trust has, since Frank's death, owned controlling interest in the bank. Initially, it held his 50.39 percent of the common stock. Today the trust owns 783,901 shares (58.5 percent) of the common stock and, as of last week, its value was \$45,858,208.

Three trustees, appointed by the bank directors from their own ranks, administer the fund. Thousands of students have attended the college aided by funds from the Doyle Trust. The gift has made both the college and the bank unique in this area. There is no other bank with such an "owner" and no other junior college in California so handsomely endowed.

THE 1991-92 dividends delivered by the Doyle Trust to the Santa Rosa Junior College Foundation totaled \$2,145,000. Interest from that money came to \$95,000. Thus far, according to Clare Munson, manager of scholarships and research for SRJC, \$2,173,489 has been awarded for the fall semester that will begin in late August. And there's more available. The college's second application period, for latecomers and those who missed the first round, opened July 1 and will extend to Aug. 7. (Munson's office, on campus, can supply more information.)

Clare has the highest regard for the late Mr. Doyle. He has certainly made her job a happy one. She has happy statistics to offer. One of these is that last year 49

percent of SRJC's full-time student body received funds from the Doyle Trust.

As the dividends accrue and the need heightens, the college has explored creative ways to use the funds in the best interest of the college community. Doyle Scholarships, in amounts of \$500 to \$1,750, are renewable with a grade point average of 2.5. They are awarded to students who are enrolled full time in the SRJC program to work toward matriculation to a higher institution, an associate of arts degree or completion of a certificated program. There are also third-year extensions available to students who need more than the two-year program to complete requirements.

Part of the program is the "Top Scholar" award, an offer of a \$1,750 scholarship to the graduate with the highest GPA from each Sonoma County high school. This year 77 percent of the top scholars from the county have accepted the Doyle offer and will attend SRJC.

TO THE SCHOLARS add the Doyle Occupation Education Award winners — students who may already hold a bachelor's degree or have completed a previous educational program. There are more than 500 re-entry or career-change students receiving funds from this Doyle program, now in its third year.

Scholarship and grant holders who maintain the GPA necessary to retain their scholarship or occupational award to completion each receive — on the day before their graduation — a \$250 Doyle Achievement Award, either to start them toward upper-division education or to carry with them into the work force.

Finally, there are the O'Meara Grants for students with special financial needs beyond what can be met by scholarships or state and federal funds. Need is more important than GPA in selecting these students. There were 100 of them last year.

The numbers are indeed impressive. There were 2,924 Doyle scholars and occupational awards for the coming year. Another 460 students earned grants and achievement awards. This year, said Munson, there is enough money to increase the amounts — and a lucky thing, too, because fee and cost increases seem as certain as the decline of state and federal student aid.

(The Doyles, it should be noted, are not the only scholarships available to SRJC students. There are 350 scholarships endowed by the Santa Rosa Junior College Foundation and 250 scholarships offered by organizations and individuals in the community.)

JUST HOW unusual is all this? Sharon Stockham, vice president for human resources and corporate secretary for the Exchange Bank, says she feels certain hers is the only bank that can lay claim to such beneficence. And Munson says that the college did a study last fall, just to make it official, which revealed that SRJC has the largest scholarship program in the state and is, in fact, ranked fourth for endowments among all the UC campuses and the state universities as well. That's the state story. "We're working on the nation," says Munson. She'll let us know.

When Frank Doyle, born in Petaluma in 1863, died at his home at Third and Pierce streets in Santa Rosa at the age of 85, he left a mighty legacy. The Doyle name is still all around us. Doyle Park, of course. Doyle Drive, the San Francisco-side approach to the Golden Gate Bridge; the student union at SRJC, a special gate to the Sonoma County Fairgrounds. But nothing speaks of the man — his love of Santa Rosa, his charity, his dedication to his profession or his business acumen — as does the Doyle Trust. For the "worthy young men and women" of Santa Rosa Junior College — more and more of them with each new dividend, each passing year!

If you doubt that one man
can make a difference . . .

Sunday, July 26, 1992 ★ ★

State's fiscal woes aid rich

Lower credit rating means high interest for bondbuyers

Charlotte-Anne Lucas
EXAMINER STAFF

WHEN California's credit rating goes down, taxpayers take it in the pants, while the rich Americans take it to the

bank. The lower rating — an indication that the state is no longer a low credit risk — means California has to pay higher interest when it borrows money. The state routinely borrows money by selling bonds to investors and promising to pay them back, with interest, in 20 or 30 years.

Right now, the state is preparing to sell \$10 billion worth of 20-year bonds. But because California's credit is less than pristine, the interest on those bonds — ultimately paid by taxpayers — will be a million higher, state officials say.

The winners are those investors who buy the bonds, which pay interest tax-free. Those investors, according to the Internal Revenue Service, are the wealthiest Americans.

Two percent of tax-free income — some \$21.6 billion — went to 2,143 taxpayers nationwide. According to the IRS figures another 37,871 millionaires each re-

ceived an average of \$129,182 in interest in 1990 on which they paid no taxes.

A majority of Americans are unable to afford the bonds, which come in \$5,000 and \$10,000 denominations. While people of lesser means can buy into tax-free bonds through any of a number of mutual funds, government statistics indicate that individual households dominate the market, holding more than half of all tax-free bonds.

Among those individual investors is State Sen. Milton Marks, D-S.F., who owns an interest in a trust that holds four blocks of California municipal bonds valued at between \$40,000 and \$100,000, according to state records. His financial disclosure statements do not indicate what percentage of the bonds he owns, or how much tax-free interest he collected from the investment.

Legal and tax experts say the theory behind making the interest on municipal bonds tax exempt is to save states and cities money. Because investors don't have to pay taxes on the interest, they will accept a lower interest rate from "muni bonds" than from other securities.

What that amounts to, the experts say, is a federal subsidy to state and local governments.

Government statistics show that there are more than \$1 trillion worth of municipal bonds outstanding nationwide, up from about \$500 million in 1983. Califor-

[See BONDS, E-5]

State's fiscal woes aid rich

California state and local agencies sold \$34.8 billion in new bonds in 1991, becoming the leading issuer in the country, with about 15 percent of the national total, according to the California Municipal Bond Advisor newsletter.

According to Citizens for Tax Justice, a Washington D.C.-based group, the federal government will give up \$22.3 billion this year by not taxing the interest on state and local bonds. While precise figures are not available for California, 15 percent of the federal total would be \$3.35 billion.

But because that money is simply not collected — rather than doled out as a direct subsidy — it is an "off-budget" or hidden drain on the federal till, says Harvard Law professor Richard Gordon, who teaches tax law. "It's a big tax expenditure," he said, and because the amount depends entirely on how many bonds state and local governments issue, "there is virtually no cap" on the figure.

"There's nothing wrong with the federal government subsidizing the state and local government," says Citizens for Tax Justice director Bob McIntyre. "It's all in the family. The problem is, to a large degree, it's so hopelessly inefficient."

McIntyre says his research shows that the interest savings to state and local government is

way less than what it costs the (U.S.) Treasury in foregone taxes."

Specifically, he says, state and local governments pay about 1.2 percent more in interest than it costs the U.S. Treasury to borrow money. "That gap (the 1.2 percent) is basically your windfall to wealthy investors," he said.

McIntyre's group argues that it would be far cheaper for taxpayers — and less generous to wealthy investors — if the government taxed municipal bonds and then returned the money as a direct subsidy to state and local governments.

But history and legal experts say that's unlikely to happen.

The last attempt to change the system — during the administration of former President Jimmy Carter — drew vocal and near-unanimous opposition from state and local government officials. It also prompted the creation of the Anthony Commission — a group devoted to keeping the tax-exempt status of bonds. The commission counts California Treasurer Kathleen Brown among its current members.

A big part of the opposition, Gordon notes, is because "if the federal government were going to give money to state and local governments to spend, it might restrict the money to things other than the (localities) are using it for now."

TAX-FREE INTEREST

Only 3.5% of U.S. taxpayers invested in tax-exempt bonds in 1990

Income bracket	Number of returns	Total Interest (in millions)	Percentage in each bracket	Average Interest
\$1-\$30,000	1,013,306	\$4,912	12	\$4,848
\$30,000-\$50,000	881,972	\$5,112	13	\$5,796
\$50,000-\$100,000	1,193,910	\$9,405	23	\$7,877
\$100,000-\$1 million	814,272	\$16,315	40	\$20,036
\$1 million plus	37,871	\$4,892	12	\$129,182
Total	3,941,991	\$40,639	100	\$10,309

SOURCE: IRS & California Municipal Bond Advisor

EXAMINER GRAPHICS

ASSOCIATED STUDENTS
EXECUTIVE CABINET
AGENDA
FALL 1992

Aug. 26, 1992

meeting #8

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA:
- IV. APPROVAL OF MINUTES:
- V. REPORTS:
 - A. PRESIDENT (WALL)
 - B. ADVISORS (FLORES/EISENHAUER)
 - C.
- VI. APPOINTMENTS:
 - A. HIRING COMMITTEE *m/s/c* to recommend to CSA to
 - B. SCHOLARSHIP *m/s/c* appoint Eric Fein as student
 - C. Committees Commissioner *m/s/c* Rep to ASST Dean hiring committee with Jan Westphal as alternate
- VII. OLD BUSINESS *Commissioners to come to Exec Cab during discussion of CWC*
 - A. PETITIONS *m/s/c* to recommend to CSA to appoint Craig Bradley to Scholarship Comm
 - B. *m/s/c* to close debate
- VIII. NEW BUSINESS *m/s/c* to reconsider the motion regarding Committees
 - A. AGENDA ITEMS (Discussion)
 - B. JAN WESTPHAL ITEMS
 - C. *m/s/c* to allow Committees Commissioner to come to Exec Cab under appointment of CWC during discussion
- IX. ANNOUNCEMENTS
 - A. Project Film Grants (Bradley)
 - B. class (Westphal)
 - C. Dance (Fein)
- X. ADJOURNMENT

AGENDA PROTOCOL → NAMES

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #7
8/24/92

- I. The meeting was called to order at 2:30 pm
- II. Absent: none
- III. The agenda was approved as amended
- IV. The minutes were postponed till next meeting.
- V. REPORTS

A. President: Jim reported that Steve Klent resigned as Sophomore Representative. There were two applications turned in for Freshman Representative

B. Advisors:

1. Bob: No Report
2. Ronda: No Report

VI. APPOINTMENTS:

A. CWC- It was moved and seconded to appoint Cecilia Bromley to the Financial Aid Committee, Rob Robinson to the Educational Equity Committee, Auxillary Enterprises, and the Day Under Oaks committee.
M/S/C *Lucy, Giovanni to Scholarships + Calendar Reg*

B. Commisionerships- It was moved and seconded to appoint Stephanie Lewis as Commissioner At Large, Paige Elder as Community Involvement Commissioner, Jennifer Evans as Commissioner at Large, Gary Crocker as Enabling Affairs Commissioner, Heather Arajs as Commissioner at Large, Chritopher Harty as Commissioner at Large, Angela Johnson as Commissioner at Large and Aaron Machado as Commissioner at Large, Pending the creation of these positions in College Student Assembly.

M/S/C

VII. OLD BUSINESS:

A. Computer- It was moved and seconded to accept Ronda Eisenhaurs offer of 200.00 for the AS Apple Two E and printer. M/S/C

B Program Board- It was moved and seconded to accept the Program Board Proposal as presented. M/S/C

VIII. NEW BUSINESS - No new business

IX. ANNOUNCEMENTS- None

X. ADJOURNMENT: 3:00

Meeting #1
80493

I. The meeting was called to order at 2:30 pm

II. Absent: none

III. The agenda was approved as amended

IV. The minutes were postponed till next meeting

V. REPORTS

A. President: Jim reported that Steve Kent resigned as Sophomore Representative. There were two applications turned in for Freshman Representative

B. Advisors

1. Bob: No Report

2. Ron: No Report

VI. APPOINTMENTS

A. OWC- It was moved and seconded to appoint Cecilia Bromley to the Financial Aid Committee, Rob Robinson to the Educational Equity Committee, Auxiliary Enterprises, and the Day Under Oaks committee.

B. Commissionships- It was moved and seconded to appoint Stephanie Lewis as Commissioner At Large, Paige Elder as Community Involvement Commissioner, Jennifer Evans as Commissioner at Large, Gary Crocker as Teaching Affairs Commissioner, Heather Arja as Commissioner at Large, Christopher Harty as Commissioner at Large, Angela Johnson as Commissioner at Large and Aaron Machado as Commissioner at Large. Pending the creation of these positions in College Student Assembly.

VII. OLD BUSINESS

A. Computer- It was moved and seconded to accept Ron's Blackhawk offer of 200.00 for the AB Apple IIe and printer. MSC

B. Program Board- It was moved and seconded to accept the Program Board Proposal as presented. MSC



Santa Rosa Junior College OFFICE OF THE PRESIDENT

August 25, 1992

TO: THE COLLEGE COMMUNITY
FROM: ROBERT F. AGRELLA
PRESIDENT

As a reminder, an all-college forum will be held on Thursday, August 27 at 2 p.m. in Newman Auditorium.

The purpose of this forum is to:

- present information about anticipated revenues and expenditures for 1992-93
- explain how proposed budget reductions were determined
- clarify what size of program we are trying to achieve
- answer questions and concerns raised by faculty and staff

It is important that before any recommendations on a 1992-93 budget are made to the Board we all have the same information about revenues and expenditures and thoroughly understand the present and future implications of any recommendations.

Until the State adopts a budget, the best we can do is to plan using information available to us at this time. For this reason, I am asking for both your patience and understanding as we address this very complex and difficult problem.

I believe we are all seeking the same resolution — minimal impact to the college's instructional program and essential student services.

I urge you to participate in the college forum on Thursday.

RFA:js

Message. Dated: 08/20/92 at 1140.
Subject: Schedule Building--Fall and Spring
Order: Ed BUCKLEY / SRJC/01 Contents: 2.
From: Bob FLORES / SRJC/01

Part 1.

TO: DISTRIBUTION

Part 2.

This note is being sent to "ADMIN/CHAIRS" distribution, which includes the names of administrators, department chairs, and others needing or wishing information primarily focusing on instructional matters. Given our present state of affairs, I will be using this distribution list frequently to give folks needed information as quickly as possible.

Today's chapter is regarding schedule building. At the last meeting of the "Academic Affairs Council" (our grand title for the weekly meeting of the academic asst deans, associate deans, deans, and me) we discussed the fall schedule. We also came up with a process for the development of the spring schedule which, we hope, will allow us to plan for "the worst" without losing our flexibility.

I. FALL SCHEDULE--CANCELLATION PRACTICE. We will NOT deviate from the 20" minimum enrollments figure (18 for off-campus and Petaluma) that we have already announced. However, we will be less liberal in granting exceptions. Even in the less-than-worst case, we anticipate we will need to do some program reduction. Every course that we absolutely don't "need" in the fall buys us, potentially, a course we can continue to offer in the spring. We have set for ourselves a goal of reducing the program through this process, for fall, of 5% of the hours scheduled. Much of this may be relatively painless, a result of the normal schedule adjustments. We hope.

II. SPRING SCHEDULE BUILDING. IF we reduce our fall schedule by 5% of the hours; and IF we continue to need to reduce our costs in this area by about \$1,000,000; THEN the spring schedule will have to have 10% fewer hours in it than last year's spring schedule.

Therefore, we are asking the chairs/program directors to submit--

1. A spring schedule proposal having 10% fewer hours than last spring's.

2. A "shadow schedule" of courses that, if added in, would be equal in size to last spring's. The "shadow schedule" courses should be in priority order, in terms of the chair and department's appraisal of its curriculum in the context of our mission and goals.

In this way, when the budget picture gets clearer, and assuming "clearer" also means "better," than we can move courses from the "shadow" to the "real" schedule relatively quickly and, I hope, well before a published schedule is produced.

3. A "SHOOTING SHOT": Exercises like these test our decision-making skills, our beliefs, our courage, and our ethics. I have been heartened by the degree to which you are approaching these unappetizing choices with sensitivity, understanding and imagination.

End of Item 8.

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting # **2**
Date: **8/31/93**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees (Bushey)
- F. Student Fees (Navarrette) *→ \$12 → No cap*
- G. Retreat (Westphal) *→ \$50/unit for B.A.7*
- H. Project Film Grants (Bradley)

VI. APPOINTMENTS

- A. Sophomore & Freshmen Reps. (Wall)
- B. Dance Committee (Fein)
- C. Asst. Dean Hiring Committee (Wall)
- D. College Wide Committees (Wall)

M/S/C to appoint as Soph Reps
 ① Valentina Dose &
 ② Seanifer Evans

VII. NEW BUSINESS

- A. Modem (Robinson) *M/S/C to allocate \$298 out of Equip Repair + Replacement*
- B. Recycling (Westphal) *M/S to close debate*
- C. Dance (Fein) *M/S/C to allocate \$827.40 out of Assemblies + Concerts for the Reggae Dance*

M/S/C to appoint as Fresh Rep.
 ① Dionna Valdez
 ② Tina Shih
 ③ Nina Bravo
 ④ Rachael Harrison

VIII. OLD BUSINESS

- A.
- B.
- C.

M/S/C to appoint
 Cecelia Browley/char
 Adolpho Foronelo
 Melaine Breslow
 Erica Fein
 Wasey Kunst
 Craig Bradley
 Jennifer Evans
 Naomi

IX. ANNOUNCEMENTS

- A. Parli Pro Usage
- B.
- C.

M/S/C to appoint
 Craig Bradley to
 the Scholarship
 Committee

X. ADJOURNMENT

M/S/C that the Assoc. Students oppose the decision made to cut the recycling program

*M/S/F to ebse debate
 M/S/C to close debate*

*C to appoint
 a Fein +
 Westphal*

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

MEETING #1
AUGUST 24, 1992

- I. The meeting was called to order at 3:15 p.m.
- II. Absent were Elmira Hand and Dylan Humphrey
- III. The agenda was approved as ammended
- IV. Minutes: none
- V. **REPORTS**

A. President:

- 1. Jim Wall, President, welcomed everyone back to school and into C.S.A.
- 2. Jim announced that his theme for this year is "Student's Power."

B. Advisors:

Bob Flores, Director of Student Activities

- 1. Bob announced that members of C.S.A. are eligible to recieve up to two units of credit by enrolling in Political Science 51.
- 2. Bob announced he will be teaching a Parliamentary Procedure class (Political Science 50).

Ronda Eisenhower, Student Activities Advisor

- 1. Ronda announced that the Associated Students gave out 106 book loans for a total of \$8,722. This is approximately 43 less loans than were distributed last Spring.
- 2. Ronda announced that she needs people to work on the football ticket crew. The wage is \$12.50 per game and there are five home games.

C. Inter-Club Council

- 1. Rob Robinson, Chairperson of ICC, invited people who are already in clubs or interested in starting a club to attend the ICC meeting

on Tuesday August 25, 1992.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that Welcome Day will be on Friday September 4, 1992 and if anyone is interested in co-chairing this event they should contact her.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, announced that she needs people to represent CSA on College Wide Committees. Anyone interested should contact her.

F. Retreat

1. Maria Bushey, CSA retreat chairperson, announced that there will be a retreat on September 24, 24, and 26 at Point Bonita. If there are any questions regarding the retreat contact Maria. She also announced that a sign-up sheet will be passed around at the next meeting.

VI. APPOINTMENTS:

- A. It was moved to create Noon-time Entertainment Commissioner, Environmental Commissioner, Health Services Commissioner, Community Involvement Commissioner, and ten Commissioner at Large positions. (M,S,C)
- B. It was moved to appoint Lucy Giovando to Calendar/Registration Committee and Financial Aid Committee, Cecilia Bromley to Financial Aid Committee, and Rob Robinson to Educational Equity Committee, Auxiliary Enterprises Committee, and Day Under the Oaks Committee. (M,S,C)

VII. OLD BUSINESS: None

VIII. NEW BUSINESS: None

IX. ANNOUNCEMENTS

- A. It was announced that the Fox radio station would be able to offer free advertising for events. It was also announced that a Bicycling Club was being started. Also a Library Committee is in the process of being formed. Contact Craig Bradley for more information on any of these items.
- B. It was announced that AS sales are down, we need to put on events

that will increase sales.

- C. It was announced that there is a petition circulating to protest Wilson's budget proposal for \$20 a unit and differential fees for students with over 90 + units as high as \$121 a unit. The AS has picked up responsibility for the recycling program, since it was to be dropped by the administration.
- D. It was announced that anyone interested in a Media 79 class, the Mon.-Wed. 12:30- 3:00 p.m. class needs 5 students to stay open, contact Andre Economopoulos.
- E. It was announced that the sign up sheet for Welcome Day is on the board between Bob and Ronda's offices.

X. ADJOURNMENT

- A. It was moved to adjourn at 4:30p.m.

Memorandum

8/26/92

TO: Jim Wa
FROM: Ricardo
SUBJECT: Enrollm

We still don't
fee will change for t
need to have a conti
fee structure is chan
immediately.

Attached is a
considering, but ho

/rmt



ASSOCIATED STUDENTS
Santa Rosa Junior College

To
From BOB FLORES, Director of Student Activities

Subject

- Petitions campaign
- Pol Sci 51
- Parliamentary Procedures
- Mailboxes / Blue Cards
- Retreat
- The "official voice" of students
- Read → Be Aware → Plan →
- Hybrid responsibilities → Program Board
- Attendance if not during roll call

Santa Rosa Junior College Office of Admissions & Records

Date: August 20, 1992

TO: Ken Holback
FROM: Ricardo D. Navarrette

SUBJECT: Issues Related to New Enrollment Fees

1. Notification to Students

We would send an individualized billing to each student indicating the amount paid and the amount owed. This letter or computer generated mailer will explain the fee change, procedures, deadlines and consequences. Total cost would be \$8000-\$10,000 as outlined in #6.

2. Establish deadline for payment

We could set a 30 day deadline or extend the deadline until just before Spring semester registration. The debt would become delinquent right away because of numerous complications with the computer program. We could make exceptions to the transcript hold as situation arise. (We may want to consider a payment plan for the 90+ differential fee.)

3. Disenrollment

We recommend that students not be dropped even if they do not pay the fee debt by a certain date. A modification to TLC would be necessary to enable students to drop if a debt has been posted. (We may want to consider dropping delinquent 90+ students.)

4. Refund, add/drop deadlines

Each deadline should be based on the same amount of time presently given students. Hence the new deadlines will roll, with the notification to students to be considered as the start date for the time period allowed.

5. "W" Grade deadline

Title V would allow us to only extend this deadline until September 17 (instead of the current September 11).

6. Cost

Additional funds will need to be budgeted to print individualized statements, process paper work and pay postage. Minimum cost will be \$8000 if we use generic computer mailers and \$1000 more if envelopes are used. Additional STNC and/or student hourly would need to be considered for both the Business Office and Registration Office for collection and posting purposes.

7. Security

Campus police should be present during peak cash collection times.

/rmt

POLITICAL SCIENCE 51

COURSE NUMBER AND TITLE: Political Science 51
"Student Government"

UNITS: 1-3 units available

Section 1621 1 unit
Section 1622 2 units
Section 1623 3 units

HOURS: 1 unit : T - 12:00 - 1:00
2 units : M - 3:00 - 5:00 pm
+ 1.0 weekly hours by arrangement
3 units : M - W - 3:00 - 5:00 pm
+ 1.0 weekly hours by arrangement

COURSE DESCRIPTION: Provides an opportunity to observe and practice the skills of democratic leadership and decision-making.

COURSE CONTENT: Attitudes of responsibility, integrity and cooperation are stressed.

Parliamentary procedures are studied and followed.

Due to the nature of the course, ATTENDANCE IS MANDATORY! Absences will result in a lower grade being given in the course. The student should discuss any absences with the instructor.

GRADING:

A: Perfect attendance with class participation and any arranged hours fully accounted for.

B: 1-2 absences, limited class participation OR arranged hours not fully accounted for.

C: 3-4 absences, limited class participation OR arranged hours not fully accounted for.

D: 5-6 absences OR arranged hours not fully accounted for.

F: 7 or more absences OR arranged hours not fully accounted for.

BizQuote

Prepared for:

Associated students of SRJC

Prepared By:

Michele Serna

Date: 8/28/92

Description	QTY	Price	Ext.
hook up modem	1	74.99	\$74.99
cable	1	4.99	\$4.99
	1		\$0.00
	1		\$0.00
Prices subject to ch	SubTotal		\$79.98
without notice	Tax 7.5%		\$6.00
Limited to stock on hand			
	Total		\$85.98

PROPOSAL

REGGAE DANCE/CONCERT
SEPTEMBER 11, 1992
9PM TO 1AM
CAFETERIA

BUDGET

BAND (Makka)	\$500.00
LIGHTING (Theatre Arts)	\$100.00
SECURITY (Campus Police)	\$142.40
MISC. (Paper products, Decorations, Etc.)	\$75.00

TOTAL: \$827.40

- Clubs will be providing refreshments.
- \$6.00 General admission
- \$3.00 Associated Students

100 @ \$6.00 = \$600.00
100 @ \$3.00 = \$300.00
= \$900.00

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #9
9/1/92

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES

V. REPORTS

- A. President (Wall)
- B. Advisors (Flores/Eisenhauer)
- C. Dance (Fein)
- D. AS Membership (Fein)
- E. Budget (Breslow)

VI. APPOINTMENTS

- A. CWC *m/s/c to appoint: District Facilities Planning → Sara Kirkwood*
- B. Commissionerships *EPC → (Wall) Family Store*
Dino → (Wall) Jennifer Evans
District Accessibility → Gary Crocker
Budget → Jim Wren?

VII. OLD BUSINESS

- A. Conference *Rob Robinson to research* (Wall) → *Law Enforcement Rep → Marcus Parker*
- B. GW Bank (Wall) → *Kent Hall → Sara Kirkwood*

VIII. NEW BUSINESS

- A. Lockers *Sim to call Frank Zwolinski* (Flores)
- B. Copy Machine *m/s/c to amend to read* (Flores)
- C. GAIA Dance *m/s/c to allow Alumni Assoc to use copiers 3¢/copy* (Flores)
- D. Piano *postpone until next week* (Flores)
- E. Phone *Sim to call Frank Zwolinski* (Wall)
- F. Health Fee *m/s/c to recommend to CSA to support the Health Fee recommendation for Spring 1993* (Wall)
- G. Copy machine *to support the Health Fee recommendation for Spring 1993* (Wall)

IX. ANNOUNCEMENTS

- H. Kiosks *m/s/c* (Wall)
- A. Vote Dance (Bradley)

X. ADJOURNMENT

to postpone until next week

to allow Jill Pellegrino to be paid up to \$500 out of Student Employment until next week for repair of 5 Kiosks

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #8
8/27/92

- I. The meeting was called to order at 3:00pm
- II. Absent: Nancy Kunst
- III. The agenda was approved as amended
- IV. The minutes #6 were approved as presented, #7 were approved as amended.
- V. REPORTS
 - A. President: Jim is aware of the amount of effort given to this organization by Erica Fein and Cecilia Bromley. It is greatly appreciated. College Wide Committees are not getting as much response as we need, it is important that there is student representation at these Committees.
 - B. Advisors:
 1. Bob: Ricardo Naverette has requested to meet with the group. Bob commented that any action taken on this campus regarding Fee increase legislation needs to be discussed. Possibly beginning next week, Darrin Brown will begin an Internship working for the Student Activities Office, basically as a resource through Bob. One or two students are needed to meet with the purchasing department, for the configuration of the office modules.
 2. Ronda: Miss quoted price for the amount of money paid to the ticket crew at the football games. The correction is 15.00 per game. Ronda was very pleased with the Noon-time entertainment today. We are all set for Fridays Noon-time entertainment, Roshambau.
- VI. APPOINTMENTS:
 - A. Hiring Committee- It was moved and seconded to appoint Erica Fein as a representative on the Assistant Dean hiring committee, with Jan Wesphal as an alternate.

M/S/C
 - B. Scholarship- It was moved and seconded to appoint ~~Cecilia Bromley~~ ^{Craig Bradley} to the Scholarship Committee.

M/S/C.

- C. Committees Commissioner- It was moved and seconded to allow the Committees Commissioner to come to Exec Cab under Appointments of CWC during discussion. M/S/C

VII. OLD BUSINESS:

- A. Petitions- Discussions on a strategy to get as many signatures as possible to Sacramento by Friday.

VIII. NEW BUSINESS :

- A. Agenda Items- Jim requests that all agenda items be specific and the conversation stay specific to that item.
- B. Jan Wesphal Items- Jan requests that there is more shared governance with events and items dealing with campus wide faculty and staff advisors.

IX. ANNOUNCEMENTS

- A. Project Film Grant applications will be available September 14th and will be due on the 28th. The sign up sheet will be going around in CSA there will be at least four no more than seven members needed to sit on this committee.
- B. Jan announced that the class Soc.48 will contribute to the strategy to get the petition signed.
- C. Rob announced that conflict is okay.

X. ADJOURNMENT: 5:03pm

Health Fee Recommendation, Spring 1993

Problem Statement

Health fee income is no longer keeping pace with expenditures, and the restricted balance may not survive 1992-93. Health Services' budget has been affected by a number of factors, including the amount of waived income (BFAP/BOGG transactions have increased 64% in the last four years), significantly increased salary and benefit costs, rising costs for health care supplies and the insurance premium, and the addition of services in increasing numbers, and essential to the health and success of Health Center in March 1992 revealed health fee, most of whom can be assured

When the health fee policy was approved, charge of reviewing the fee schedule on for services, Health Services has expanded structure since the Fall of 1988. How restricted reserves are expended at the level of maintenance of effort mandated contribute the balance from the General approximately \$20,000 to support services and level of services as well as a director will result in the elimination of Student personnel to serve the District community 1993-94. In order to maintain the current Petaluma Center and to those students health fee structure by increasing the

1992-93 Expenditure Project

- To meet required MOE (with)
- To maintain status quo (including)
- To fund staffing and SPS costs

Current Status

Schedule of Fees

Fall/Spring semester

Summer Session

Waiver Groups

Education Code 72246: programs and students who are for healing.

District decisions: student contracts and/or agreements. College, students who are in

ASSOCIATED DISTRICT Santa Rosa Junior College



To

From BOB FLORES, Director of Student Activities

Subject

Date

15.9% + 2.5M

- Budget reductions → how much student labor?
- LRP consultant → getting word out and involvement beyond CSA
- Petaluma Planning
- Health Fee increase → staff use costs issue
- Registration #1, -663 (11.6%) meeting
- GET IT IN WRITING

off-campus!

• **Income and Expenditure Summary**

	1988-89	1989-90	1990-91	1991-92	Totals
Income	\$296,624	\$231,453	\$238,686	\$237,696	\$1,004,459
Expenditures	\$204,440	\$199,510	\$280,268	\$278,994	\$963,212
Restricted Balance, 7/92 (pre-audit)					\$41,247

• **Waived Income Summary (excluding Summer, 1992)**

BFAP	\$24,478	\$26,960	\$31,591	\$33,159	\$115,918
Other	\$25,972	\$25,230	\$25,167	\$16,017	\$92,386

Recommendation

Establish a uniform health fee of \$7.50 per semester and \$5.00 per summer session for all non waived enrollees, starting Spring 1993. In a recently conducted survey, Santa Rosa Junior College was one of only a handful of districts offering health services and levying a fee with differential structure and/or that is less than the maximum allowable fee of \$7.50 per semester. Leveling the fee for all those who pay would provide adequate revenues to maintain the current level of services and provide the additional services necessitated by District expansion.

ASSOCIATED STUDENTS
EXECUTIVE CABINET
September 4, 1992
AGENDA

Emergency
Meeting # 10

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President no report
- B. Advisors no report
- C.

(Wall)
(Flores/Eisenhauer)

VI. APPOINTMENTS

- A. Hiring Committee m/s/c to appoint Jim Wall
- B. to ~~appoint~~ Asst. Deans Hiring Committee due to the resignation of Erica Fein

VII. OLD BUSINESS

- A.
- B.

VIII. NEW BUSINESS

- A. Conferences ~~m/s/c~~ m/s/c to recommend to CSA to:
- B. Football Prices m/s/c to raise Football prices to
- C. Wells Fargo Bank m/s/c to allow

IX. ANNOUNCEMENTS

- A.
- B.

Wells Fargo Bank
to come on campus
Sept 8-11

\$4.00 General
\$3.00 students
\$1.00 children under 12

X. ADJOURNMENT

Loss of quorum

m/s/c to reconsider Football ticket prices motion

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #9
9/2/92

- I. The meeting was called to order at 3:10
- II. Absent: None
- III. The agenda was approved as amended
- IV. The minutes were approved as amended

V. REPORTS

A. President: Jim would like to thank the Sociology 48 for helping out with the Fee increase petitions. The Arts and Lectures Committee was cut by almost eight thousand dollars. College Wide Committees is are responsibility as elected officials. Jim would like thank every one for being here today. Jim questions the parking fees regarding students on Financial Aid.

B. Advisors:

1. Bob: There has been a 15.9% Budget cut across the college, that is between 2.5 and 4 million dollars. The Petaluma center is planning to be opening in Spring of 1994, we need to start planning in what kind of student representation we are going to have there. There is a proposed Health Fee increase with a CAP of ten dollars, the Legislation on this matter is happening now. Registration for AS memberships is currently 663, down 11.6 % from last year. Bob suggested that we get all agreements ~~with school~~ in writing.
2. Ronda: The ticket crew still needs people. Club Days is Wed. & Thurs, if anyone knows about Associated Students than have them staff the booth. Welcome day went very well. There is some concern about whether or not there is enough help with setting up and with the windows.

C. Dance: There was further discussion on the upcoming Reggae dance.

D. AS Membership: Discussion

E. It was announced that there will be an informal discussion on the ~~Budget this~~ Friday, *September 11.*

VI. APPOINTMENTS:

- A. College Wide Committees: It was moved and seconded to appoint Sara Kirkwood to the District Facilities and planning Committee, Emily Stone to the Educational Planning Committee, Jennifer Evans to the Day Under The Oaks Committee. Gary Crocker to the District Accessibility Committee, Jim Wall to the Budget Committee.
(M/S/C)
- B. Commissionerships: It was moved and seconded to appoint Marcus Parker as the Law Enforcement Commissioner, Sara Kirkwood as the Kent Hall Commissioner, and Joel Farrell as a Commissioner at Large.
(M/S/C)

VII. OLD BUSINESS:

- A. Conference: Jim proposes that we do not wait much longer to decide on the subject of Conferences.
- B. Great Western Bank: It was moved and seconded to not allow Great Western Bank back on campus for one more week. (M/S/C)

VIII. NEW BUSINESS -

- A. Lockers: The lockers in the hallway need to be removed
- B. Copy Machine: It was moved and seconded to allow the Alumni use of our copier at three cents pr/cpy. (M/S/C)
- C. GAIA: GAIA proposed a budget to the Executive Cabinet for a dance and was asked to come back next week with an appropriate Budget.
- D. Piano: It was suggested to call the Theatre Arts Department in regards to our old piano.
- E. Phone: It was moved and seconded to recommend to College Student Assembly to make a formal request for a phone line for the Modem.
(M/S/C)
- F. Health Fee: It was moved and seconded to postpone the support for the Health Fee increase recommendations for Spring 1993.
(M/S/C)
- G. Copy Machine: Do we want to have the power to make all decisions or should College Student Assembly make the decision.

H. Jill Kelly Moore: It was moved and seconded to allow Jill Kelly Moore up to 50 dollars to repair the Kiosks on Campus out of Student Employment.
(M/S/C)

IX. ANNOUNCEMENTS-

A. Vote Dance: We need to reward those who vote, celebrate the process.

X. ADJOURNMENT: 5:10

To: Executive Cabinet
From: Rob Robinson: Vice-President
Re: Conferences

Dear Exec. Cab.

I regret that prior commitments have created a situation whereby I will be unable to attend today's emergency meeting. I did however, wish to include my opinion. It is my feeling that we should attend the Leadership Institute in San Diego, October 6-8th. I feel that we should attend this conference because it appears to offer some new leadership theories. I did some research and the best price (for Air fare) I could find was through Fun Time Travel in Rohnert Park.

Thank You,
Rob Robinson

A handwritten signature in black ink, appearing to read "Rob Robinson", written over the typed name. The signature is stylized and cursive.

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #11
9/9/92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President

(Wall)

B. Advisors

(Flores/Eisenhauer)

C. Recycling Protest

(Westphal)

VI. APPOINTMENTS

A. CWC *m/s/c to recommend to CSA to*

(Wall)

B. *appoint Melrose Besslow to Ed Equity*

VII. OLD BUSINESS

A. Conference

m/s/c to allocate \$20000 out of Conferences and upto \$90000 out of

(Wall)

B. Reggae Dance

(Bromley)

C. Health Fees

m/s/c to support the Health Fee recommendation for Spring 1993

(Robinson)

D.

to send 11 people to Leadership Institute in San Diego Nov. 6-8

VIII. NEW BUSINESS

A. Vote Dance

Sim wants to pursue

(Wall)

B. GAIA Dance

m/s/c to allocate \$20000 out of Full Special to GAIA for

(Foote)

C.

dance pending completion of dance

IX. ANNOUNCEMENTS

A. Budget meeting

(Giovando)

B. Retreat Committee

(Wall)

X. ADJOURNMENT

in postponed 7/2 meeting

①

m/s/c to allow 4 club members from each club selling refreshments to come to the dance free

m/s/c to amend to state recommend to CSA

m/s/c to amend to read 2 club members from each club

②

m/s/c to allow a 12 person guest list for makba to come in for free

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #10
9/4/92

- I. The meeting was called to order at 2pm
- II. Absent: Craig Bradely, Jan Westphal, and Rob Robinson
- III. The agenda was postponed until next meeting.
- IV. The minutes were postponed until next meeting.

V. REPORTS

A. President: None

B. Advisors:

1. Bob:None

2. Ronda:None

VI. APPOINTMENTS:

A.Hiring Committee: It was moved and seconded to appoint Jim Wall to the Assistant Dean hiring committee due to the resignation of Erica Fein.

M/S/C

VII. OLD BUSINESS : No old business

VIII. NEW BUSINESS :

A. Football Fees: It was moved and seconded to recommend to CSA to raise admission fees to \$4 general, \$3 students, and \$1 children under 12.

M/S/C

B. Wells Fargo: It was moved and seconded to allow Wells Fargo bank on campus from september 8th to the 11th.

M/S/C

C. Conferences: disscussion until quorum was lost.

IX. ANNOUNCEMENTS : none

X. ADJOURNMENT: Quorum was lost at 2:55pm



San Diego

To

Date

From BOB FLORES, Director of Student Activities

Subject

- Recycling Issue
 - Board Comments
 - Retreat?
 - Club Days
 - welcome Day
 - SSU
-

Status of Health Services to Employees, July 1992

Background

Since its inception, SRJC Health Services has provided service to the employees of the District in three areas: assistance in completing required TB clearance, first aid and treatment of work related injuries or illness, and limited services for illness or injury upon employee request. This service is without mandate or formal acknowledgment but has survived changes in funding mechanisms and District leadership transitions. Over the years, the number of employees seen has grown to an average of approximately 10% of the total contacts in the Health Center. Title V regulations allow for service to faculty and staff but stipulate that such service may not be supported through student health fees, and employees, through the collective bargaining process, are exempt from paying the health fee when registering for classes.

Statistical Review

During Fall 1991, there were 4,683 visits to Health Services, including 559 employee visits or 12% of the total contacts. Many of those visits were for such relatively simple procedures as blood pressure checks and TB skin tests. However, an audit of employee charts revealed 303 total employee visits to the College Nurse (s) from Fall 1990 through Fall 1991. An analysis of those visits shows 98 were for work related illness, injury or clearance of some kind. The remaining 205 visits were for health evaluations not directly related to work, including evaluation and treatment of minor illness or injury, assessment of acute symptoms or an emergency, immunizations, and consultation re health related concerns.

Value to the District

- **TB clearance** is required of all employees of public education at the time of hire and every four years thereafter, and the Education Code stipulates that the employing district must bear the cost of this requirement except for the initial clearance. In 1990, Health Service provided 734 TB clearances, and 533 were given in 1991. If the District were reimbursing employees for their expenses, the cost would range from \$10-\$20 (except for Kaiser) per test, resulting in a potential expenditure of up to \$15,000 in 1990.

Additionally, receiving the test off campus would involve both inconvenience and lost work time for most employees.

- **Assessment and treatment of work related injuries and illness** in Health Services contributes significantly to Workers' Compensation Insurance cost containment. Premium cost is based on both the frequency and the severity of claims, and, of the two factors, frequency is more heavily weighted in the formula. Therefore, if injured employees have access to on site health services for assessment and treatment, there are fewer injuries that result in claims. Additionally, fewer employees lose work time to seek treatment off site, and those who require treatment beyond the scope of Health Services receive appropriate referral and follow up.

- **Limited services for non work related injury or illness** is a direct benefit to the District and its employees. Such visits would range from \$30-\$50 in a private office to \$70-\$100 in an urgent care center or emergency room (Kaiser excluded). In all cases, the number of medical visits charged to either health insurance carrier contributes to the overall cost of benefits to the District. Utilization of Health Services by employees for minor medical problems or surveillance of chronic health problems, ie blood pressure checks for those under treatment for hypertension, has a positive impact on the overall health of District employees. Additionally, there is the benefit of convenience for the employee, a reduction in lost productivity due to illness/injury and assistance for the number of non-benefited employees of the District who may not have access to other health care.

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #3

Date: September 14, 1992

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President (Wall)
- B. Advisor Handouts, cwc (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees (Bushey)
- F. Budget (Giovando)
- G. Retreat (Giovando)
- H. Reggae Dance (Fein)

m/s/c to appoint Sarah Kirkwood to DFPC (District Facilities Planning)
m/s/c to appoint melanie Breslow to Ed Equity Committee

VI. APPOINTMENTS

- A. College Wide Committees (Wall)
- B. Sophomore & Freshman Rep to Exec. Cab (Wall)
- C. Dissappointments (Wall) *San westphal elected as Fresh Rep*

m/s/c to appoint Jim Wall to Asst Dean Hiring Committee

VIII. OLD BUSINESS

- A. Great Western Bank (Wall)
- B. Retreat (Bushey)
- m/s/c to allocate leadership Retreat for Retreat costs*

Heather Arias, Angela Johnson, Stephanie Lewis } come & large Elmira Hand / Soph Rep

VII. NEW BUSINESS

- A. Phone Line (Wall) *m/s/c that CSA approve a cost estimate for additional A.S. phone line*
- B. Conferences (Wall)
- C. Voter Registration (Wall)
- D. Tailgate *m/s/c to post cost tailgate on Oct 16*

m/s/c to not allow G.W. Bank to come on campus for one more week

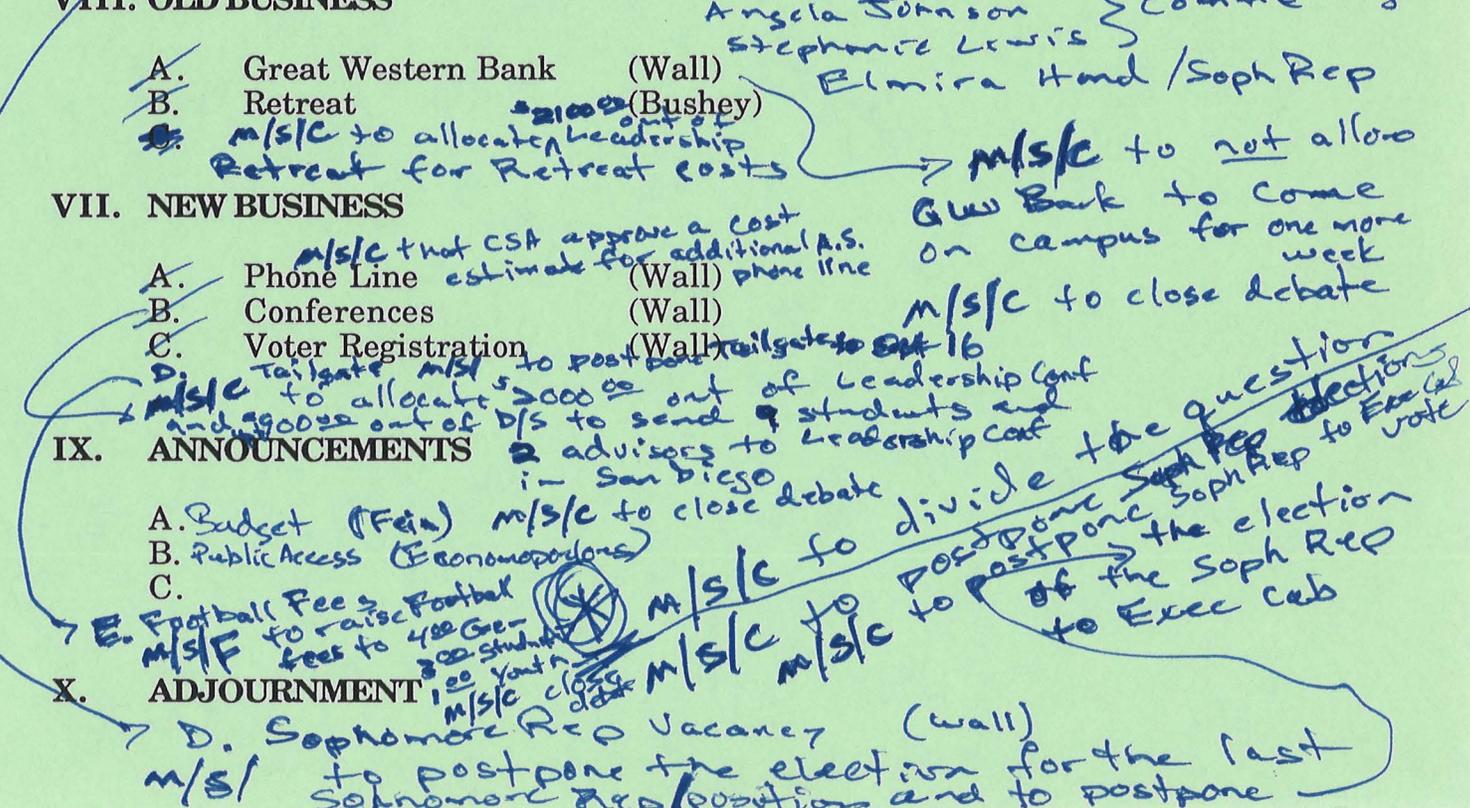
m/s/c to close debate

IX. ANNOUNCEMENTS

- A. Budget (Fein) *m/s/c to close debate*
- B. Public Access (Economopoulos)
- C. Football Fees *m/s/c to divide the question to postpone Soph Rep elections*
- D. *m/s/c to postpone Soph Rep to Exec Cab vote*

X. ADJOURNMENT

- D. Sophomore Rep Vacancy (Wall) *m/s/c to postpone the election for the last Sophomore Rep position and to postpone*



ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting #2

Date: August 31, 1992

- I. The meeting was called to order at 3:12
- II. Absent: David Sullivan, Heather Arajs, Angela Johnson, Lisa Pierce, Stephanie Lewis
- III. The agenda was approved as ammended
- IV. The minutes were approved as presented
- V. **REPORTS**

A. President:

1. Jim Wall, President, thanked everyone who participated in getting signatures for the petition.
2. Jim announced that club days is on Thursday and Friday, September 9 and 10 and we need people to staff the A.S. table.

B. Advisors:

Bob Flores, Director of Student Activities

1. Bob also thanked everyone who helped with the petitions, and announced that without their help we would not have been able to aquire the 2000 signatures and 40 letters that we did in two days.
2. Bob reminded everyone to fill out their schedule on the blue card and hand it in to the front desk.
3. Bob requested that everyone look at the class description for Political Science 51 and reminded them that all members of CSA are eligible to recieve up to two units in this class.

Ronda Eisenhauer, Activities Advisor

1. Ronda announced that red binders are available. Contact her more information.
2. Ronda announced that she still needs people for the football ticket

crew. The pay is \$15.00 per game instead of \$12.50 which is the pay for basketball crew.

C. ICC:

1. Rob Robinson, Inter-Club Council Chairperson, announced that because there was no quorum there was no business.
2. Rob announced that if anyone is interested in starting a club or already a part of a club to attend the ICC meeting on Tuesdays from 12:00p.m. to 1:00p.m.

D. Program Chair

1. Nancy Kunst announced that she still needs people to sign up to help with welcome day.
2. Nancy announced that if anyone is interested in being on the Program Board they should sign up or contact her for more information.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, announced that College Wide Committees are very important and we still have some openings on committees. Contact her for more information.

F. Budget

1. Ken Holback, Vice-President of Student Services, announced that the budget for the state of California has been passed. SRJC is concerned the fees might go up to \$12.00 a unit with no cap, and \$50.00 a unit for those who have acquired a bachelors degree, effective January 1, 1993. This budget was passed on Sunday August 30, 1992.
2. Ricardo Navarette, Dean of Admissions and Records, announced that BOGG recipients will still have their fees waived and will not be affected by the increase. There was a 40% increase for State University fees and a 24% increase for UC fees.

G. Retreat

1. Jan Westphal reminded everyone that the retreat is on September 25, 26, and 27 at Pt. Bonita, please sign the sign-up sheet if you are able to attend.

H. Project Film Grants

1. Craig Bradley announced that he needs at least four people to be on the Project Film Grants Committee. If anyone is interested sign the sign-up sheet or see Craig for more information.

VI. APPOINTMENTS:

- A. It was moved to appoint Jennifer Evans and Valentina Dose to be Sophomore Representatives, and Nina Alexandra Bravo, Dionna Rae Valdez, Tina Shih, and Rachel Harrison to be Freshmen Representatives. (M,S,C)
- B. It was moved to appoint Adolfo Foronda, Melanie Breslow, Erica Fein, Nancy Kunst, Jennifer Evans, Craig Bradley, and Cecilia Bromley as the Chairperson to the Dance Committee. (M,S,C)
- C. It was moved to appoint Erica Fein and Jan Westphal to the Assistant Dean Hiring Committee. (M,S,C)
- D. It was moved to appoint Craig Bradley to the Scholarship Committee. (M,S,C)

VII. OLD BUSINESS: None

VIII. NEW BUSINESS:

- A. It was moved to allocate up to \$85.98 out of Equipment Repair and Replace for a modem. (M,S,C)
- B. It was moved that we the Associated Students oppose the decision that was made to cut the Recycling Program. (M,S,C)
- C. It was moved allocate \$827.40 out of Assemblies and Concerts for the Reggae Dance/Concert. (M,S,C)

IX. ANNOUNCEMENTS

- A. There is a Board Meeting on Tuesday September 8, 1992 at 4:00p.m. in room one at the library. The decision about the library hours will be made at this time.

X. ADJOURNMENT: The meeting was adjourned at 4:47p.m.



LSR Alumni Association
with
Santa Rosa Chamber of Commerce
and
Kaiser Permanente
present a

Candidates Forum

When: Thursday, September 17, 1992
Where: Luther Burbank Center, East Auditorium
Time: 6 p.m., Reception
6:30–9:30 p.m., Forum

**Come meet the candidates and find out where they stand
on issues that are important to you.**

Candidates in the following races have been invited to participate:

Congressional District 1

Congressional District 6

State Senate District 3

State Assembly Districts 1, 6 and 7

Admission is free and open to the public.
Take this opportunity to
ask questions of the people who may
be representing you come November.



**Other co-sponsoring organizations include: Building Industry Association,
NCBE, Sonoma County Alliance, and SONOMA COUNTY REALTORS® ASSOCIATION.**

Robert Flores
Santa Rosa Junior College
1501 Mendocino Avenue
Santa Rosa, CA 95401

Paid to:



65



Santa Rosa Junior College

OFFICE OF FINANCIAL AID

MEMORANDUM

DATE: September 11, 1992
TO: Dept. Chairs, Faculty, Counselors, Academic Advisors and Program Directors
FROM: Rick Iwata, Director of Financial Aid *Rick*
SUBJECT: O'Meara Grant Program (*formerly Doyle Grant*)

Please inform any potentially eligible students that O'Meara Grants are available this year for SRJC students who meet the following criteria:

- (1) The applicant must be accepted and currently enrolled fulltime in a degree or certificate program at SRJC.
- (2) The student's program requires regular attendance in a total of twenty (20) or more classroom, laboratory, clinical, practicum, internship, tutorial or contact hours per week.
- (3) The applicant must have a cumulative grade point average of at least 2.0 in all college work and be in good standing; that is, not on probation, dismissal, or subject to dismissal.
- (4) The student must have completed all processing of a Student Aid Application for California (SAAC) or Application for Federal Student Aid (AFSA) and have remaining financial need of at least the amount of the award. These will be about \$200 - \$500 per year.
- (5) The student must submit a completed O'Meara Grant Application/Nomination form that includes a nomination from a SRJC Department Chair, counselor, instructor, faculty advisor or program director.

The **DEADLINE** for applications to be completed and submitted to the Financial Aid Office is **5:00 pm, Friday, October 9, 1992**. Students in courses beginning at times other than in August should provide details on their application in order to be considered.

Awards will be made according to the following criteria:

- | | |
|-----------------------------|--------------------------|
| (a) level of financial need | (c) total required hours |
| (b) GPA | (d) recommendations |

O'Meara Grant Application/Nomination forms will be available beginning September 11, 1992 in the Financial Aid Office, Barnett Hall (Room 1207), which is open 8:00 am - 5:00 pm, Monday through Friday. For further information and forms, please stop by or call (707) 527-4471.

Winners will be notified about three weeks after the deadline date and payments will be made on the subsequent Wednesday.

RI/kb

Date: September 3, 1992

To: Political Science Department
G. P'Manolis, D. Freed, B. Flores, B. Farhat, R. Dodds,
R. Blanchard, B. Massey

From: Bev Smith, Intern Instructor

Subject: Legislative Internships

Would you please announce to your class(es) that there are student intern positions available this Fall at the following local legislative offices:

Congressman Frank Riggs
State Assemblywoman Bev Hansen
State Assemblyman Dan Hauser
State Senator Mike Thompson

All of the positions are similar in that the student intern would be involved in constituent casework; research; ordering and tracking bills; identifying, clipping and maintaining files on key issues in the district; and routine office procedures.

Any interested student must have a minimum GPA of 2.50 and must be available to work at least 8-10 hours per week. Students can earn from 1-4 units for these exciting opportunities in the local legislative offices.

Please ask students to see me first for screening and referral. Students may stop by my office in 1440 Bussman Hall or call me at 527-4604 to schedule an appointment.

Thanks for your continued support of the Intern Program.

Message.

Dated: 09/10/92 at 1145.

Subject: Meet Dean Candidates

Sender: Kerry CAMPBELL-PRICE / SRJC/01

Contents: 2.

TO: Bob FLORES / SRJC/01

Part 1.

TO: DISTRIBUTION

Part 2.

Just a reminder:

Two OPEN FORUMS have been scheduled to enable SRJC faculty & staff to meet the two finalists for the Dean of Instruction/Transfer & General Education position.

FRIDAY, SEPTEMBER 11

2:15-3:15 p.m.

Pioneer Assembly Room

Candidate: Francisco M. Arce, Dean of Behavioral Sciences
American River College

attended Mt. San Antonio College

B.A. from CSU Los Angeles, Political Science

Master's from UC Santa Barbara, Political Science

17 years of teaching experience

named Dean of Behavioral Sciences at ARC in 1989

WEDNESDAY, SEPTEMBER 16

2:15-3:15 p.m.

Pioneer Assembly Room

Candidate: Barbara Forrest, Assistant Dean of Instruction/
Letters & Sciences, Santa Rosa Junior College

A.A. degree from Phoenix College (Arizona)

B.A. from Arizona State University, Education/Philosophy

Master's from CSU Los Angeles, English

16 years of teaching experience

named Assistant Dean of Humanities & Social Sciences

Division at Rancho Santiago College in 1987

joined SRJC staff as Assistant Dean in August 1991

PLEASE: post this information in your department or area so everyone has the information. There was also a story on page 1 of the Sept. 5 (last week's) Insider.

Thanks!

End of Item 19.

Intray >

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Budget Report As Of: August 31, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>INCOME</u>				
Activities/Assemblies				
A S Card Sales	104,17			
Basketball Income	2,000			
Concessions Income	4,00			
Football Income	4,0			
Recycling Income				
Vending Machine Income	4,0			
Miscellaneous Income				
TOTAL INCOME	118,1			
<u>EXPENSES</u>				
CAMPUS SUPPORT				
A Day Under The Oaks				
Arts & Lectures				
Child Day Care	1,7			
Cultural Film Festival				
Graduation Reception	1,0			
Handbooks & Calendars	3,0			
Native American Museum				
Pep Band				
Reentry Programs				
Spirit Team	4,800			
INSTRUCTIONAL SUPPORT				
Adaptive P. E.				
Aggie Judging Team	2,0			
Band				
Concert Choir				
EOPS Student Travel	1,0			
ESL Student Travel				
Enabling Services	1,4			
First Leaves				
Forensics	1,4			
Puente Project	1,0			
Theatre Arts	4,0			

TIME: 2:30H
PLACE: STUDENT ACTIVITIES OFFICE

ARRIVAL AT SANTA ROSA JUNIOR COLLEGE:
DATE: AUGUST 27, 1992
TIME: 6:00PM
PLACE: STUDENT ACTIVITIES OFFICE

- IMPORTANT THINGS TO BRING:**
- SLEEPING BAG
 - PILLOW
 - TOILETRIES- TOWELS, TOOTHPASTE, TOOTHBRUSH, SOAP, SHAMPOO
 - SHOWER SLIPPERS
 - WARM CLOTHING
 - SWIM SUIT
 - HIKING SHOES
 - FLASHLIGHT
 - A BIG SMILE**

There is a payphone.
No Alcohol or Drugs are allowed on any JC sponsored event.

ASSOCIATED STUDENTS
INCOME STATEMENT

Page 2

Budget Report As Of: August 31, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>EXPENSES - Contd.</u>				
MEN'S ATHLETICS				
Baseball	755.00	755.00	0.00	755.00
Basketball	755.00	755.00	0.00	755.00
Cross Country	755.00	755.00	0.00	755.00
Football	1,110.00	1,110.00	0.00	1,110.00
Golf	755.00	755.00	0.00	755.00
Soccer	755.00	755.00	0.00	755.00
Swimming	755.00	755.00	0.00	755.00
Tennis	755.00	755.00	0.00	755.00
Track	755.00	755.00	0.00	755.00
Water Polo	755.00	755.00	0.00	755.00
Wrestling	755.00	755.00	0.00	755.00
WOMEN'S ATHLETICS				
Basketball	755.00	755.00	0.00	755.00
Cross Country	755.00	755.00	0.00	755.00
Soccer	755.00	755.00	0.00	755.00
Softball	755.00	755.00	0.00	755.00
Swimming	755.00	755.00	0.00	755.00
Tennis	755.00	755.00	0.00	755.00
Track	755.00	755.00	0.00	755.00
Volleyball	755.00	755.00	0.00	755.00
ACTIVITIES/SERVICES				
Assemblies/Concerts	3,500.00	3,500.00	200.00	3,300.00
Black Awareness	500.00	500.00	0.00	500.00
Earth Day	2,200.00	2,200.00	0.00	2,200.00
Finalis Magazine	1,218.00	1,218.00	0.00	1,218.00
Game Security	1,414.00	1,414.00	0.00	1,414.00
Multi Cultural	500.00	500.00	0.00	500.00
Native American Culture	500.00	500.00	0.00	500.00
Parking Program	4,800.00	4,800.00	480.00	4,320.00
Student Health Care	300.00	300.00	0.00	300.00
Student Project/Film Grar	3,000.00	3,000.00	0.00	3,000.00
Student Ticket Crew	2,028.00	2,028.00	0.00	2,028.00

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Page 3

Budget Report As Of: August 31, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
LEADERSHIP DEVELOPMENT				
Association Conferences	2,500.00	2,500.00	0.00	2,500.00
Leadership Retreat	2,500.00	2,500.00	518.00	1,982.00
Professional Assoc Dues	700.00	700.00	0.00	700.00
Skill Development W/S	400.00	400.00	0.00	400.00
ADMINISTRATIVE EXPENSE				
Equipment Repair/Purch	900.00	900.00	9,678.23	-8,778.23
Executive Cabinet	200.00	200.00	0.00	200.00
Inter-Club Council	500.00	500.00	0.00	500.00
Office Supplies	600.00	600.00	106.31	493.69
Postage	500.00	500.00	-161.97	661.97
Public Relations	1,000.00	1,000.00	540.51	459.49
Salaries & Fringes	36,890.00	36,890.00	0.00	36,890.00
Student Cards	1,000.00	1,000.00	0.00	1,000.00
Student Employees	500.00	500.00	0.00	500.00
Student Trustee	200.00	200.00	0.00	200.00
Telephone	1,000.00	1,000.00	0.00	1,000.00
Theft Insurance	525.00	525.00	500.00	25.00
Miscellaneous Expenses	400.00	400.00	0.00	400.00
SPECIAL ALLOCATIONS				
Fall	2,000.00	2,000.00	0.00	0.00
Spring	2,000.00	2,000.00	0.00	0.00
A S Loan & Grant Fund	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENSES	<u>118,175.00</u>	<u>118,175.00</u>	<u>14,283.98</u>	<u>103,891.02</u>
OPERATING PROFIT	<u>0.00</u>	<u>0.00</u>	<u>31,722.21</u>	<u>31,722.21</u>
OTHER INCOME & EXPENSES				
Frozen Reserve Expense	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00
Cash Over/Short	0.00	0.00	20.03	20.03
Interest Earned	<u>0.00</u>	<u>0.00</u>	<u>164.55</u>	<u>164.55</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>184.58</u>	<u>184.58</u>
NET PROFIT	<u>0.00</u>	<u>0.00</u>	<u>31,906.79</u>	<u>31,906.79</u>

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #12
9/16/92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES #10 + #11

V. REPORTS

A. President

(Wall)

B. Advisors

(Flores/Eisenhauer)

C. Budget

(Giovando)

D.

VI. APPOINTMENTS

A. Sophomore Reps

m/s/c to recommend to CSA to appoint Sarah Kirkwood (Wall)

B. C.W.C

m/s/c to recommend to CSA to appoint (Wall)

C.

Andre Economopolous to Infections Diseases
Soel Farrell to EPC

VII. OLD BUSINESS

A. Health Fees

m/s/c to recommend to (Wall)

B.

CSA to support health fee increase for 1992-93

m/s/c to recommend to CSA to

appoint Andre

Economopolous

VIII. NEW BUSINESS

A. Tailgate Party

m/s/c to support financially (Kunst)

B. Budget

to sponsor the Tailgate Party on

IX. ANNOUNCEMENTS

A. Hurricane

m/s/c to close debate

oct 16

B. Rally

(Giovando)

X. ADJOURNMENT

Cr Festival

(Giovando)

(westphal)

m/s/c to recommend to CSA,
to make 5% cuts
except for salaries + benefits,
and theft insurance and retain the
Designated Surplus

m/s/c to appoint Ameera Kidane and
Rosalie Garcia as Comm At Large

m/s/c to pursue the legalities of Title IX regulations
regarding employee use of Student Health Services

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #11
9/9/92

- I. The meeting was called to order at 3:15
- II. Absent: none
- III. The agenda was approved as amended.
- IV. The minutes were approved as amended.

V. REPORTS

A. President: Jim reported that the effort put in for the recycling petition was worth it, the Board heard us and is now open for discussion. Welcome day went well however there were not enough Associated Members which caused to give away hot dogs to everyone. It is interesting what it states in title five. There will be a retreat committee meeting on Monday at 2:30.

B. Advisors:

- 1. Bob: There was interesting reaction from around Campus regarding the recycling petition. This was a small victory for now. There was a good turnout at the Library for the rally, Bob was impressed by the amount of students who stayed for the whole meeting. There is a retreat meeting on the 9th. Club Days looked great. Welcome day had a show of support, there were more employees than we have ever had. Bruce Berkowitz was on campus and recommended some co-sponsorship with events.
- 2. Ronda: Happy Birthday to Bob. Thank you to Nancy for the success of Welcome Day. There was not enough help during Club Days with setting up. Program board needs to get up and going.

C. Jan: The news came out on TUESDAY and interviewed Jan and other students for the recycling protest. The media came out as well when the Fee increase was proposed.

VI. APPOINTMENTS:

A. CWC: It was moved and seconded to recommend to CSA to appoint Melanie Breslow to the Educational Equity Committee.

m/s/c

VII. OLD BUSINESS

A. Conference: It was moved and seconded to recommend to CSA to allocate \$2000 out of Association Conferences and up to \$900 out of designated surplus to send up to 11 people to the leadership institute on November 6-8 1992. M/S/C.

B. Reggae Dance: It was moved and seconded to allow up to 2 members per club who are selling refreshments in free to the dance. M/S/C.

It was moved and seconded to allow a 12 person guest list for MAKKA for the dance. M/S/C

C. Health Fees: It was moved and seconded to support the health fee increase recommendations for Spring 1993. (M/S/F)

VIII. NEW BUSINESS

A. GAIA: It was moved and seconded to allocate \$200.00 out of Fall special for the GAIA dance pending completion of dance on 9/25/92. M/S/C

IX. ANNOUNCEMENTS

A. The vote dance will be perused by Jim. The last retreat committee meeting will be at 2:30pm on Monday.

X. ADJOURNMENT: 3:15pm

Sonoma County
RALLY FOR EDUCATION



Join

**U.S. SENATOR
BILL BRADLEY**

&

LYNN WOOLSEY,
Democratic Candidate for Congress

*Saturday, September 19th
11 a.m. - 12 p.m.
Courthouse Square, Santa Rosa*

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For More Information call (707) 795-9495

WOOLSEY
FOR ★ CONGRESS

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting # 3

Date: September 14, 1992

- I. The meeting was called to order at 3:14
- II. Absent: Nina Bravo, Dionna Valdez, Racheal Harrison, Heather Araj, Angela Johnson, Lisa Pierce, Aaron Machado, and Stephanie Lewis.
- III. The agenda was approved as ammended
- IV. The minutes were approved as presented

V. REPORTS

A. President:

- 1. Jim Wall, President, met with two members of the Board of Trustees. Nothing was settled about the Recycling Program. The fees will be \$10 per unit effective in Spring of 93'. The budget is still a clouded issue.
- 2. Jim announced that there will be a forum for one of the Dean Candidates on Wednesday September 16, 1992.
- 3. Jim Thanked everyone who helped with the Reggae Dance especially Cecilia and Erica. It was very successful.
- 4. Jim announced that College Wide Committees are a great opportunity to represent the students and have input in whats happening on campus. There are Still openings available for anyone who is interested.
- 5. Jim announced that with the budget the way it is, we need to think of some new innovative ideas to boost A.S. card sales.

B. Advisors:

Bob Flores, Director of Student Activities

- 1. Handouts
 - a. The O'Meara Grants, previously called Doyle Grant, are

available in the Scholarship Office. The deadline is October 9th.

- b. There is a Dean Candidates Forum in the Assembly room on Wednesday, September 16th from 2:15 to 3:15.
 - c. There is a congressional and statewide legislative candidates forum on Thursday, September 17 at Luther Burbank Center from 6:00p.m. to 9:30p.m.
 - d. If anyone is interested in being an intern for a legislative office see Bev Smith, Intern Instructor.
2. Bob congratulated everyone who worked on the Dance, from what he had heard it was a huge success.

Ronda Eisenhauer, Activities Advisor

1. Ronda announced that she was very impressed with the way the dance went. She thanked the committee as well as several volunteers for their help.
2. Ronda announced that there are still red binders available for those who have not recieved theirs yet. See Ronda for more information.
3. Ronda reminded everyone to fill out the blue cards with their class schedules and turn it in to the front desk.
4. Ronda announced that she still needs people for the football ticket crew. Contact her if you are interested.

C. ICC:

1. Rob Robinson, ICC Chairperson, announced that various clubs served refreshments at the Reggae Dance on Friday.
2. Rob announced that the GAIA Dance will be on Friday September 25, 1992.
3. Rob announced that 8 clubs have been deactivated and 3 clubs have been activated.
4. Rob announced that the Hemp Club will be continuing to sell various hemp products.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that if anyone is interested in programming and activities they should consider being on the Program Board. Contact Nancy for more information.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, announced that if she fills all the College Wide Committees positions she will put on a luncheon.

F. Budget

1. Lucy Giovando, Treasurer, discussed different possibilities of ways to ease the impact of the budget crisis.

G. Retreat

1. Lucy Giovando announced that today is the last day to sign up for the leadership retreat on September 25th, 26th, and 27th.

F. Reggae Dance/Concert

1. Erica Fein gave a special thank you to Adolfo Forando, Jennifer Evans, Theresa O'Laughlin, and Melanie Breslow for all of their hard work making the dance a success.
2. Erica announced that there were 243 A.S. Members out of over 300 present at the dance and she personally talked to about 20 people who may consider joining the Associated Students just because of the quality of this event.

VI. APPOINTMENTS:

- A. It was moved to appoint Melanie Breslow to the Educational Equity Committee. (M,S,C)
- B. It was moved to appoint Sara Kirkwood to the District Facilities Committee. (M,S,C)
- C. It was moved to disappoint Heather Arajs (Commissioner at Large), Angela Johnson (Commissioner at Large), Stephanie Lewis (Commissioner at Large), and Elmira Hand (Sophomore Representative). (M,S,C)
- D. It was moved to postpone the election for the Sophomore Representative position. (M,S,C)
- E. It was moved to postpone the election for the Sophomore

Representative for Executive Cabinet.

(M,S,C)

- F. Jan Westphal was elected to be the Freshman Representative to Executive Cabinet.

VII. OLD BUSINESS:

- A. It was moved to not allow Great Western Bank to come on campus for another week this semester. (M,S,C)
- B. It was moved to allocate \$2100 out of Leadership Retreats for the Fall 92' Retreat. (M,S,C)

VIII. NEW BUSINESS

- A. It was moved that CSA get an estimate for the cost of a getting a new phone line installed. (M,S,C)
- B. It was moved to allocate \$2000 out of Associations and Conferences and up to \$900 out of Designated Surplus to send 9 students and 2 advisors to the Leadership Institute Conference. (M,S,C)
- C. It was moved to postpone the Tailgate Party to Friday October 16, 1992. (M,S,C)
- D. It was moved to raise the football fees to \$4.00 general, \$3.00 students, \$1.00 children under 12, and free for A.S. members. (M,S,F)

IX. ANNOUNCEMENTS

- A. There is a Public Access to cable T.V. meeting at 7:00 p.m.

X. ADJOURNMENT: The meeting was adjourned at 5:10p.m.

Subchapter 7. Health Services

01. Separate Funds and Accounting Procedures.

Student fees collected for the student health services program shall be deposited in a special fund established for that purpose by the district. All expenditures in this fund shall be expended only for the purposes for which the fees were collected.

Recording of income and expenditures shall be in accordance with the uniform system of accounting as prescribed by the California Community Colleges "Budget and Accounting Manual."

Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 72246, Education Code.

HISTORY

Section filed 4-27-83; effective thirtieth day thereafter (Register 83, No. 18).

Repeal of chapter 6 (sections 54700-54708, not consecutive) to chapter 7 (sections 54700-54708, not consecutive) filed 5-3-86; effective thirtieth day thereafter (Register 86, No. 10). For history of former chapter 7 (sections 54700-54742, not consecutive), see Registers 83, No. 18 and 79, No. 28.

Amendment of section submitted to OAL for printing only pursuant to Government Code section 11343.8 (Register 91, No. 23).

02. Proper Use of Funds.

The burden of supporting a student health program is shared by all students through a general fee, the programs and services for which the fees are expended must be sufficiently broad to meet health care needs of the general student body. Those programs and services directed solely to the health care needs of a select few to the exclusion of the general student body shall not be supported through student health fees.

Nothing within these provisions shall prevent an exclusive service to a group of students or service to the college faculty or staff; however, such services must be supported from sources other than the student health fee.

Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 72246, Education Code.

HISTORY

Section filed 4-27-83; effective thirtieth day thereafter (Register 83, No. 18). For prior history, see Register 79, No. 28.

Amendment of section submitted to OAL for printing only pursuant to Government Code section 11343.8 (Register 91, No. 23).

04. Allowable Charges.

Identifiable expenses incurred which directly benefit the student health service program are allowable charges to the student health fee. Where the expense is not exclusively for the student health program, only the prorated portion applicable to the student health service program may be charged against this fund.

Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 72246, Education Code.

HISTORY

Section filed 4-27-83; effective thirtieth day thereafter (Register 83, No. 18). For prior history, see Register 79, No. 28.

Amendment of section submitted to OAL for printing only pursuant to Government Code section 11343.8 (Register 91, No. 23).

06. Expenses Not Funded.

Student health fees shall not be expended for the following expenses: Salaries of personnel not directly involved in the delivery of student health services;

Administrative salaries (assistant dean level or its equivalent and above);

Athletic trainers' salaries;

Athletic insurance for the intercollegiate athletic team;

Medical supplies for athletics;

Physical examinations for intercollegiate athletics;

Ambulance services and salaries of health professionals for athletic events;

Any deductible expenses for accident claims filed for athletic team members.

regulation

(i) Sabbatical expenses for health service personnel.

Nothing within these provisions should deny a student participating in athletic programs a service which is properly supported by student health fees.

NOTE: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 72246, Education Code.

HISTORY

1. New section filed 4-27-83; effective thirtieth day thereafter (Register 83, No. 18). For prior history, see Register 79, No. 28.

2. Amendment of section submitted to OAL for printing only pursuant to Government Code section 11343.8 (Register 91, No. 23).

§ 54708. Fundable Expenses.

Student health fees may be expended for the following:

(a) Cost of instructional materials for health education;

(b) Consultants directly involved in student health service programs;

(c) Rental and lease of space for the conduct of student health programs and services;

(d) Cost of equipment and medical supplies;

(e) Salaries of student health personnel (including fringe benefits);

(f) Student health and/or hospitalization insurance.

(g) Travel with student health services funds is limited to student health personnel and only for student health related activities.

NOTE: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 72246, Education Code.

HISTORY

1. New section filed 4-27-83; effective thirtieth day thereafter (Register 83, No. 18). For prior history, see Register 79, No. 28.

2. Amendment of section submitted to OAL for printing only pursuant to Government Code section 11343.8 (Register 91, No. 23).

§ 54710. Emergency Information.

For the protection of a student's health and welfare the governing board of a community college district may require the parent or legal guardian of a minor to keep current at the minor's school of attendance emergency information including the home address and telephone number, business address, and telephone number of the parents or guardian and the name, address, and telephone number of a relative or friend who is authorized to care for the student in any emergency situation if the parent or legal guardian cannot be reached.

NOTE: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 70901, Education Code.

HISTORY

1. Adoption of section submitted to OAL for printing only pursuant to Government Code section 11343.8 (Register 91, No. 23).

Subchapter 8. Student Organization

Article 1. Student Representation Fee

§ 54801. Calling of Election.

The governing body of each student body association authorized by Education Code section 76060 shall establish procedures for election conducted for the purpose of collecting a student representation fee, and call an election for such purpose. The election shall, at a minimum, meet the following criteria:

(a) The student body association on each campus shall maintain in its office written information regarding election procedures. Such information shall be made available to the public upon request.

(b) Adequate notice of the election shall be given by the student body association. Adequate notice is deemed to be at least ten school days prior to the election date.

(c) Each election shall be held on a day which counts toward the 17 day requirement as defined in section 58120 of this part. In instances where an election is conducted for more than one day, those days shall be consecutive and shall be limited to a maximum of five days.

CSA PHONE LIST - FALL 1992

<u>NAME</u>	<u>ADDRESS</u>	<u>TOWN</u>	<u>ZIP</u>	<u>PHONE</u>
Allen, Christopher	101 Elliot Ave #5	S.R.	95401	542-1469
Bradley, Craig	1320 North St. #18	S.R.	95404	523-3047
Bravo, Nina	2710 Bennett Ridge Rd.	S.R.		579-0774
Breslow, Melanie	1418 King St.	S.R.	95401	544-8741
Bromley, Cecilia	1551 Pacific Ave #25	S.R.	95404	573-7156
Bushey, Maria	139 Lincoln St. #5	S.R.	95401	527-9061
Crocker, Gary	1925 Contra Costa Ave	S.R.		573-1946
Dose, Valentina	839 Palm Ave	Penngrove	94951	795-8029
Economopoulos, Andre	919 Delport Ave. #101	S.R.	95407	579-3432
Evans, Jennifer	1065 St. Helena Ave	Sebastopol		829-9680
Fein, Erica	1418 King St.	S.R.	95401	544-8741
Foronda, Adolfo	2020 W. Steele Ln.	S.R.	95403	575-0497
Giovando, Lucy	107 Sunny Hill Dr.	Petaluma	94952	763-8025
Harty, Chris	2057 Mesa Way	S.R.	95407	526-7909
Jacobs, Racheal	895 St. Olga Court	S.R.	95407	584-8301
Kidano, Ameera	371 Gateway	S.R.	95401	579-4186
Kirkwood, Sara	SRJC Kent Hall	S.R.	95401	544-9143
Kunst, Nancy	3533 Brookdale Dr.	S.R.	95404	523-1562
Lewis, Don	200 Cherry St.	Petaluma	94952	763-7538
Machado, Aaron	45 Adams Ln.	Petaluma	94952	763-6382

CSA PHONE LIST - FALL 1992

<u>NAME</u>	<u>ADDRESS</u>	<u>TOWN</u>	<u>ZIP</u>	<u>PHONE</u>
O'Laughlin, Theresa	3557 Southridge Dr.	S.R.	95403	579-3820
Parker, Marcus	7272 Camino Colegio #111	R.P.	94928	792-1153
Plastino, Michael	2001 Range #62	S.R.	95401	575-6812
Robinson, Rob	5483 Ranchito Way	S.R.	95403	544-3654
Shih, Tina	4535 Flores Ave	R.P.		585-9898
Stone, Emily	496 Claudia Dr.	Sonoma	95476	996-8382
Sullivan, Dan	3623 Holland Dr.	S.R.	95405	544-8065
Sullivan, Dave	3623 Holland Dr.	S.R.	95405	544-8065
Valdez, Dionna	7668 Beverly Dr.	R.P.		664-9220
Wall, Jim	P.O. Box 15126	S.R.	95402	575-769

SRJC ASSOCIATED STUDENTS

1992-1993 BUDGET WORKSHEET

FUNDED REQUEST RECEIVE

1991-92 1992-93 1992-93

INCOME ACCOUNTS:

Activities/Assemblies			0.00
A S Card Sales	93,365.00		104,175.00
Basketball	2,500.00		2,000.00
Concessions	4,000.00		4,000.00
Football	4,000.00		4,000.00
Vending Machines	4,000.00		4,000.00
Miscellaneous Income			0.00
TOTAL INCOME	\$107,865.00		\$118,175.00

5% Budget cuts

EXPENSE ACCOUNTS

CAMPUS SUPPORT:

A Day Under The Oaks	200.00	600.00	600.00
Arts & Lectures	500.00	500.00	500.00
Child Day Care	1,000.00	4,000.00	1,750.00
Cultural Film Festival	500.00	500.00	500.00
Graduation Ceremony/Recep	0.00	1,000.00	1,000.00
Handbooks & Calendars	3,000.00	3,000.00	3,000.00
Intramural Sports	500.00	No longer in existence	
Native American Museum	200.00	200.00	200.00
Pep Band	600.00	600.00	600.00
Reentry Programs	400.00	400.00	400.00
Spirit Team	3,900.00	3,900.00	4,800.00

after cut money from cut

570 30
 475 25
 1662.50 87.50
 475 25
 950 50
 2850 150

INSTRUCTIONAL SUPPORT:

Adaptive P. E.	900.00	900.00	900.00
Aggie Judging Team	2,000.00	2,000.00	2,000.00
Band	300.00	300.00	300.00
Concert Choir	700.00	750.00	750.00
EOPS Student Travel	0.00	1,000.00	1,000.00
ESL Student Travel	0.00	500.00	500.00
Enabling Services	1,450.00	1,450.00	1,450.00
First Leaves	800.00	500.00	500.00
Forensics	1,450.00	1,450.00	1,450.00
Puente Project	0.00	1,000.00	1,000.00
Theatre Arts	4,000.00	4,000.00	4,000.00

\$ 667.50

855 45
 1900 100
 285 15
 712.50 37.50
 950 50
 475 25
 1377.50 72.50
 475 25
 1377.50 72.50
 950 50
 3800 200

\$ 692.50

SRJC ASSOCIATED STUDENTS			
1992-93 BUDGET WORKSHEET - PAGE 3			
	FUNDED	REQUEST	RECEIVE
	1991-92	1992-93	1992-93
LEADERSHIP DEVELOPMENT:			
Association Conferences	2,500.00	2,500.00	2,500.00
Leadership Retreats	2,500.00	2,500.00	2,500.00
Professional Assoc Dues	700.00	700.00	700.00
Skill Development W/S	400.00	400.00	400.00
A S ADMINISTRATIVE EXPENSES:			
Equipment Repair/Replace	900.00	900.00	900.00
Executive Cabinet	200.00	200.00	200.00
Inter-Club Council	500.00	500.00	500.00
Office Supplies	600.00	600.00	600.00
Postage	500.00	500.00	500.00
Public Relations	1,000.00	1,000.00	1,000.00
Salaries & Fringe Benefits	35,480.00	36,890.00	36,890.00
Student Cards	1,000.00	1,000.00	1,000.00
Student Employees	500.00	500.00	500.00
Student Trustee	200.00	200.00	200.00
Telephone	1,000.00	1,000.00	1,000.00
Theft Insurance	525.00	525.00	525.00
Miscellaneous	400.00	400.00	400.00
SPECIAL ALLOCATIONS:			
Fall	2,000.00	2,000.00	2,000.00
Spring	2,000.00	2,000.00	2,000.00
A S Loan & Grant Fund	2,000.00	2,000.00	2,000.00
TOTAL EXPENSES	\$107,865.00	\$119,743.00	\$118,175.00

2375 125
 2375 125
 665 35
 380 20
\$ 305

855 45
 190 10
 475 25
 570 30
 475 25
 950 50
 50
 950 25
 475 10
 190 50
 950 50
 380 20
\$ 340

1900 100
 1900 100
 1900 100
\$ 300

Totals
 \$11,414.70 \$4028

Total amount of 5% cuts = \$ 4028
 Designated Surplus = \$ 7,336.85
\$ 11,364.85

**RETREAT SCHEDULE
DRAFT
August 12. 1992**

FRIDAY

2:30 Leave J.C.
3:30 Arrive Point Bonita
4:30 Icebreakers
6:00 Dinner
7:00 Session #1 History and Superstructure
9:00 Paradigm
9:30 Refreshments

SATURDAY

8:00 Breakfast
9:00 Warm-up
9:30 Session #2 Teambuilding
10:30 Session #3 Visions Video
11:30 Break
12:00 Lunch
1:00 Session #3 Conflict Resolution
3:30 Break
6:00 Dinner
7:00 Session #4 CSA Topics

*Person scheduled to
conduct session cannot
attend*

SUNDAY

8:00 Breakfast
9:00 Warm-up
9:30 Session #5 College Wide Committee Open House
12:00 Lunch
1:00 Closure
3:30 Break
4:00 Leave Point Bonita

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #13
9/23/92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President (Wall)
- B. Advisors ^{not Team} Meeting, Conference; CWC (Flores/Eisenhauer)
- C.

VI. APPOINTMENTS

- A. Program Board m/s/c to appoint Chris Allen & Don Lewis (Kunst)
- B. C.W.C m/s/c Ceelia Bronley - DUO, Parking, Basic Skills (Wall)
- C. to appoint Mary Karlstadt - District Accessibility
Erica Fein - Budget
Craig Bradley - Parking, Library, Grad Speakers (Wall)

VII. OLD BUSINESS

- A. Retreat
- B.

VIII. NEW BUSINESS

- A. Vote Dance m/s/c to recommend to CSA to sponsor a Vote Dance (Wall)
- B. Equipment Surplus (Eisenhauer)
- C. Conference

IX. ANNOUNCEMENTS

- A. Hurricane E. Hurricane m/s/c to support a fundraising campaign for the Hurricane victims (Giovande)
- B. Tailgate (Kirkwood)

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #12
9/16/92

- I. The meeting was called to order at 3:15
- II. Absent: none
- III. The agenda was approved as amended.
- IV. The minutes #10 approved as presented, #11 as amended.
- V. REPORTS
 - A. President: Dr. Agrella met with Jim and supposedly the recycling program will be reinstated.
 - B. Advisors:
 1. Bob: None
 2. Ronda: The Velcro wall is coming, the cafeteria and Pepsi is sponsoring this event and students are needed to work the event. The pay will be six dollars per hour and the event will take place from 9am to 2pm. Friday night is the first home football game of the season and the ticket crew is short six people.
 - C. Budget: The budget was discussed and was moved to an action item in new business.
- VI. APPOINTMENTS:
 - A. Sophomore Representatives: It was moved and seconded to recommend to College Student Assembly to appoint Sara Kirkwood as Sophomore Representative. M/S/C
 - B. College Wide Committees: It was moved and seconded to recommend to College Student Assembly to appoint Andre Economopoulos to the Infectious Disease Committee, and Joel Farrell to the Educational Policies Committee. M/S/C
 - C. Commissioner at Large: It was moved and seconded to appoint Ameera Kidane as Commissioner at Large, and Rosalie Garcia as Commissioner at Large. M/S/C

VII. OLD BUSINESS

A. Health Fees: It was moved and seconded to College Student Assembly to support the Health fee increase recommendations for Spring of 1993. M/S/C

It was moved and seconded to pursue the legalities of Title 5 regarding the employee use of student Health services. M/S/C

VIII. NEW BUSINESS

A. Tailgate Party: It was moved and seconded to support the tailgate party including financially. M/S/C

B. Budget: It was moved and seconded to recommend to College Student Assembly to cut the Associated Students budget by 5% across the board, except for salaries and benefits and theft insurance. M/S/C

IX. ANNOUNCEMENTS

A. It was recommended that we have some kind of fund raiser for the Hurricane victims.

B. A handout was passed out for a rally dealing with Education.

X. ADJOURNMENT: 5:15

RETREAT SCHEDULE
DRAFT
August 12. 1992

FRIDAY

- 2:30 Leave J.C.
- 3:30 Arrive Point Bonita
- 4:30 Icebreakers *Jan + Jim; Lucy + Sara; Eric + Cecelia*
- 6:00 Dinner
- 7:00 Session #1 History and Superstructure
- 9:00 Session #2 Paradigms
- 9:30 Refreshments

SATURDAY

- 8:00 Breakfast
- 9:00 Warm-up
- 9:30 Session #3 Conflict Resolution *9:30-11*
- ~~11:00~~ ~~10:30~~ Session #4 Team building
- ~~11:30~~ Break *11-12*
- 12:00 Lunch
- 1:00 *Visions Video (optional)
- *Free time (optional)
- 3:30 Break
- 6:00 Dinner
- 7:00 Session #5 CSA Topics

SUNDAY

- 8:00 Breakfast
- 9:00 Warm-up *Bob + Nancy*
- 9:30 Session #6 College Wide Committee Open House
- 12:00 Lunch
- 1:00 Closure
- 3:30 Break
- 4:00 Leave Point Bonita

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #5
Date: September 28, 1992

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees (Bushey)
- F. Retreat (Wall/Bushey)
- G. Parliamentary Procedure (Flores)
- H.

VI. APPOINTMENTS

- A. CWC (Wall) → Chris Allen + Don Lewis to Prog Board
 - B. Program Board m/s/c (Kunst)
 - C. Tailgate m/s/c to appoint Mary Sullivan as Chair
 - D. Project & Film Grants m/s/c (Bradley) to appoint Nancy Kunst, Adolpho Foranda, melanie Breslow, Cecelia S, chris Hardy
- Handwritten notes for VI:*
Cecelia Bronley - Lwo, Parking, Basic Skills
Mary Karlstadt - District Accessibility
Erica Fein - Budget
Craig Bradley - Parking, Library

VIII. OLD BUSINESS

- A. Budget m/s/c that CSA approve a 5% across the boards except for Salaries + Benefits and Theft Insurance and retain D/S at the present level
 - B.
 - C.
- Handwritten notes for VIII:*
Budget cut

VII. NEW BUSINESS

- A. Vote Dance m/s/c that CSA support a Vote Dance (Fein)
- B. Hurricane m/s/c to support a Fundraiser for the Hurricane victims (Giovando)
- C. Schedule m/s/c that CSA support the idea of sending a postcard in lieu of the saturation mailing of the schedule (Campbell-Price)
- D. Title V m/s/c that investigate the legalities of Title V (Fein)
- E. Goals m/s/c to postpone discussion on CSA Goals regarding Health Services m/s/c close debate

IX. ANNOUNCEMENTS

- A. Retreat to next week
- B.
- C.

X. ADJOURNMENT

*ended definitively
9/21/92 meeting*

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting # 4

Date: September 21, 1992

- I. The meeting was called to order at 3:12p.m.
- II. Absent: Nina Bravo, Tina Shih, Rachael Harrison, Rachel Jacobs, Adolfo Foronda, Theresa O'Laughlin, Gary Crocker, Lisa Pierce, Aaron Machado, and Ameera Kidane
- III. The agenda was approved as amended
- IV. The minutes were approved as presented
- V. **REPORTS**
 - A. **President:**
 1. Jim Wall, President, announced that he spoke with Dr. Agrella and apparently he has agreed to pick up the Recycling Program.
 2. Jim announced that they aren't doing anything on the Hiring Committee at present because there aren't enough qualified applications in the pool to continue.
 3. Jim announced that if anyone is interested in helping out with a Vote Dance to contact Erica, Cecilia, or Jim.
 - B. **Advisors:**

Bob Flores, Director of Student Activities

 1. Bob reported that the college budget for this year is based on the expenditures of last year.
 2. If you are serving on a committee where the budget is an issue and you have any questions regarding the budget, contact Erica or Jim.

Ronda Eisenhauer, Activities Advisor

 1. Ronda announced that football game on Friday night went well.
 2. Ronda announced that the Blood Drive is next week. Please sign up to work the table. If anyone is interested in chairing this event,

contact Nancy.

C. ICC:

1. Rob Robinson, ICC chairperson, announced that Rachel Jacobs was appointed to be the ICC representative to CSA.
2. Rob announced that the New Americans club was reactivated and the Students Community Access club was started as a new club.
3. Rob announced that the New Americans club is presenting a Speaker at Newman Auditorium from 2:00p.m.-4:00p.m. on September 30,1992. The speaker is William F. Jasper.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that if anyone is interested in being on the Program Board contact Nancy for information and applications.
2. Nancy announced that she needs chairs for the Tailgate Party, Lost and Found Auction, Blood Drive, and Alcohol Awareness Week. If anyone is interested contact her.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, announced that the classified staff and administration already has all their names in for College Wide Committees.
2. Maria announced that there are still student positions open. If anyone is interested they should contact her A.S.A.P.

F. District Facilities

1. Sara Kirkwood, student representative to the District Facilities committee, announced Dr. Mike Rao from an independent firm is here to assess the campuses needs and propose a plan for expansion within the next fifteen years.
2. Sara announced that descisions are to be made whether or not to stay in the dorm business.
3. Sara announced that it is very important that we have another student representative on the Institutional Planning Council committee.

G. Recycling

G. Recycling

1. Michael Plastino reported information from the Recycling Committee meeting on Friday. He announced that the committee is working with Dave Summers to allow purchasing of more recyclable products. (S) *major addition to come*

VI. APPOINTMENTS:

- A. It was moved to appoint Sara Kirkwood to be Sophomore Representative. (M,S,C)
- B. Sara Kirkwood was elected to be the Sophomore Representative in Executive Cabinet.
- C. It was moved to appoint Gary Crocker to the District Accessibility Committee, Andre Economopolous to the Educational Technology Committee and the Infectious Disease Committee, Joel Farrel to the Educational Policies Committee, Jim Wall to the Budget Committee and the Institutional Planning Council Committee, and Jennifer Evans to the Day Under the Oaks Committee. (M,S,C)

VII. OLD BUSINESS:

- A. It was moved that CSA approve 1:00p.m.-3:30p.m. time as free time at the Retreat. (M,S,F)

It was moved to amend the motion to read that Conflict Resolution replace Team Building. (M,S,F)

It was moved to amend the amendment to the motion to read that Conflict Resolution replace Teambuilding and the Visions video on Saturday. (M,S,F)

It was moved to close debate on the amendment to the amendment of the motion. (M,S,C)

It was moved to close debate on the amendment to the motion. (M,S,C)

It was moved to close debate on the motion. (M,S,C)

It was moved to have Conflict Resolution be 9:30a.m.-11:00a.m., Team Building from 11:00a.m.-12:00p.m., and an option of the Visions video or free time from 1:00p.m.-3:30p.m. on Saturday. (M,S,C)

VIII. NEW BUSINESS

- A. It was moved that CSA support a 5% Associated Students budget cut

It was moved to postpone the motion for a week, according to the Financial Code. (M,S,C)

B. It was moved to allow the Hemp club use of the college hour on Monday October 5, 1992. (M,S,C)

C. It was moved that CSA support the Health Fee proposal for \$7.50 per semester and \$5.00 for summer for all students effective in Spring '92. (M,S,C)

D. It was moved that CSA support the concept of a tailgate party with the stipulation that the committee brings back a recommendation. (M,S,C)

IX. ANNOUNCEMENTS

A. None

X. **ADJOURNMENT:** We lost quorum at 5:23

PARLIAMENTARY PROCEDURE

AND GROUP DYNAMICS

Presented by BOB FLORES
Santa Rosa Junior College

1. What is Parliamentary Law?
2. Fundamental Principles of Parliamentary Law
3. Presentation of Motions
Recognition - Proposal - Seconding - Stating Motion - Debate
4. Classification of Motions
Chart: The Chief Purposes of Motions
5. Precedence of Motions
6. Rules of Governing Motions
Chart: Principal Rules Governing Motions
7. The Main Motions
Chart: Changing Motions Already Voted On
8. Privileged Motions
Question of Privilege
Recess
Adjourn
9. Subsidiary Motions
Postpone Temporarily (Table)
Close Debate
Limit Debate
Postpone Definitely
Refer to Committee
Amend
10. Main Motions
 - A. The Main Motion
 - B. Specific Main Motions
Reconsider
Rescind
Resume Consideration
11. Incidental Motions
Appeal
Suspend Rules
Consider Informally
Point of Order
Parliamentary Inquiry
Withdraw a Motion
Division of Question
Division of Assembly
12. Quorums, Agendas, Debate, Votes, Etc.
13. Group Dynamics

CSA GOALS

1. Better Publicity

- Networking on campus
- Stronger media support
- Better publicity

2. A.S. Membership

- A.S. budget
- Program Board
- Clubs
- More attendance at games
- More profit making events
- Seating arrangements
- Registration
- Fill all commissionerships
- CSA Leadership
- Increased events support
- Increased membership

3. Community Outreach

- Unity in Community
- Petaluma Center Outreach
- H.S. Outreach
- Friday Night Live Safe Rides
- SSU Interaction Increase

4. Diversity

- CSA Diversity
- Night time students/part time
- Awareness months
- More cultural awareness

5. Campus Outreach

- Shone Farm
- More SAO outreach
- Better relating with Kent Hall
- CWC increased
- Coalition of faculty and students
- More surveys
- More communication with CWC
- CWC leadership
- Increased communication with students

6. Parking/Transportation

- Parking
- Afternoon courses

7. Activism

- Mott
- Health Fees
- More state involvement
- Politically active
- More liaisons with trustees
- Expanding library/computer hours
- Title V. (H.S. regulations)
- Recycling class
- Board meeting attendance
- Education about shared governance
- Dorm Revenue fund

8. Communication Internally

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #14
9/30/92

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES

by consensus, Exec Cab has agreed that Program Chair no longer has to attend Exec Cab as a participating member

V. REPORTS

- A. President (Wall)
- B. Advisors Budgets/College Hour/Retreat (Flores/Eisenhauer)
- C. S.S.U. (Kunst)
- D.

check ASP chair

VI. APPOINTMENTS

- A. College Wide Committees m/s/c to appoint Teresa O'Loughlin - multicultural
- B. Commissionerships m/s/c to appoint Dan Sullivan - College Council
- C. Vote Dance m/s/c to recommend to CSA Publicity Comm Ed Equity
- D. Program Board m/s/c to appoint Katie Green as Program Chair (Kunst)

VII. OLD BUSINESS

- A. Equipment Surplus m/s/c to rescind the motion
- B. ~~Alumni~~
- C.

VIII. NEW BUSINESS

- A. wherels matt. (withdrawn) m/s/c to divide funds
- B. Election Campaign (withdrawn) m/s/c to recommend to CSA to appoint Teresa O'Loughlin - Multicult
- C. Country, western Dance m/s/c to recommend to CSA to appoint Dan Sullivan - College Council
- D. MECHA m/s/c to award MECHA a \$200 Dance Subsidia after the completion of their dance

IX. ANNOUNCEMENTS

- A. Cal-Sacc (Wall) oct 30 out of
- B. Master Plan (Wall) Assemblies + Council
- C. NCAAW (Kunst)
- D. Fundraising
- E. Feinstein

X. ADJOURNMENT F. Recycling Appointee

m/s/c to appoint michael Flasting, Nancy Kunst, David Sullivan, Don Lewis, melan

support the idea of to have something named

m/s/c to recommend to CSA naming Pioneer Hall Assembly room after Genevieve matt m/s/c to reconsider the motion

Rob R

to look @ typewriters / Nancy K to look @ auction

to attend to to sponsor dance

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting # 13
9/23/92

- I. The meeting was called to order at 3:10pm
- II. Absent:none
- III. The agenda was approved as amended
- IV. The minutes were approved as presented
- V. REPORTS

A. President: Welcome to Sara Kirkwood. A hiring committee for the Director of Personnel's beginning on 10/12/92, anyone who is interested contact Jim, it is very important that students be there. We need to start thinking of a marketing campaign for A.S membership. Elections are coming up fast. Decisions on the Retreat are to be made today. There are only two applications for the Program Board, we as a group need to push this.

B. Advisors:

- 1. Bob: Bob is still very concerned with College Wide Committees, they are still thin. Reservations are made for the Conference in November.
- 2. Ronda: Thank you to the ticket crew . Surplus items not being used needs to be discussed . We need people to work the blood drive table.

VI. APPOINTMENTS:

- A. Program Board: It was moved and seconded to appoint Christopher Allen and Don Lewis to the Program Board. M/S/C
- B. College Wide Committees: It was moved and seconded to appoint Cecilia Bromley to Day Under the Oaks committee, Parking committee, and The Basic Skills Committee, Craig Bradley to the Parking committee, Library Committee, and the Graduation speaker Committee, Merry Carlstedt District Accessibility Committee and Erica Fein to the Budget Committee. M/S/C

VII. OLD BUSINESS

A. Retreat: There was discussion.

VIII. NEW BUSINESS -

- A. It was moved and seconded to recommend to CSA to sponsor a Vote Dance. M/S/C
- B. Equipment Surplus: There was discussion and any discussions was postponed till next week.
- C. Conference: There was discussion.
- D. Finalis: There was discussion.
- E. Hurricane: It was moved and seconded to recommend to CSA to have a Fundraising campaign for the Hurricane victims. M/S/C

IX. ANNOUNCEMENTS-

- A. Hurricane: Moved to an action item in New Business.
- B. Tailgate Party: Scheduled for October 16th.

X. ADJOURNMENT: 4:40pm

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #6
Date: 10/5/92

m/s/c that CSA support 4 major goals entailing A.S. membership, better publicity, Diversity, Activism to appoint to NCAAWS

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

m/s/c Teresa O'Laughlin, Valentina Dose, Andre Economopoulos to appoint Dan Sullivan, melanie Breslow, Amecratidane, Don Lewis, used Book Fair

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst) *used Book Fair, LFF Auction, Blood Drive*
- E. Committees (Bushey)
- F. Calender/Reg ~~delete~~ (Giovando)

VI. APPOINTMENTS

- A. CWC (Wall) *m/s/c to appoint Erica Fein - Budget*
- B. Vote Dance (Fein) *Don Sullivan - College Council*
- C. Program Chair (Kunst) *San westphal - Ed Equity*
- D. Tailgate (Sullivan) *Teresa O'Laughlin - Multicultural*
- E. Dance Grant (GAIA)
- F. ~~Hurricane Comm~~ (Giovando)

VIII. OLD BUSINESS

- A. ~~Dance Grant~~
- B. ~~Hurricane Comm~~

VII. NEW BUSINESS

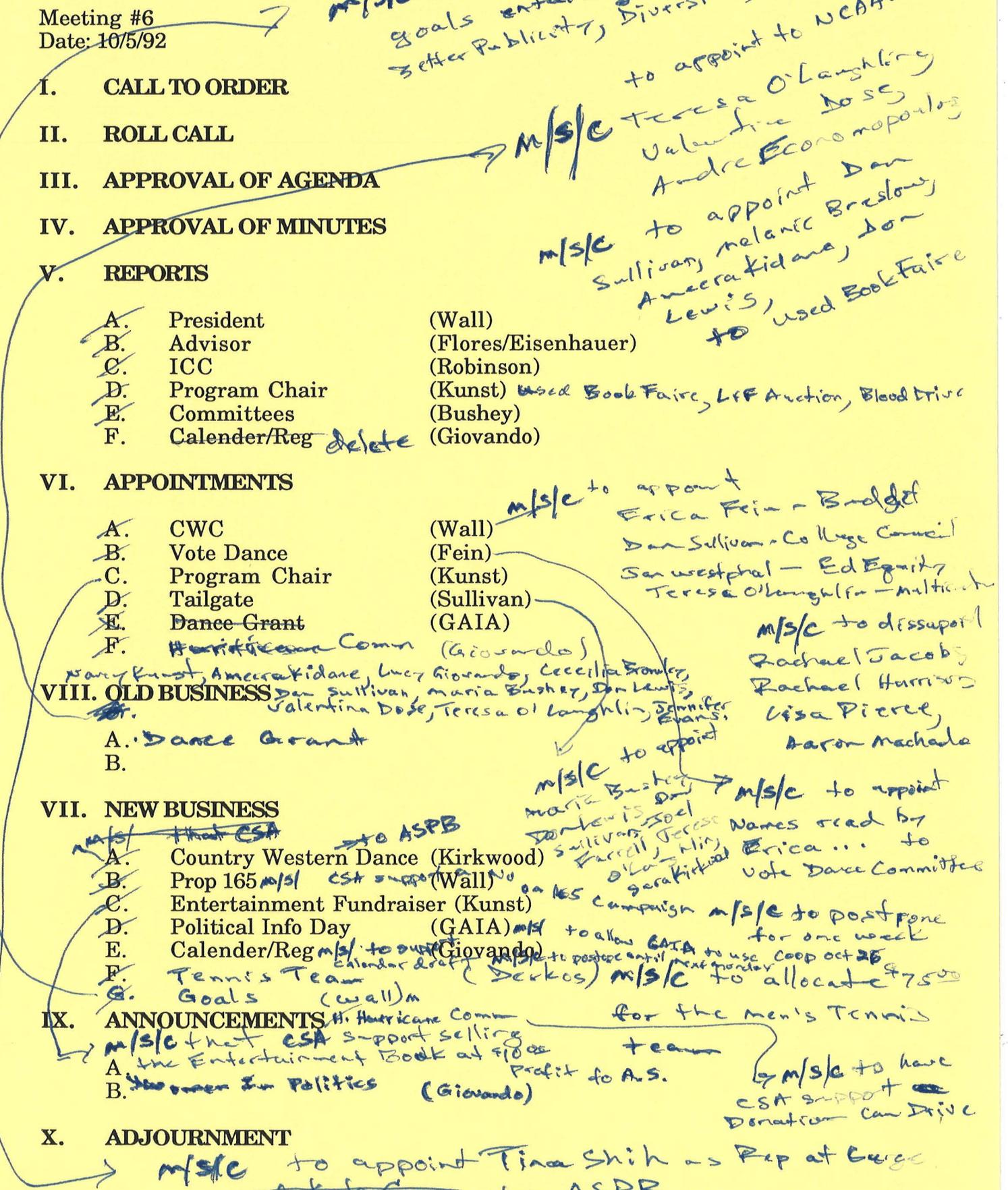
- A. Country Western Dance (Kirkwood) *m/s/c to appoint*
- B. Prop 165 (Wall) *names read by Erica ... to vote Dance Committee*
- C. Entertainment Fundraiser (Kunst)
- D. Political Info Day (GAIA) *m/s/c to postpone for one week*
- E. Calender/Reg (Giovando) *m/s/c to allocate \$7500*
- F. Tennis Team (Derkos)
- G. Goals (Wall) *for the men's Tennis team*

IX. ANNOUNCEMENTS

- A. Entertainment Book at \$10.00 profit to A.S.
- B. Women in Politics (Giovando)

X. ADJOURNMENT

m/s/c to appoint Tina Shih as Rep at College and Kate Green to ASPB



**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES**

Meeting #5

Date: September 28, 1992

- I. The meeting was called to order at 3:13pm
- II. Absent: Nina Bravo, Racheal Harrison, Rachel Jacobs, Gary Crocker, Andre Economopolous, Lisa Pierce, and Aaron Machado.
- III. The agenda was approved as amended
- IV. The minutes were approved as amended

V. REPORTS

A. President:

1. Jim Wall, President, announced that the retreat was a success.
2. Jim announced that College Wide Committees are very important and the Institutional Planning Council committee desperately needs student representation.
3. Jim announced that the last day to register is Tuesday, October 6. He will be putting forms to register people in everyone's box.

B. Advisors:

Bob Flores, Director of Student Activities

1. Bob announced that Wednesday, September 30 is College/Transfer Day in the Student Lounge from 9am-1pm.
2. Bob announced that 16 people are needed to work at the President's dinner on Sunday, October 18 from 4pm-10pm. The pay is \$5.00 per hour including a free dinner. If anyone is interested contact Virginia Boswell at student employment.

Ronda Eisenhauer, Activities Advisor

1. Ronda reminded those who signed up for football ticket crew that there is a game on Friday, October 2. Be at Bailey Field at 6pm sharp.

2. Ronda reminded everyone to sign up for the Blood Drive on Thursday October 1.
3. Ronda announced that Alcohol Awareness Week is October 19 through October 23.

C. ICC:

1. Rob Robinson, ICC Chairperson, announced that the GAIA Dance on Friday, September 25 did well. The Hemp Club sold apples, oranges, and pears at the dance.
2. Rob announced that the Hemp Club is bringing Brownie Mary on campus to speak on Monday, October 5 in the coop from 12pm-1pm.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that the Blood Drive is on Thursday, October 1. Please sign up to staff the table on Tuesday and Wednesday and work at the Blood Drive on Thursday.
2. Nancy announced that she needs people to sign up to be on or chair the Lost and Found Auction and the Used Book Fair committees.
3. Nancy announced that the Program Board is getting started. She has gotten a few applications in. There are still some positions open on the Program Board for those who are interested, contact Nancy for applications. The Program Board meets from 3pm-4:30pm on Thursday in the conference room.
4. Nancy announced that she met with the Program Chair from SSU and they talked about working together with publicity. They are willing to pass out flyers for us in exchange for the same as well as possibly co-sponsoring events with SSU.
5. Nancy announced that at the retreat last weekend, she and Ronda did a session on programming and publicity. If anyone is interested in these topics, contact Ronda or Nancy for handouts.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, announced that there are committees that need student representation. Arts & Lectures, Multicultural Events, Safety, Staff Development, Health Services, and Global & Intercultural committees are some. If you are interested in any of these committees or wondering what other committees have positions available, contact Maria.
2. Maria announced that if you make the commitment to be on a committee, be there and on time.

F. Retreat

1. The retreat was great. There was some great bonding between people.

G. Parliamentary Procedure

1. Bob announced that at the retreat we decided to watch the Visions video instead of doing the Parliamentary Procedures session and do the session here in CSA.
2. Parliamentary Procedures make it easier for committees/student government to function in an orderly manner which allows everyone more equilateral participation.
3. CSA uses the majority vote (1/2 plus one) on all motions except for the motion to close debate which requires 2/3 plus one votes.
4. See handout on Parliamentary Procedures for more information.

VI. APPOINTMENTS:

- A. It was moved to appoint Cecilia Bromley to the Day Under the Oaks , Basic Skills, and parking and Mary Carlstadt to the District Facilities Committee. (M,S,C)
- B. It was moved to appoint Christopher Allen and Don Lewis to the Program Board. (M,S,C)
- C. It was moved to appoint David Sullivan the chair of the Tailgate Party. (M,S,C)
- D. It was moved to appoint Nancy Kunst, Adolfo Foronda, Melanie Breslow, Cecilia Bromley, and Chris Harty to the Project Film Grants Committee. (M,S,C)

VII. OLD BUSINESS:

- A. It was moved that CSA support a 5% budget cut across the board except for Salaries/Benifits and Theft Insurance, holding on to Designated Surplus of \$7336.85. (M,S,C)

VIII. NEW BUSINESS:

- A. It was moved that CSA support a Vote Dance. (M,S,C)
- B. It was moved to close debate. (M,S,C)

C. It was moved to support a fundraiser for the hurricane victims. (M,S,C)

D. It was moved that CSA support looking into the legalities of Title V. (M,S,C)

IX. ANNOUNCEMENTS

A. If you want handouts from the retreat see Bob.

X. **ADJOURNMENT:** The meeting was adjourned at 4:58pm.

VI. APPOINTMENTS:

A. It was moved to appoint Cecilia Bromley to the Day Under the Oaks Basic Skills and parking and Mary Carstadt to the District Facilities Committee. (M,S,C)

B. It was moved to appoint Christopher Allen and Don Lewis to the Program Board. (M,S,C)

C. It was moved to appoint David Sullivan the chair of the Tailgate Party. (M,S,C)

D. It was moved to appoint Nancy Kinas, Adolfo Fernandez, Melanie Breslow, Cecilia Bromley, and Chris Hart to the Project Film Grants Committee. (M,S,C)

VII. OLD BUSINESS:

A. It was moved that CSA support a \$2 budget cut across the board except for Salaries/Benefits and their insurance holding on to Designated Surplus of \$7386.88. (M,S,C)

VIII. NEW BUSINESS:

A. It was moved that CSA support a Vote Dance. (M,S,C)

B. It was moved to close debate. (M,S,C)

Election '92

DEMOCRACY FOR THE FEW? THE 1992 CAMPAIGN AND HIDDEN ELECTIONS

A Panel Discussion with
Members of the SRJC Social Science Department
Monday, October 26, 12 Noon
Newman Auditorium, Emeritus Hall

Americans are more alienated and estranged from the political process today than at any time in the 20th century. Social Science instructors Jeanette Ben Farhat, Marty Bennett, and Gus P'Manolis will explore the causes of this crisis and focus on issues rarely discussed by the mainstream media or political pundits such as: why does the United States have one of the lowest rates of voter participation of any democracy in the industrialized world? What has been the impact of growing class polarization and economic inequality on American political parties and the electoral process? How do large corporate interests influence politics? What is the role of race, gender and class in American politics? Why do many Americans believe neither major party represents their interests? Is the two party system obsolete? What must be done to revitalize American public life and culture if American democracy is to survive?

MAX HEADROOM FOR PRESIDENT: IMAGES AND THE ELECTION

A Panel Discussion with
SRJC Faculty Members
Monday, November 2, 12 Noon
Newman Auditorium, Emeritus Hall

Will you cast your vote for the image? Can you separate the image of the candidate from the presidential candidate himself (and it is a him) and his program? How to vote in a way that reflects your interests when the smart money seductively fills your eyes and mind with pictures? Three faculty members who once worked for television, radio, newspapers and candidates will engage in a panel discussion on how to read and analyze the images of the presidential race. Ed LaFrance with 30 years in commercial radio and television shows how political consultants seek to create the "real man/real leader" image. LaFrance whose master's thesis was on "Male Images in Advertising," will point out how television shapes the print media. Roger Karraker, former political campaign manager and press secretary, will reveal how news is manipulated to get the candidate elected. Karraker, journalism teacher and adviser to the award-winning SRJC student paper, will discuss how to use "electronic democracy" in order to obtain more in-depth information. Stephen Petty, formerly a political and police reporter for a daily newspaper, will attempt to view the election

campaign through the eyes of the first modern political scientist, Niccolo Machiavelli (1469-1527), the author of *The Prince*, who believed that "a good man must come to ruin among so many who are not good." Machiavelli asked and answered what images the "not so good" politician must create in order to win and control the populace. What has changed since Machiavelli's day?

THE POLITICAL DEBATES

Attempting to get beyond the sound bite and ask the candidates the tough questions, Arts & Lectures and the League of Women Voters present four televised debates between candidates and on the most controversial State Initiatives.

Wednesdays, Oct. 7, 14, 21, 28, 7:00pm
Newman Auditorium, Emeritus Hall

October 7:

The 7th Assembly District - Parts of Sonoma and Napa Counties including the cities of Santa Rosa, Sonoma, Napa and Vallejo:
Valerie Brown (D), Janet Nicholas (R-incumbent), Irv Sutley (P&F).

The 6th Assembly District - Marin and Sonoma Counties including the cities of San Rafael, Petaluma and Rohnert Park:
Vivica Bronsvag (D), Duane Hughes (R), Colman Persily (P&F), Adam McAfee (Lib.).

October 14:

The 6th Congressional District - Marin County and Sonoma County up to and including Santa Rosa and Sebastopol:
Lynn Woolsey (D), Bill Filante (R).

The 1st Congressional District - north of Santa Rosa and along the coast up to the Oregon border:
Frank Riggs (R-incumbent), Dan Hamburg (D), Phil Baldwin (P&F).

October 21:

The Santa Rosa Junior College Board Elections - two positions in Santa Rosa and one in North County, which includes Windsor, Healdsburg, Cloverdale and over to the coast.
The Santa Rosa City Council Elections - two positions.

October 28:

Two of the three following State Initiatives will be debated by the leadership working for and against them:
The school voucher system
The welfare cut proposal
Term limits for those holding congressional offices.



Santa Rosa Junior College

Approval: Calendar Committee:9/28/92
College Council:
Board:

ACADEMIC YEAR 1993-94

FALL SEMESTER 1993

August	9-27.....	In- person registration
August	16.....	New Faculty Orientation Day
August	17.....	Professional Development Day, No classes, Limited Services
August	18.....	Classes begin
August	27.....	Last day to register/add without instructor's signature
September	6.....	Labor Day holiday
September	7.....	First census day
September	7.....	Last day to register/add with instructor's signature
September	10.....	Last day to drop a class without "W" symbol
October	13.....	Second eight-week classes begin
October	22.....	Midterm reports issued
October	25.....	Second census day
November	12.....	Veterans' Day holiday
November	22.....	Last day to drop a class with "W" symbol
November	25-27.....	Thanksgiving Day holiday
December	6.....	Last day to petition to graduate, December 1993
December	13-17.....	Final examinations
December	20-January 11.....	Semester Break

SPRING SEMESTER 1994

January	6-24.....	Registration
January	12,13, 14.....	Professional Development Days, No classes, Limited Services
January	17.....	Martin Luther King holiday
January	18.....	Classes begin
January	24.....	Last day to register/add without instructor's signature
February	7.....	First census day
February	7.....	Last day to register/add with instructor's signature
February	11.....	Last day to drop a class without "W" symbol
February	18.....	Lincoln's Day holiday
February	21.....	Washington's Day holiday
March	11.....	Midterm reports issued
March	21.....	Second eight-week classes begin
March	25.....	Last day to petition to graduate, May 1994
March	28.....	Second census day
April	3-9.....	Spring Break
April	29.....	Last day to drop a class with "W" symbol
May	23-27.....	Final examinations
May	28.....	Commencement exercises

SUMMER SESSION 1994

May	30.....	Memorial Day holiday
June	13.....	Summer classes begin
July	4.....	Independence Day holiday
July	26.....	6 weeks final examinations
August	9.....	8 weeks final examinations

Bob Flores

RECEIVED

OCT 2 1992

Santa Rosa Junior College Office of Admissions & Records

STUDENT SERVICES

Date: September 29, 1992

TO: College Council
FROM: Ricardo D. Navarrette *Ricardo*
Chairman, Calendar & Registration Committee

SUBJECT: Academic Calendar for 1993-94

The Calendar Committee has met and officially recommends that the attached academic calendar be submitted to the Board of Trustees for approval at the November meeting. We are requesting your endorsement of this calendar.

The proposed calendar replicates the 92-93 calendar in all features. Holiday dates are consistent with prior years and the PDA dates have been discussed with the Staff Development Committee.

If you have any questions please contact me at your earliest convenience.

cc: Dr. Robert F. Agrella
SCOPE
Associated Students
Academic Senate
All Faculty Association

/rmt

CSA GOALS

1. Better Publicity

- Networking on campus
- Stronger media support
- Better publicity

2. A.S. Membership

- A.S. budget
- Program Board
- Clubs
- More attendance at games
- More profit making events
- Seating arrangements
- Registration
- Fill all commissionerships
- CSA Leadership
- Increased events support
- Increased membership

3. Community Outreach

- Unity in Community
- Petaluma Center Outreach
- H.S. Outreach
- Friday Night Live Safe Rides
- SSU Interaction Increase

4. Diversity

- CSA Diversity
- Night time students/part time
- Awareness months
- More cultural awareness

5. Campus Outreach

- Shone Farm
- More SAO outreach
- Better relating with Kent Hall
- CWC increased
- Coalition of faculty and students
- More surveys
- More communication with CWC
- CWC leadership
- Increased communication with students

6. Parking/Transportation

- Parking
- Afternoon courses

7. Activism

- Mott
- Health Fees
- More state involvement
- Politically active
- More liaisons with trustees
- Expanding library/computer hours
- Title V. (H.S. regulations)
- Recycling class
- Board meeting attendance
- Education about shared governance
- Dorm Revenue fund

8. Communication Internally

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #15
10/7/92

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS
 - A. President (Wall)
 - B. Advisors *msst Team / CSA Protocol / Foundation Dinner / College Home* (Flores/Eisenhauer)
 - C.
 - D.
- VI. APPOINTMENTS
 - A. College Wide Committees
 - B. Commissionerships
 - C. *Program Board*
- VII. OLD BUSINESS
 - A. Cal-Sacc (Fein)
 - B.
 - C.
- VIII. NEW BUSINESS
 - A. Financial Code (Giovando)
 - B. Clubs Dance Grants (Wall)
 - C. ASOOTM *misc maria Bushay* (Wall)
- IX. ANNOUNCEMENTS
 - A.
 - B.
 - C.
 - D.
- X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting # 14
9/30/92

- I. The meeting was called to order at 3:10
- II. Absent: None
- III. The agenda was approved as Amended
- IV. The minutes were postponed until next week.
- V. REPORTS
 - A. President: Two students are needed on the Child Care Committee. On the 12th of October the hiring process for Personal Director begins. Mike Rao noted that the Capitol Outlay Projects for the 15 year plan is due on Friday.
 - B. Advisors:
 1. Bob: The Retreat was great. Not much going forward until the budget is approved by the board on 10/13. There has been complaints about the loudness of the music at noontime.
 2. Ronda: There is a football game on Friday. The Blood drive is tomorrow.
 - C. Program Chair: Nancy met with the SSU Program Chair, and there will be more shared publicity.
- VI. APPOINTMENTS:
 - A. College Wide Committees:
 1. It was moved and seconded to recommend to College Student Assembly to appoint Dan Sullivan to the College Council and Educational Equity, Theresa O'Laughlin to the Multi-Cultural Events Committee. (M/S/C)
 2. It was moved and seconded to rescind the motion. (M/S/C)
 3. It was moved and seconded to appoint Dan Sullivan to College Council, Theresa O'Laughlin to the Multi-Cultural Events Committee, and Jan Westphal to the Educational Equity Committee. (M/S/C)

B. Program Board:

1. It was moved and seconded to recommend to appoint Katherine Greene to the Program Board as Publicity Commissioner. (M/S/C)
2. It was moved and seconded to recommend to College Student Assembly to appoint Melanie Breslow, Michael Garrison and Tina Shih to the Program Board as Members at Large. (M/S/C)
3. It was moved and seconded to divide the question. (M/S/C)
4. It was moved and seconded to recommend to CSA to appoint Tina Shih to the Program Board as a Member at Large. (M/S/C)
5. It was moved and seconded to recommend to CSA to appoint Michael Garrison to the Program Board as a Member at Large. (M/S/C)
6. It was moved and seconded to recommend to CSA to appoint Melanie Breslow to the Program Board as a Member at Large. (M/S/C)
7. There was a consensus that Nancy Kunst not be required to attend Executive Cabinet any longer.

VII. OLD BUSINESS: There was no Old Business.

VIII. NEW BUSINESS:

A. M.E.Ch.A:

1. It was moved and seconded to award a \$ 200.00 dance subsidation after the successful completion of the M.E.Ch.A dance. (M/S/C)

B. Country Western Dance:

1. It was moved and seconded to recommend to CSA to put on a country Western Dance, date to be decided later. (M/S/C)

IX. ANNOUNCEMENTS

- A. Dues are due soon for Cal-SACC, Erica will discuss with Joel.
- B. The master plan is being formulated any input is needed by Friday.
- C. National collegiate alcohol awareness week starts October 19th, there will be speakers, comedians etc...
- D. A Chair is needed for the Used Book Faire.
- E. A Fund raising idea is to sell Entertainment books.
- F. Feinstein will be in Santa Rosa on Thursday.
- G. Go Bear Cubs !

X. ADJOURNMENT: 4:58pm

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

- Blood Drive.
- Tours R Us
- Reg. Volunteers
- Posters (handout)
- Presidents dinner
- Binders
- Used Book Fair
- Tail Gate Party

Meeting #7
Date: October 12, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA *as amended*
- IV. APPROVAL OF MINUTES *as presented.*
- V. REPORTS

- ✓ A. President (Wall)
- ✓ B. Advisor (Flores/Eisenhauer)
- ✓ C. ICC (Robinson)
- ✓ D. Program Chair (Kunst)
- ✓ E. Committees (Bushey)
- ✓ F. Budget (Giovando)
- ✓ G. Hurricane (Giovando)
- ✓ H. AS Membership (Bromley)
- ✓ I. Tours.

VI. APPOINTMENTS

- ✓ A. CWC's (Wall)
- ✓ B. *more to disappoint*
Emily Stone as Reg. Comm. *more to appt.*

VIII. OLD BUSINESS *misc*

- ✓ A. Prop 165 (Wall) *more to appt*
- ✓ B. Calendar/Reg (Giovando) *more to appt*
- ✓ C. Tailgate Party (Sullivan) *more to appt*
- D. *more to allocate 101.94 out of Fall Spec. for the Oct 16 Tailgate Party.* *misc*

VII. NEW BUSINESS

- ✓ A. *sign up sheet* Activism Committee discussion (Plastino)
- ✓ B. Earth Day GAIA Hemp Sec 55 (Plastino)
- ✓ C. Political Awareness Week (Plastino)
- D. ① *more that CSA support* - Oct 26 - ~~Nov~~ Oct 30. *misc*
- ② *more that CSA have a table at* *during* *misc*

IX. ANNOUNCEMENTS

- ✓ A. Vote Dance (Fein)
- ✓ B. *Write Planning Guide* - Home FB game Friday. *Tailgate.*

X. ADJOURNMENT

Sat Nov 21 AS. *2* - *more that CSA co Sponsor Earth Day on Sat Nov 21*
 W/ GAIA Hemp & Sec 55
 12:30 - 5:30 (one entry for allocate with 1000. - *to be present out of earth day funds misc*)

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES**

Meeting #6

Date: October 5, 1992

- I. The meeting was called to order at 3:15
- II. Absent: Jennifer Evans, Dionna Valdez, Emily Stone, Christopher Harty, Rosalie Garcia
- III. The agenda was approved as amended
- IV. The minutes were approved as amended
- V. **REPORTS**
 - A. **President:**
 1. Jim Wall, President, announced that the Personnel Director Hiring Committee is being formed and if anyone is interested in sitting on this committee see Jim.
 2. Jim announced that the chairperson of the Child Care Committee called and is very interested in getting a student to sit on this committee. If anyone is interested see Jim or Maria.
 3. Jim announced that the Arts & Lectures Committee is meeting on Tuesday, October 6 from 3:15-5pm and does not have a student representative on the committee yet. It is very important that we get a student on this committee. If anyone is interested, contact Jim or Maria.
 - B. **Advisors:**

Bob Flores, Director of Student Activities

 1. Bob announced that Ronda is ill and would not be at the meeting. If anyone has any questions about events and activities this week, ask Bob or Nancy.
 - C. **ICC:**
 1. Rob Robinson, ICC Chairperson, announced that the Aggies Club was deactivated. The JUMMP Club was activated. This club is to promote motivating positivity.

2. Rob announced that MEChA will be doing a Dia de los Muertos dance for halloween.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that National College Alcohol Awareness Week is October 19-24.
2. Nancy announced that the Used Book Faire and Lost and Found Auction are coming up. Anyone who is interested should sign up.
3. Nancy announced that the Program Board had its first meeting on Thursday October 1 and it went well. The theme of the Program Board is "Quality Programming at a Reasonable Price." If anyone is interested in being on the Program Board, contact Nancy.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner announced that a lot of people have been filling the committee positions and thanked everyone who signed up to be on committees.
2. Maria announced that there are still committees that need student representation: Arts & Lectures, Child Care, Multicultural Events, Staff Development, Safety, Classified Staffing, and Transfer Center Committees have openings for students. If anyone is interested contact Maria or Jim.

VI. APPOINTMENTS:

- A.** It was moved to appoint Erica Fein to the Budget committee, Dan Sullivan to the College Council Committee, and Theresa O'Laughlin to the Multicultural Events Committee. (M,S,C)
- B.** It was moved to disappoint Aaron Machado from Commissioner at Large, Rachel Jacobs from ICC Representative, Lisa Pierce from Commissioner at Large, and Racheal Harrison from Freshman Representative. (M,S,C)
- C.** It was moved to appoint Michael Plastino, Nancy Kunst, Dan Sullivan, Don Lewis, Rob Robinson, Melanie Breslow, Jennifer Evans, Chris Harty, Theresa O'Laughlin, Ameera Kidane, Dionna Valdez, Jim Wall, and Erica Fein as the chair to the Vote Dance committee. (M,S,C)
- D.** It was moved to appoint Maria Bushey, Don Lewis, Dan Sullivan, Sara Kirkwood, Joel Farrell Jr., Theresa O'Laughlin, and Ameera Kidane to the Tailgate Party committee. (M,S,C)

- E. It was moved to appoint Nancy Kunst, Dan Sullivan, Maria Bushey, Don Lewis, Jennifer Evans, Ameera Kidane, Valentina Dose, Theresa O'Laughlin, and Lucy Giovando and Cecilia Bromley as co-chairs to the Hurricane Fundraiser committee. (M,S,C)
- F. It was moved to appoint Tina Shih as a Program Board Member at Large. (M,S,C)
- G. It was moved to appoint Theresa O'Laughlin, Valentina Dose, Erica Fein, and Andre Economopolous as the chair of the National College Alcohol Awareness Week committee. (M,S,C)
- H. It was moved to appoint Sara Kirkwood, Dan Sullivan, Don Lewis, Ameera Kidane, and Melanie Breslow as the chair of the Used Book Faire committee. (M,S,C)

VII. OLD BUSINESS:

- A. None

VIII. NEW BUSINESS

- A. It was moved that CSA support a "No on 165" campaign. (M,S,)
It was moved to postpone the motion for a week. (M,S,C)
- B. It was moved that CSA support selling the entertainment book at a \$10 profit for the Associated Students. (M,S,C)
- C. It was moved to allow GAIA the use of the Coop Patio on Monday, October 26 from 10am to 2pm. (M,S,C)
- D. It was moved that CSA support the calendar draft for the '93/'94 school year presented by the Calendar/ Registration Committee. (M,S,)
It was moved to postpone the motion until the next CSA meeting. (M,S,C)
- E. It was moved that CSA support four goals entailing Better Publicity, AS Membership, Diversity, and Activism. (M,S,C)
- F. It was moved that CSA support a Hurricane Fundraiser. (M,S,C)

IX. ANNOUNCEMENTS

- A. Lucy announced that there will be a Women in Politics forum on October 7 and 14 from 12pm-1pm in Newman Auditorium.

- X. **ADJOURNMENT:** The meeting was adjourned at 5:09pm



Santa Rosa Junior

OCTOBER 1993

Dear CSA/ICC Member:

Surprisingly enough, Spring we're gearing up for our Regi

In exchange for your commitr Arena registration (January registration. This means you for the Spring Semester -- ha

This is your biggest responsib have the biggest impact on t Your support is NEEDED!!!

Registration Volunteer -- Proc in the Student Activities O application form by November volunteers with the drawing be is drawn you will then be given Records to register.

Please see me if you have an

Sincerely,

Ronda Eisenhauer

Ronda Eisenhauer
Activities Advisor

Need a Poster?

IMAGE

COPY



Follow these simple steps:

1. **Count Backwards** 5 weeks from your proposed event date.
2. **Contact your advisor** for approval, and organize your committee.
3. **Figure out** a theme.
4. **Write out** all the words (COPY) you want on the poster.
- 4.5 **If you have an idea for an IMAGE**, enclose it. This is not crucial, I can do this for you, but I like to have your input.
5. **Contact me**, through Ronda, four weeks before the event. (Posters should be up two weeks before your event.)

I am available to talk with you at any step along the way. I like cooperative projects, so feel free to ask questions, etc.

Jill Kelly -Moore

Tailgate Party Budget

Expenses

Drinks:

8 cases @ \$8.25per case	\$66.00
\$.35 per can	

Ice:

Six 50lb bags @ \$5.07per bag	\$30.44
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Miscellaneous:

	<u>\$25.00</u>
--	----------------

Total:	\$121.44
--------	----------

Income:

Drinks:

\$.50 per can for non-A.S.

Free for A.S.

96 cans @ \$.50 per can	\$48.00
-------------------------	---------

*Cost of soda does not reflect donations.

**College Wide Committees
Chair/Contact Person**

<u>Committee</u>	<u>Chair/Contact</u>	<u>Department</u>	<u>Number</u>
Arts and Lectures	Roberta Dunhan	Community Ed	4371
Auxiliary Enterprises	Lamont Royer	Business Services	4449
Basic Skills	Stephanie Thompson	Basic Skills	4956
Budget Advisory	Jim Fox	Business Services	4421
Calendar/Registration	Ricardo Navarrette	Admissions/Records	4509
Classified Staffing	Lee Munson	Personnel	4302
College Council	Diane Smith	Anthropology	4612
Curriculum Review	Maria Gaitan	Instructional Office	4687
Day Under the Oaks	Bob Flores	Student Activities	4424
	Kerry Campbell-Price	Public Relations	4266
District Accessibility	Elizabeth Carlson	Learning Services	4906
District Facilities	Frank Zwolinski	Theatre Arts	4221
Educational Equity	Maryanne Michaels	EOPS	4383
Educational Policies	Rich Rose	Counseling	4689
Educational Tech.	Will Baty	Library	4392
Financial Aid	Rick Iwata	Financial Aid	4478
General Education	Barbara Forrest	Instructional Office	4626
Global & Intercultural	Raoul Guzman	Psychology	4613
Graduation Speaker	Ken Holback	Student Services	4685
Health Services Ad.	Molly Lynch	Health Services	4445
Infectious Disease	Molly Lynch	Health Services	4445
Institutional Planning	Curt Groninga	Admin. Services	4432
Library	Will Baty	Library	4392
Multi-cultural Events	Ricardo Navarrette	Admissions/Records	4509
Parking	Terry Stewart	Campus Police	4311
Program Review	Luann Poulsen	Instructional Office	4687
Safety	Jim Fox	Business Services	4421
Staff Development	Bee Griffith	Resource Center	4852
Staff Diversity	Lee Munson	Personal	4302
Waste Reduction	Nancy Morehead	Maintenance	4231

Santa Rosa Junior College

UNIT PLANNING GUIDE

General Information

Department: STUDENT ACTIVITIES

Date : SEPTEMBER 29, 1992

Person(s) Responding : BOB FLORES

Contact Phone Number : 527-4424

General Description of Program/Service/Unit

- I. **Please provide a general description of the program (s) or services (s) that are offered by your department or unit. When applicable, discuss any pertinent historical developments which impact the structure of your area or future planning.**

The SRJC Student Activities Office provides District services and direction within five major arenas: 1) the District Student Activities Office functions, 2) the Student Government Association, 3) the Alumni Organization, 4) the Campus Student Center, 5) Leadership Development Curriculum. These focuses mandate and determine a continuing relationship between students, the campus community, and the community at large. National studies have confirmed the value of a comprehensive Student Life component in relation to student success patterns and community wellness issues, and statewide legislation mandates student roles in shared governance.

Historical Development: A significant limiting factor is that the Student Activities staff is actually lower in FTE employees than in 1970 when enrollment was approximately 12,000. Just as significant a limiting factor, the campus Student Center facilities space has remained constant since 1966. A positive development is that student representative officers reached a benchmark high with sixty-seven students in Fall 1988 and the Student Government Association attained its highest membership levels in its history in academic year 1991-92 (10,744). A major development that occurred in July 1992 is the establishment of the existing Alumni Association as an Auxiliary Organization within the Student Activities Office.

II. Please provide a brief list of programs /courses /services offered in your area :

- ◇ The Student Activities Office provides many information and referral services available to all enrolled students. The services include campus communications, housing information, public transportation discounts, Inter-Club Council, event management, community organizations liaisons, campus and community human development resource, and student government offices.
- ◇ The Student Government Association is a membership based organization of approximately 10,000 students annually who provide benefits and services to their membership and the campus at large and who are the recognized student voice within the shared governance process.

- ◇ The SRJC Alumni Organization is beginning a new era with it's new role as a Auxilliary Organization within the District.
- ◇ The Doyle Student Center Complex encompasses the Student Lounge , Game-room, Campus I.D. Operation ,Cafeteria Services, Staff Lounge, Oak Room, Senate Chambers, and Patio and Courtyard area. The Doyle Student Center Complex is greatly impacted outside of normal office hours and in high demand for conferences, meetings and special events.
- ◇ The Leadership Development component includes academic classes in Student Government, community involvement, and campus organization participation . The Student Activities Office is a well recognized resource for leadership training within the campus community and the community at large.

III. List number of FTE certificated staff in your unit: 0
List number of FTE classified staff in your unit:
4.75 (2.0 FTE management staff)
3.20 FTE Student Employees

Department Assumptions/Trends:

Please list assumptions or trends unique to your area that are likely to influence your discipline or profession; you may want to describe how the nature and needs of students in your service area are changing, etc.

- ◇ As international populations have increased on campus, these students are requiring more and varied types of financial and social support through traditional student life services delivery systems.
- ◇ There exists, and will continue to increase , a large number of non-traditional students who have different service needs and services delivery needs than traditional methods and times currently provided.
- ◇ A distinct stratification of student populations, based on their economic resources is increasing, creating a need for more diverse and lower cost support services for the lower economic populations.
- ◇ Sonoma County will not necessarily reflect the population demographics of the State, creating a need for us to prepare students for socialization outside of the Northbay environment.
- ◇ There will be an increased need for special interest lectures, workshops, retreats, cultural and multi-cultural programs, in an effort to keep communication personalized and targeted to specific groups.
- ◇ Issues of campus and community unrest, civil disobedience, mental health problems, racism, and personal empowerment will tax the traditional values and systems of SRJC and impact the skills and workload of the Student Activities staff.
- ◇ An effective and respondent process of shared governance will need to be refined and maintained as students demand a stronger voice on campus and statewide.

Unit Planning Guide

Page 3

- ◇ Orientation programs to assist retention and instill student confidence will need to be upgraded with a view to the students overall needs.
- ◇ Implementation of more fees will produce a drastic negative effect on Associated Students income generation and consequently the Associated Students ability to fund programs campus-wide.

Department Goals:

Service goal statements form the core of your unit plan. In prioritized order, describe the near-term and long-range direction/vision for your program(s). Describe what you want to do differently or more effectively in the future.

Near-term Goals: (current four years)

- ◇ Examine the specific needs to add additional staff to the various Student Activities Office functions and recommend the resultant staffing pattern by Fall 1993.
- ◇ Conduct review of current Student Activities Office programs and services and measure against identified student needs by Fall 1993.
- ◇ Assist Associated Students in development of a more systematic and accountable method for student representation within the shared governance process by Fall 1993.
- ◇ Direct the development of the Alumni Organization as an emerging entity within the Student Activities Office and District support mechanisms by Spring 1994.
- ◇ Develop and attain approval for the student representation relationship at the Petaluma Center in regards to the current Student Government structure by Spring 1994.
- ◇ Acquire more space on campus for club use on a permanent and accessible basis by Fall 1994.
- ◇ Create a guaranteed funding structure for the Associated Students through either campus or statewide means by Fall 1995.

Long-range Goals (five to ten years):

- ◇ Achieve a staffing pattern to correct a ten year inequity as highlighted by application of the program based funding model by Fall 1997.
- ◇ Develop a comprehensive student life program through acquisition of and utilization of more activity space on campus for co-curricular and student development programs by Fall 1997.
- ◇ Direct the Alumni Organization into an effective and integral support program of the District by Fall 1998.
- ◇ Implement and adhere to an ongoing Program Review process applied to all programs and services of the Student Activities Office.
- ◇ Create and develop applicable programs at the Petaluma Center and a possible North County site in concert with District facilities' plans.

Summary:

Summarize what you believe are your most vital, future-oriented goals . These should be listed in order of priority. This is the space where you indicate what you most want to occur as a result of this master planning process.

The Student Activities Office must be at the core of the development of a District - wide Student Affairs services delivery system responsive to each student's cultural, intellectual, social, co-curricular, and personal development needs.

The most vital, future-oriented goals for the Student Activities Office require the correction of a ten year inequity in staffing and facilities patterns inconsistent with the growth of the SRJC main campus and the District. These goals address: significant changes in student development theory and application, increased district, State and Federal mandates and regulations for program management, attention to true District-wide student representation, addition of new and diverse District support functions within the Student Activities arena, dynamically changing campus and community liaisons, increased demands for applied models of responsible citizenship and social action.

To accomplish these goals the Student Activities office will require:

- 1) Additional programs and support staff
- 2) Increased facilities space
- 3) Increased, formal District -wide application of and adherence to the shared governance role.
- 4) Increased access to campus community ,and community at large individuals and entities involved in responsible citizenship.

Implications:

In each of the subsections below, indicate the resulting implications of your department unit plan.

a. Proposed service or program changes/additions/deletions.

- ◇ Create a comprehensive Leadership Development curriculum as proposed by the Board of Governor's Commended Initiatives for Local Governance (9/90) by Spring 1994.
- ◇ Create a guaranteed funding base for the Student Government Association by Fall 1995.
- ◇ Develop more formal and profiled linkages between campus clubs and campus and community organizations by Fall 1995.
- ◇ Financially and programatically support the Alumni Organization assimilation within the District operations by Fall 1996.

b. Proposed staffing changes/additions/deletions
Increase staffing as follows:

- ◇ Leadership Advisor, 1.0 FTE, 12 months (new) by Spring 1994.
- ◇ Campus Center Assistant to 1.0 FTE, 12 months from 62.5 FTE, 10 months by Fall 1994.
- ◇ Typist Clerk II, Student Activities Office to 1.0 FTE, 12 months from 62.5 FTE, 10 months by Spring 1995.
- ◇ Operations Assistant I, Alumni to 1.0 FTE, 12 months from .50 FTE, 12 months by Spring 1995.
- ◇ Operations Assistant I, Student Activities (Petaluma Center) .50 FTE, 12months (new) by opening of Petaluma Center.
- ◇ Operations Assistant I, Student activities, (North County site) .5 FTE, 12 months (new).

c. Proposed equipment (major) changes/additions/deletions.

- ◇ Access to closed-circuit TV system for District-wide Student Government Association meetings by Fall 1994..
- ◇ Access to Internet and terminals for campus club use by Spring 1994.

d. Facilities implications of proposed changes/additions/deletions. Generally describe future facilities needs.

The specific needs are for:

- 1) A designated and supervised space for campus clubs to operate out of and coordinate activities by Fall 1994.
- 2) Assigned space for Student Government Association and campus club meetings at Petaluma Center by Petaluma Center opening.
- 3) Ongoing attention to Alumni Organization space needs ,difficult to currently determine.
- 4) Expansion of all Student Activities Office functions in conjunction with the enrollment and Student Government Association past and current growth patterns. of main campus, Petaluma Center, and possible North County site.

◇ **General square footage increases are as follows:**

Student Activities/ Pioneer Hall:

	Current:	5 yrs. (Near-term)	10 yrs (Long-range)
Offices	616	616	718
Work Areas	1226	1824	2550
Conference Mtg.	180	360	360
Storage	236	236	236
Restrooms			
Lobby	636	636	636
Assembly	858	858	1258
Totals:	3752	4530	5758

Doyle Center:

Storage Room	132	260	260
Game Room	945	1220	1800
Student Lounge	2700	3700	4700
Totals:	3777	5180	5760

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Budget Report As Of: September 30, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>INCOME</u>				
Activities/Assemblies	0.00	0.00	1,143.00	1,143.00
A S Card Sales	104,175.00	100,131.00	50,720.00	-49,411.00
Basketball Income	2,000.00	2,000.00	0.00	-2,000.00
Concessions Income	4,000.00	4,000.00	291.25	-3,708.25
Football Income	4,000.00	4,000.00	469.50	-3,530.50
Recycling Income	0.00	0.00	72.66	72.66
Vending Machine Income	4,000.00	4,000.00	0.00	-4,000.00
Miscellaneous Income	0.00	0.00	200.00	200.00
TOTAL INCOME	118,175.00	114,131.00	52,896.41	-61,234.59

EXPENSES

CAMPUS SUPPORT

A Day Under The Oaks	600.00	570.00	0.00	570.00
Arts & Lectures	500.00	475.00	400.00	75.00
Child Day Care	1,750.00	1,663.00	0.00	1,663.00
Cultural Film Festival	500.00	475.00	0.00	475.00
Graduation Reception	1,000.00	950.00	0.00	950.00
Handbooks & Calendars	3,000.00	2,850.00	0.00	2,850.00
Native American Museum	200.00	190.00	0.00	190.00
Pep Band	600.00	570.00	0.00	570.00
Reentry Programs	400.00	380.00	0.00	380.00
Spirit Team	4,800.00	4,560.00	2,025.00	2,535.00

INSTRUCTIONAL SUPPORT

Adaptive P. E.	900.00	855.00	190.35	664.65
Aggie Judging Team	2,000.00	1,900.00	0.00	1,900.00
Band	300.00	285.00	0.00	285.00
Concert Choir	750.00	712.00	0.00	712.00
EOPS Student Travel	1,000.00	950.00	0.00	950.00
ESL Student Travel	500.00	475.00	0.00	475.00
Enabling Services	1,450.00	1,377.00	0.00	1,377.00
First Leaves	500.00	475.00	0.00	475.00
Forensics	1,450.00	1,377.00	0.00	1,377.00
Puente Project	1,000.00	950.00	0.00	950.00
Theatre Arts	4,000.00	3,800.00	811.82	2988.18

**ASSOCIATED STUDENTS
INCOME STATEMENT**

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Budget Report As Of: September 30, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>EXPENSES - Contd.</u>				
MEN'S ATHLETICS				
Baseball	755.00	717.00	0.00	717.00
Basketball	755.00	717.00	0.00	717.00
Cross Country	755.00	717.00	0.00	717.00
Football	1,110.00	1,054.00	0.00	1,054.00
Golf	755.00	717.00	0.00	717.00
Soccer	755.00	717.00	280.00	437.00
Swimming	755.00	717.00	0.00	717.00
Tennis	755.00	717.00	0.00	717.00
Track	755.00	717.00	0.00	717.00
Water Polo	755.00	717.00	564.00	153.00
Wrestling	755.00	717.00	0.00	717.00
WOMEN'S ATHLETICS				
Basketball	755.00	717.00	0.00	717.00
Cross Country	755.00	717.00	291.00	426.00
Soccer	755.00	717.00	560.00	157.00
Softball	755.00	717.00	0.00	717.00
Swimming	755.00	717.00	0.00	717.00
Tennis	755.00	717.00	0.00	717.00
Track	755.00	717.00	0.00	717.00
Volleyball	755.00	717.00	350.00	367.00
ACTIVITIES/SERVICES				
Assemblies/Concerts	3,500.00	3,325.00	1,817.00	1,508.00
Black Awareness	500.00	475.00	0.00	475.00
Earth Day	2,200.00	2,090.00	0.00	2,090.00
Finalis Magazine	1,218.00	1,157.00	0.00	1,157.00
Game Security	1,414.00	1,343.00	0.00	1,343.00
Multi Cultural	500.00	475.00	0.00	475.00
Native American Culture	500.00	475.00	0.00	475.00
Parking Program	4,800.00	4,560.00	480.00	4,080.00
Student Health Care	300.00	285.00	0.00	285.00
Student Project/Film Grar	3,000.00	2,850.00	0.00	2,850.00
Student Ticket Crew	2,028.00	1,927.00	0.00	1,927.00

**ASSOCIATED STUDENTS
INCOME STATEMENT**

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Budget Report As Of: September 30, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
LEADERSHIP DEVELOPMENT				
Association Conferences	2,500.00	2,375.00	1,538.00	837.00
Leadership Retreat	2,500.00	2,375.00	685.60	1,689.40
Professional Assoc Dues	700.00	665.00	0.00	665.00
Skill Development W/S	400.00	380.00	0.00	380.00
ADMINISTRATIVE EXPENSE				
Equipment Repair/Purch	900.00	855.00	9,764.21	-8,909.21
Executive Cabinet	200.00	190.00	112.18	77.82
Inter-Club Council	500.00	475.00	0.00	475.00
Office Supplies	600.00	570.00	153.18	416.82
Postage	500.00	475.00	148.34	326.66
Public Relations	1,000.00	950.00	1,002.51	-52.51
Salaries & Fringes	36,890.00	36,890.00	5,877.92	31,012.08
Student Cards	1,000.00	950.00	0.00	950.00
Student Employees	500.00	475.00	0.00	475.00
Student Trustee	200.00	190.00	0.00	190.00
Telephone	1,000.00	950.00	237.99	712.01
Theft Insurance	525.00	525.00	500.00	25.00
Miscellaneous Expenses	400.00	380.00	0.00	380.00
SPECIAL ALLOCATIONS				
Fall	2,000.00	1,900.00	0.00	1,900.00
Spring	2,000.00	1,900.00	0.00	1,900.00
A S Loan & Grant Fund	<u>2,000.00</u>	<u>1,900.00</u>	<u>0.00</u>	<u>1,900.00</u>
TOTAL EXPENSES	<u>118,175.00</u>	<u>114,131.00</u>	<u>27,789.10</u>	<u>86,341.90</u>
OPERATING PROFIT	0.00	0.00	25,107.31	25,107.31
OTHER INCOME & EXPENSES				
Frozen Reserve Expense	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	1.60	1.60
Cash Over/Short	0.00	0.00	22.69	22.69
Interest Earned	<u>0.00</u>	<u>0.00</u>	<u>2,002.79</u>	<u>2,002.79</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>2,027.08</u>	<u>2,027.08</u>
NET PROFIT	<u>0.00</u>	<u>0.00</u>	<u>27,134.39</u>	<u>27,134.39</u>

**ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA**

Meeting #16
Date: 10/14/92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President *Trash You Notes/Child Care Comm* (Wall)
- B. Advisor *Student Salary* (Flores/Eisenhauer)
- C. Vote Dance (Fein) *Budget/Unit Planning Guide/cwc*
- D. Hurricane *\$13900* (Giovando) *reps, '93*

VI. APPOINTMENTS

- A. C.W.C (Wall) *m/s/c to appoint Anthony*
- B. Hiring Committee (Wall) *Danielle to*
- C. *Earth Day* *m/s/c to appoint* Arts + Lectures
- D. *Ed Equity Comm* *Erica Fein to Director of Personnel*

VIII. OLD BUSINESS

- A. *m/s/c to appoint Jim Wall and*
- B. *Rob Robinson to Earth Day*
- C. *Steering Committee*

VII. NEW BUSINESS

- A. Student Leaders *m/s/c to amend the*
- B. *m/s/c that ExecCab* *motion to read: appoint*
- C. *recommends to CSA* *Jim Wall and Don Lewis*

IX. ANNOUNCEMENTS

- A. *to sponsor*
- B. *a student* *Town Hall meeting*
- m/s/c close debate*

X. ADJOURNMENT

**ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES**

Meeting #15
10/6/92

- I. The meeting was called to order at 3:10
- II. Absent: Sara Kirkwood
- III. The agenda was approved as amended
- IV. The minutes 13 were approved as amended, 14 as amended.
- V. REPORTS
 - A. President: Nancy as well as the Program Board needs our support.
 - B. Advisors:
 1. Bob: The Foundation dinner is on October 18th. Students are needed to work, the pay is five dollars per hour. Bob will be meeting with Ken Holback this week there is an issue with the noise level at noontime Mondays, Wednesdays and Fridays.
 2. Ronda: Last weeks Blood drive went very well, 50 pints were drawn. Thank you to those who helped with that. To all those attending the San Diego conference, please bring in your conformations and give to Ronda. Monday applications will be available for volunteers for registration. Next week is the Used Book Faire Melanie will need some help with this. The Tailgate party is moving right along, Dave is working hard on this.
- VI. APPOINTMENTS:
 - A. College Wide Committees:
 1. It was moved and seconded to recommend to CSA to appoint Rachel Jacobs and Michelle Marco to the Arts and Lectures committee, and Markus Parker to the Safety Committee.

(M/S/C)

B. Commissionerships:

1. It was moved and seconded to appoint Melanie Breslow as the Arts and Lectures commissioner, Joel Farrel as Athletics Commissioner, and Chester Beck as Commissioner at Large.
(M/S/C)

C. Program Board:

1. It was moved and seconded to appoint Kip Markoraf, and Michelle Marco to the Program Board as Members at Large.
(M/S/C)

D. An officer has been selected for ASOOTM for the month of September.

VII. OLD BUSINESS

- A. Cal-SACC: Jim will be attending the CAL-SAC meeting on Friday.

VIII. NEW BUSINESS

- A. Financial Code: Executive Cabinet is to look through the revised Financial Code and ask Lucy any questions you may have by the next meeting.
- B. Club Dance Grants: There was discussion and the item was postponed until next week.

IX. ANNOUNCEMENTS

- A. Next week, part two of the Women in Politics will be in Newman Auditorium 12 to 1 on Wednesday.
- B. The Activism sign up sheet will be up on bulletin board for any one interested.
- C. Hurricane Fundraising cans will be out tomorrow, support this event.

X. ADJOURNMENT: 4:11pm

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #8
Date: October 19, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

*m/s/c to appoint to activism committee
Michael Plastino
Sun Westphal
Erica Fein
Rob Robinson
Cecelia Bromley
Melanie Breslow*

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees (Bushey)
- F. Hurricane (Giovando)
- G. NCAAW (Economopolous)
- H.

VI. APPOINTMENTS

- A. CWC (Wall)
- B. Constitution Committee (Robinson)
- C. AS Membership (Bromley)
- D. Activism (Plastino)
- E. Lost & Found Auction (Kunst)

*m/s/c to appoint Anthony Danielle to A&L Committees
delete m/s/c to disappoint Rosaliz Garcia as Comm At Large
m/s/c to appoint Craig Bradley as Chair*

VIII. OLD BUSINESS

- A. Entertainment Books (Kunst)
- B. *m/s/c to give merchants who give A.S. Discounts a 25% discount on the Entertainment Book*

*m/s/c to appoint to A.S. membership
Teresa O'Laughlin
Valentina Dose
Lucy Giovarolo
David Sullivan
Amessa Kidane
Sara Kirkwood
Cecelia Bromley*

VII. NEW BUSINESS

- A. Student Townhall (Fein) *m/s/c that A.S. sponsor 2 Townhall meetings*
- B. Russians are Coming (Wall) *m/s/c that A.S. sponsor student Townhall meetings*
- C. Student Lecture (Breslow)
- D. Budget (Giovando)
- E. Project & Film Grants (Bradley) *m/s/c that CSA allocate*

IX. ANNOUNCEMENTS

- A. Unit Plan
- B. Friday Night Live
- C.
- D.

*Project & Film Grants as presented out of P+F Grant
m/s/c to divide the question by the four allocations*

X. ADJOURNMENT

- E. L&F Auction
- F. Noontime Eat
- G. NCAAW

*m/s/c to augment Public Relations by \$252.51 and \$252.51 A.S. Card Sales
m/s/c to postpone until next week as per Financial report*

*to allocate \$500 out of Fall special
sponsor reception on the side of the students*

at Awareness meet

m/s/c to allocate \$150⁰⁰ to Ana Anzore for Finalis magazine
m/s/c to close debate

m/s/c to allocate \$300⁰⁰ to Janice Gruber for brochure for SRJC Accred Brain Injury student

m/s/c to allocate \$20000 to Brian Frishman for his Society's children play

m/s/c to allocate \$20000 to Sally Lancaster for her film "Fears"

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting #7

Date: October 12, 1992

- I. The meeting was called to order at 3:15pm
- II. Absent: Dionna Valdez, Adolfo Foronda, Kate Green, Melanie Breslow, Emily Stone, Ameera Kidane, and Rosalie Garcia.
- III. The agenda was approved as amended
- IV. The minutes were approved as presented
- V. **REPORTS**
 - A. **President:**
 1. Jim Wall, President, announced that the Board of Trustees meeting is Tuesday, October 13 at 4:00pm in library room one. The school budget is to be approved.
 2. Jim announced that he went to the Cal-SACC meeting on Friday. They discussed many bills that are going to be voted on. If SB3027 passes, community colleges could lose 197 million dollars. If SB844 passes it will redirect property taxes to education. If anyone wants more information on these bills contact Erika Hester, (415)453-3235.
 3. Jim announced that there are still openings on College Wide Committees. Anyone who is interested in sitting on a committee, contact Jim or Maria.
 4. Jim announced that Melanie Breslow is the new Arts & Lectures Commissioner, Joel Farrell is the new Athletics Commissioner, and Chester Beck is a Commissioner at Large.

B. Advisors:

Ronda Eisenhower, Activities Advisor

1. Ronda announced that Bob is ill and will not be in.
2. Ronda announced that 73 donors showed up at the Blood Drive and a total of 50 pints of blood were taken. The Blood Bank was very pleased.

3. Ronda announced that she is accepting applications for volunteers for registration. In return for volunteering you will be able to register before priority registration starts.
4. Ronda announced that there is a handout explaining the procedure to be taken when you need a poster for an event that you are planning.
5. Ronda announced that all of the positions for the Presidents dinner are filled.
6. Ronda announced that anyone who hasn't gotten their red CSA binders should contact her.
7. Ronda announced that the Used Book Faire is on Wednesday October 14 from 10am-2pm.

C. ICC:

1. Rob Robinson, ICC Chairperson, announced that Greg Beatty was appointed to be the ICC representative to CSA.
2. Rob reported that the Students for Sobriety club was activated.
3. Rob announced that the Democratic club is sponsoring the Women in Politics forum on Wednesday, October 14 in Newman Auditorium from 12pm-1pm.
4. Rob announced that the Epilepsy club is sponsoring Jehovah's Witnesses to have a table on campus from October 19-22 and October 26-29.
5. Rob announced that AGS is selling Ghiradelli chocolate candy bars.
6. Rob announced that John Robbins will be speaking on October 22 in Burbank Auditorium at 8pm.
7. Rob announced that the Visual Arts club is sponsoring a lecture on Arts & the Law on October 21 in room 708 in Analy Hall.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that National College Alcohol Awareness Week is next week. There will be Guest speakers here on October 20.
2. Nancy announced that the Used Book Fair is Wednesday October 14 from 10am-2pm, please sign up to help out.

3. Nancy announced that the second Program Board meeting went well. The Arts & Lectures Committee is allowing students to do a lecture series. If anyone has ideas for lectures see Nancy or Melanie.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, announced that there is a handout available with all of the committee chairs and phone numbers. If you aren't able to make it to a meeting or are going to be late, call!!!
2. Maria thanked everyone who signed up for committees, there are only a few more which need to be filled.
3. Maria announced that these committees are still open: Staff Development, Affirmative Action, Curriculum Review, Health Services Advisory, and Global & Intercultural.

F. Budget

1. Lucy Giovando, Treasurer, requested that everyone look over the updated budget. If there are any questions ask Lucy.

G. Hurricane

1. Lucy announced that the Hurricane fundraiser is going well. There will be cans in the Bookstore, Cafeteria, Student Activities Office, and various locations around campus until October 30, 1992. Show your support and donate money for the hurricane victims!!!!

H. AS Membership

1. Cecilia Bromley announced that she spoke with Evelyn Pollard, Dean of Counseling, and she is willing to distribute flyers to promote AS membership to all of the students who go through counseling for 9+ units.
2. Cecilia announced that she also spoke with Terry Stewart, Campus Police Chief, and he is willing to distribute flyers or brochures promoting AS membership to all of the students who are picking up their parking pass.

I. Tours

1. Erica Fein announced that she needs tour guides. If anyone is interested contact her.

VI. APPOINTMENTS:

- A. It was moved to appoint Rachel Jacobs and Michelle Marco to the Arts & Lectures Committee, and Marcus Parker to the Safety Committee. (M,S,C)
- B. It was moved to appoint Kip Markoraf and Michelle Marco as a Program Board Member at Large. (M,S,C)
- C. It was moved to disappoint Emily Stone as the Legislative Commissioner. (M,S,C)

VII. OLD BUSINESS:

- A. It was moved that CSA support a "no on 165" campaign. (M,S,C)
- B. It was moved that CSA support the calendar draft for the 93'/94' school year presented by the Calendar/Registration Committee. (M,S,C)
- C. It was moved to allocate \$101.94 out of Fall Special for the Tailgate Party. (M,S,C)

VIII. NEW BUSINESS:

- A. It was moved that CSA co-sponsor Earth Day with the Hemp club, GAIA, and Sociology 48 on November 21, 1992 from 12:30pm-5:30pm, and allocate up to \$1000 out of the Earth Day funds for the event. (M,S,C)
- B. It was moved that CSA support a Political Awareness Week from October 26 through October 30. (M,S,C)
- C. It was moved that CSA have a table during Political Awareness Week. (M,S,C)

IX. ANNOUNCEMENTS

- A. Maria Bushey was selected to receive the Associated Students Officer of the Month award.
- B. Football Ticket Crew: be at Bailey Field no later than 6:00pm.
- C. The Tailgate Party is Friday at 5:00pm, be there and tell all your friends.
- D. Izzy Dercos was very impressed with our organization.
- E. The Project Film Grant Committee meeting is from 2:00pm-4:00pm on Friday.

F. If you haven't gotten your CSA T-shirt yet, contact Jim.

X. ADJOURNMENT: The meeting was adjourned at 4:34pm

Advisor Feedback /Input Process

In an effort to gain some timely and clear feedback from student representatives, we are providing you with this opportunity to give us some formal input regarding our working relationship. We have drafted some topics as possible areas for discussion but feel free to provide whatever information you would like us to know. This effort of creating written communication is intended to supplement the direct verbal feedback that we receive and always value. We encourage you to take the time to assist us all by giving us information we can utilize in our roles to support you.

PLEASE DO NOT SIGN THESE FORMS UNLESS YOU WISH TO BE NOTED BY NAME.

ADVISOR: Bob Flores

1. Please comment on your experience with the Advisor/Advisee relationship so far.
2. What areas of the Advisor/Advisee relationship would you suggest needs to be changed and/ or discussed?
3. Comment on specific channels of communication that could be developed to better assist our overall communication.
4. Please provide any additional comments and/or ideas that you would like to add.

PLEASE RETURN TO BOB FLORES' SAO MAILBOX.

The Arts & Lecture Committee has tentatively decided to allow the students to hold a student lecture/ debate in the Spring. These answers will allow the Arts & Lecture Committee to find out what most appeals to the students. Please return the survey to Melanie Breslow or place it in the Arts & Lecture Comm. Box. Thanks.

1. Do you know what a Student Lecture is and if so would you be interested in attending one.
2. Would you rather attend a debate? Please state why?
3. What current issues /past issues are you most interested in learning about and discussing in an open forum?
4. Would you like to see a panel consisting of only students? students/faculty?
5. Would time be a factor in attending this lecture?
6. Why would you want to attend one of these lectures?
7. If you have attended a student lecture recently, what aspects of the lecture most appealed to you?



Santa Rosa Junior College ASSOCIATED STUDENTS

PROJECT/FILM GRANT COMMITTEE RECOMMENDATION Fall 1992

Project Grants

- | | | |
|----|--|----------|
| 1) | Ana Anzore
Sixteen page Multi-Cultural Magazine "Finalis". | \$150.00 |
| 2) | Janice Gruber
Brochure for the SRJC Acquired Brain Injury Students | \$300.00 |
| 3) | Brian Frishman
"Society's Children," is a one-man show, utilizing nine characters that present a cross-cultural dissection of misplaced priorities in contemporary society. | \$200.00 |

Film Grant

- | | | |
|----|---|----------|
| 1) | Sally Lancaster
"Fears", a ten minute film about the kind of irrational fears that everyone experiences. | \$200.00 |
|----|---|----------|

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #17
10/21/92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President *child care committee, u.w. Rep,* (Wall)
- B. Advisors *office remodel update,* (Flores/Eisenhauer)
- C. *Vote Dance* (Fein)
- D. *u.SSA* (Fein)

VI. APPOINTMENTS

- A. *Sophomore Rep* (Kirkwood)
- B.
- C.

VII. OLD BUSINESS

- A. *Phone Lines letter to CSA* (Robinson)
- B. *Surplus Equipment members to contact* (Robinson)
- C. *Boys child care,*

VIII. NEW BUSINESS

- A.
- B.
- C.

IX. ANNOUNCEMENTS

- A. Board of Trustees Candidates (Bradley)
- B. *BSA Recruitment* (Fein)

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting # 16
10/14/92

- I. The meeting was called to order at 3:15pm
- II. Absent: none
- III. The agenda was approved as presented.
- IV. The minutes were approved as presented.
- V. REPORTS

A. President:

There is a thank you letter from Izzy Derkos for the support of the Mens Tennis team. There was a thank you from Jim Young, Californians for Community Colleges, for our support of the Proposition 153. Jim thanked us for being here. The Child Care Committee needs two representatives and they meet once a year. Kerry Cambell -Price is asking if we are doing a food drive with the Salvation Army for the holidays this year.

B. Advisors:

1. Bob: In Dr Agrellas introduction letter to the budget, he said that there will me modest increases for all District staff. Does this include the students as well ? There has been good recruitment for the College Wide Committees, however students are still needed to join Committees.
2. Ronda: The Used Book Faire went very well. Friday is the Tailgate Party, please come out and show your support. Not very many people have turned in applications for registration.

- C. Vote Dance: Publicity is the key to making this event successful. The committee has been working on making this event as inexpensive as possible.
- D. Hurricane: The committee has made \$ 137.50 in four days, Helen Ranstadt-Lane has donated \$ 50.00 her self. The next meeting is Monday from 1-2pm.

VI. APPOINTMENTS:

A. CWC's

1. It was moved and seconded to recommend to CSA to appoint Anthony Daniele to the Arts and Lectures Committee. (M/S/C)
2. It was moved and seconded to appoint Erica Fein to the Director of Personnel hiring Committee. (M/S/C)
3. It was moved and seconded to recommend to CSA to appoint Jim Wall to the Educational Equity Committee. (M/S/C)

B. Earth Day

1. It was moved and seconded to appoint Jim Wall and Rob Robinson to the Earth Day Committee (M/S/c)
- ✿ It was moved and seconded to amend the motion to have Jim Wall and Don Lewis sit on the Earth Day Committee. (M/S/C)

VII. OLD BUSINESS: There was no old business.

VIII. NEW BUSINESS

A. Student Leaders:

1. It was moved and seconded to recommend to CSA to sponsor Student Town Hall Meetings. (M/S/C)

IX. ANNOUNCEMENTS *It was moved and seconded to close Debate (M/S/C)*

1. Go to the Newman Auditorium at 7:00pm this evening.
2. Lets all take a moment to breath.

X. ADJOURNMENT: 4:15pm

DRAFT

To:

From: Rob Robinson, A.S. Vice President

re: Additional telephone lines

Date: 10-21-92

Dear....;

The Associated Students have become aware that there are new phone lines coming on to campus and we are interested in obtaining two new lines for our offices located in Pioneer Hall. Although we already have two lines (4322 and 4571), both of these lines are heavily used and we could use more lines. Extention 4322 is used as a free phone service for students and extention 4571 is housed in the Presidents office making it difficult for other student officers to use it. Having a phone line open for the use of our student officers is vital to our functioning effectively. Another necessary part of our functions is communication, therefore, we have recently approved the purchase of a modem for our computers in hopes of joining the campus bullitin board system and eventually the world wide *Interlink* system. Although the modem does not mandate a dedicated line, one is recommended by the manufacturer.

We feel that the addition of two new phone lines in our office would greatly aide us in our duties as student leaders. Please consider our request for these lines.

Thank You,

Rob Robinson, A.S. Vice President

Bulletin

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #9
Date: October 26, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees - *postpone* (Bushey)
- F. Lost & Found Auction (Bradley)
- G. NCAAW (Economopolous)
- H. *Huericame* (Giovando)

VI. APPOINTMENTS

- A. Constitution Committee (Robinson) *m/s/c to activate the*
- B. Program Board *m/s/ to disapp (Wall/Kunst) Constitution committee*
- C. *College wide Committees (Wall) m/s/ to appoint*

VIII. OLD BUSINESS

- A. Budget *m/s/c to augment Public*
- B. *Vote Expenses \$252.51 and Card Sales* (Giovando) *Relation*
- C. *Dance Income by \$252.51*

VII. NEW BUSINESS

- A. Peer Mentoring (Kellam) *m/s/c allocate 31500 and*
- B. *m/s/c close debate*
- C. *m/s/c to appoint*

IX. ANNOUNCEMENTS

- A. Surveys (Breslow)
 - B. *Campus Police Beats Kent Hall @ Flag Football*
- m/s/c to appoint*
- Maria Basher to EPC
and Calendar Rec Ad Hoc
- Christa Robinson to child care Ad hoc
- Jim Wall to Ed Equity

X. ADJOURNMENT

on from 10/19 meeting

15 min recess

motion withdrawn

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting #8

Date: October 19, 1992

- I. The meeting was called to order at 3:12pm
- II. Absent: David Sullivan, Jennifer Evans, Tina Shih, Kate Greene, Theresa O'Laughlin, Ameera Kidane, and Rosalie Garcia.
- III. The agenda was approved as amended
- IV. The minutes were approved as amended

V. REPORTS

A. President:

- 1. Jim Wall, President, announced that there are still two positions open on the Child Care Ad Hoc Committee. The meeting is on Friday October 30 at 2:00pm.
- 2. Jim announced that four student representatives are needed for the District Compliance Committee. This committee makes sure that the district complies with the under-represented. If anyone is interested contact Jim.
- 3. Jim announced that there is a Board of Trustees Candidates Forum on Wednesday at 7:00pm.
- 4. Jim announced that there is a student representative needed for the the United Way Committee. For more information contact Lucy.
- 5. Jim announced that he received a thank you letter from Izzy Dercos. He was impressed with the organization and the way we handled ourselves.

B. Advisors:

Bob Flores, Director of Student Activities

- 1. Bob announced that the Parliamentary Procedures class will be on Tuesdays from 3:00pm to 4:00pm during the spring semester if anyone is interested.

2. Bob announced that the Presidents Foundation dinner was last night. There were approximately 200 to 250 people there. They have about seven million dollars in assets and the funds continue to grow.
3. Bob announced that there is an advisor feedback form going around. He requested that everyone fill it out and turn it in to their respective boxes. You don't have to sign it unless you want to.

Ronda Eisenhauer, Activities Advisor

1. Ronda reminded the people who signed up to do tours to be here at 9:30am on Tuesday.
2. Ronda announced that she needs people to do tours on Thursday at 10:00am and 2:00pm.
3. Ronda announced that there will be a speakers forum for National College Alcohol Awareness Week from 12:30pm to 2:00pm in Newman Auditorium.
4. Ronda announced that the Lost and Found Auction is Wednesday October 28 from 12:00pm to 1:00pm.
5. Ronda thanked everyone who worked for football ticket crew on Friday.
6. Ronda thanked everyone who helped out with the Tailgate Party, it went well.
7. Ronda announced that the last day to turn in applications to volunteer for registration is November 10 and the drawing is on November 11.

C. ICC:

1. Rob Robinson, ICC Chairperson, announced that the Aviators club, Boxing club and Latter Day Saints Student Association were activated.
2. Rob announced that the MEChA Dia de Los Muertos Dance is on October 30 from 9:00pm to 1:00am in the cafeteria. The prices are \$8.00 per couple, \$5.00 single, and \$3.00 for A.S. members or wearing costumes.
3. Rob announced that the Democratic club will be tabling in the Coop for the rest of the semester.

4. Rob announced that GALA has Food for Thought donation box in the SAO. Bring in any extra cans of food that you have to donate.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that the Lost and Found Auction is on Wednesday October 28 from 12:00pm to 1:00pm. Please sign up to help out.
2. Nancy announced that the Great American Smoke-out and the Blood Drive are coming up, if anyone is interested in chairing these events they should contact her.
3. Nancy announced that the Program Board meeting went well except for the fact that they did not have quorum until 3:30pm.
4. Nancy announced that she just got a job and apologized for not being around very often lately. She said that she will try to be available more often.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, apologized also and announced that she will be reminding everyone who is on committees about meeting times.
2. Maria announced that there will be representative training meetings if you have any questions about this contact Maria.
3. Maria announced that there are a few corrections to the committees phone list that was passed out at the last meeting. If you have any questions contact Maria.

F. Hurricane

1. Lucy Giovando announced that the Hurricane Victims Fundraiser is going well. We have made \$169.96 in two weeks.
2. The fundraising efforts will continue for two more weeks. The cash can will be sent around at the next meeting, so everyone go home and raid your penny jar.

G. NCAAW

1. Andre Economopolous announced that this week is National College Alcohol Awareness Week. There will be a table outside from 10:45am to 1:00pm, sign up!!!
2. Andre reminded those who are signed up to show up on time.

3. Andre announced that the theme for the week is "Is it Worth it."
4. Andre announce that he needs people to help set up for the speakers panel on Tuesday. If you are interested then sign up!!!

VI. APPOINTMENTS:

- A. It was moved to appoint Anthony Danielle to the Arts and Lectures Committee. (M,S,C)
- B. It was moved to disappoint Rosalie Garcia from Commissioner at Large. (M,S,C)
- C. It was moved to appoint Theresa O'laughlin, Valentina Dose, Sara Kirkwood, Cecilia Bromley, Rob Robinson, Don Lewis, Lucy Giovando, Erica Fein, Ameera Kidane, and Dave Sullivan to the A.S. Membership Goal Committee. (M,S,C)
- D. It was moved to appoint Michael Plastino, Erica Fein, Cecilia Bromley, Melanie Breslow, Jan Westphal, and Rob Robinson to the Activism Committee. (M,S,C)
- E. It was moved to appoint Craig Bradley as the chair of the Lost and Found Auction. (M,S,C)

VII. OLD BUSINESS

- A. It was moved to give merchants who provide A.S. discounts a \$2.00 discount on the Entertainment Books. (M,S,C)

VIII. NEW BUSINESS

- It was moved that A.S. sponsor a Town Hall meeting M/S/C*
- A. It was moved that the Associated Students sponsor Student Town Hall meetings. (M,S,C)
 - B. It was moved to allocate up to \$50.00 out of Fall Special and 11 CSA T-shirts for the Russian students. (M,S,C)
 - C. It was moved to augment \$252.51 of A.S. Card Sales and \$252.51 of Public Relations. (M,S,C)
- It was moved to postpone the motion for a week. (M,S,C)
- D. It was moved that CSA grant \$150.00 to Ana Anzore for a sixteen page multicultural magazine "Finalis," \$300.00 to Janice Gruber for a brochure for aquired brain injury, \$200.00 to Brian Frishman for a one-man show, "Society's Children," and \$200.00 to Sally Lancaster for a "Fears" film out of the Project Film Grant Funds."

(M,S,)

It was moved to divide the question.

(M,S,C)

It was moved that CSA grant \$150.00 to Ana Anzore for a sixteen page multicultural magazine "Finalis" out of the Project Film Grant Funds.

(M,S,C)

It was moved that CSA grant \$300.00 to Janice Gruber for a brochure for aquired brain injury out of the Project Film Grant Funds.

(M,S,C)

It was moved that CSA grant \$200.00 to Brian Frishman for a one-man show, "Society's Children" out of the Project Film Grant Funds.

(M,S,C)

It was moved that CSA grant \$200.00 to Sally Lancaster for a "Fears" film out of the Project Film Grant Funds.

(M,S,C)

IX. ANNOUNCEMENTS

- A. Bob announced that if you have any input on the Unit Planning Guide to see him.
- B. Joel announced that Thursday from 3:30pm to 5:00pm is a Friday Night Live meeting. For more information contact him.
- C. Erica announced that for us as student leaders it is very, very, very important that you show up at the Board of Trustees Candidates Forum at 7:00pm on Wednesday in Newman Auditorium.
- D. Sara announced that Campus Police Vs. Kent Hall in a football game this Sunday at 9:30am.
- E. Adolfo announced that Wednesday will be the last Noon-time Concert and the Meices will be playing.
- F. Cecilia announced that the A.S. Membership Committee will be meeting from 2:00pm to 3:00pm next Monday in the conference room.
- G. Adolfo announced that Timothy Leary is speaking at Sonoma State University tonight at 7:00pm.

X. **ADJOURNMENT:** The meeting was adjourned at 4:37pm.

The Arts & Lecture Committee has tentatively decided to allow the students to hold a student lecture/ debate in the Spring. These answers will allow the Arts & Lecture Committee to find out what most appeals to the students. Please return the survey to Melanie Breslow or place it in the Arts & Lecture Comm. Box. Thanks.

1. Do you know what a Student Lecture is and if so would you be interested in attending one.
2. Would you rather attend a debate? Please state why?
3. What current issues /past issues are you most interested in learning about and discussing in an open forum?
4. Would you like to see a panel consisting of only students? students/faculty?
5. Would time be a factor in attending this lecture?
6. Why would you want to attend one of these lectures?
7. If you have attended a student lecture recently, what aspects of the lecture most appealed to you?

Vote Dance Budget

Disc Jockey-----	\$150.00
Publicity-----	\$15.00
Mock-tail Bar-----	\$50.00
Campus Police-----	<u>\$100.00</u>
	\$315.00

We are going to charge \$3 for non-A.S. members and \$2 for A. S. members and free to people who have voted. We would need to have 158 people who are A. S. members come in and 105 non-A.S. people come in to break even.

P O L I T I C A L S C I E N C E 5 0
Parliamentary Procedure & Group Dynamics

UNITS:

1 UNIT

(1 hr. lecture, 1 hr. lab per week).

May be taken twice.

HOURS:

Tuesday 3:00-4:00 pm. (lecture).
1 additional hour per week in either College
Student Assembly or Inter-Club Council.

PREREQUISITE:

There are no course prerequisites. However,
student government officers and other club
officers are encouraged to enroll.

COURSE DESCRIPTION:

Provides an opportunity to observe, discuss, and practice the skills of democratic leadership. Focus on procedures and dynamics of group ^{interrelationships} implications for student government and other campus and community leadership situations. Attitudes of responsibility, integrity, cooperation and accountability are stressed.

Leadership techniques, skills and styles are studied along with parliamentary procedure.

Research on the dynamics of group action, with its implications for student government and other leadership situations, is reviewed and evaluated.

One Midterm examination, in-class projects, a Final examination, and a report of one civic meeting will form the objects for the course grade. Class participation will also be evaluated. The student is expected to bring the required text and a notebook to all class sessions. Required text is Sturgis Standard Code of Parliamentary Procedure.

Students are expected to be responsible persons who will never miss a class except in an emergency. The student should discuss any absence with the instructor. Attendance in class is mandatory. Attendance or non-attendance can have an impact on your grade.

GRADING

Tests:

90 - 100	A
80- 89	B
70- 79	C
60- 69	D
below 60	F

Mock meetings and class participation may be graded A through F on plus, check or minus.

ASSOCIATED STUDENTS
executive Cabinet
FALL 1992
AGENDA

Meeting #18
 Date: 10/28/92

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. L&F Auction (Robinson) \$129.46

VI. APPOINTMENTS

- A. CWC (Wall) *m/s/c to recommend to CSA to appoint Anthony Daniels to Global + Intercultural Comm*
- B. Constitution Committee (Robinson) *m/s/c to appoint Alma*
- C. Leadership Institute (Wall) *Castillo, Elizabeth Sheppard, and Jan Westphal*

VIII. OLD BUSINESS

- A. Stencil Machines (Eisenhauer) *m/s/c to accept offer of \$100 each for stencil machines*
- B. Financial Code motion network (Giovando)
- C. Copier (Bromley)
- D. Phone Lines (Robinson) *letter accepted to be forwarded*
- E. Vote Dance (Fein)
- F. Surplus Equipment
- G.

VII. NEW BUSINESS

- A. Flash Back *m/s/c to allocate \$100 to the writer's workshop class out of Fall Special for Flashback magazine*
- B. Jack Cooper
- C. *m/s/c to recommend to CSA to name one of the AS Scholarships to the Jack Cooper memorial/Associated Students Scholarship*

IX. ANNOUNCEMENTS

- A. Organization Membership Info (Giovando)
- B.

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET ASSEMBLY
FALL 1992
MINUTES

Meeting #17
Date: 10/21/92

- I. The meeting was called to order at 3:10
- II. Absent: Jim Wall, Lucy Giovando
- III. The agenda was approved as amended
- IV. The minutes were approved as amended

V. REPORTS

A. President:

Jim is unable to be here today Craig will replace him. Child Care Committee still needs two representatives. Two representatives are needed to be on the District Compliance Committee. Thank you to Andre for NCAAW, and Melanie for the Used Book Faire, and Dave for the Tailgate Party tonight. We need a United Way Representative Immediately.

B. Advisors:

- 1. The Office Remodel is under way, Jim and Jill are the two principal students behind this.
- 2. Wednesday is the Lost and Found Auction. Workers are needed for the Basketball season.

C. Vote dance:

There was an update on the progress, we are needing an advisor for the dance on Nov 6. Bob and Ronda will be attending a conference with Executive Cabinet officers that weekend.

VI. APPOINTMENTS:

- A. Sophomore Rep: Sara Kirkwood has resigned as Sophomore Representative to the Executive Cabinet.

VII. OLD BUSINESS:

- A. Phone Line: Discussion on request letter.
- B. Equipment Surplus: Postponed until next week.

IX. ANNOUNCEMENTS

A. Go to Newman Auditorium tonight for Board of Trustees Candidates Forum.

B. Good response from Clubs for A.S Membership.

X. ADJOURNMENT: The meeting was adjourned at 4:20pm

ASSOCIATED STUDENTS

SANTA ROSA JUNIOR COLLEGE

FINANCIAL CODE

ARTICLE I - OBJECTIVES

The Financial Code is established to define those policies and procedures for the developing, approving and expending of all money under the control of the Associated Students of Santa Rosa Junior College and its associated organizations in order to insure worthwhile educational experiences for the students and to insure that all financial transactions will be made in the best interests of the Associated Students and in accordance with all pertinent County, State and District financial regulations.

ARTICLE II - RESPONSIBILITY OF THE ASB. TREASURER

The ASB Treasurer and the Student Activities Director shall be responsible for seeing that all financial transactions of the Associated Students are in accordance with this code and for carrying out other duties as outlined in the Constitution of the Associated Students. In the absence of the ASB Treasurer, the ASB President, Executive Vice President or Vice President shall have the authority for carrying out the responsibilities of the Treasurer.

ARTICLE III - BUDGETS

SECTION 1. All of the finances of this organization shall be administered under a budget system.

SECTION 2. Preparation of the budget.

- A. All requests for budget items for the upcoming fiscal year must be submitted to the Treasurer no later than April 15- 1st.
- B. The Treasurer, in cooperation with the Budget Committee, shall present this budget to the Executive Cabinet no later than May 1st April 15th of each school year.

- C. The Executive Cabinet shall review the preliminary budget and present a proposed budget to the College Student Assembly no later than the last first meeting in May of each year.

SECTION 3. ~~The approval of the annual budget requires a 2/3 vote of the College Student Assembly. Once the budget has been approved, changes require a one week posting period before action may be taken and require a 2/3 majority to carry.~~

Approval of the Budget:

- A. Approval of the annual budget, and subsequent amendment thereof, requires a one week posting period between the time of its acceptance and the time of its approval by the College Student Assembly.
- B. Approval of the annual budget, and subsequent amendment thereof requires a 2/3 majority vote by the College Student Assembly.

SECTION 4. Requests for funds in excess of the budgeted amount must be submitted in advance to the Treasurer who will present the request to the College Student Assembly.

ARTICLE IV - TYPES OF ACCOUNTS

SECTION 1. Associated Students Accounts: All income and expenditures designated in the annual Associated Students' Budget.

SECTION 2. Organization Accounts: Income and expenditures of recognized clubs, organizations and associations.

SECTION 3. Trust Accounts: Accounts established for special purposes outside the Associated Students' Budget.

ARTICLE V - DEPOSITS

SECTION 1. All money collected from any source should be substantiated.

SECTION 2. No part of the expenses of any event may be paid from money collected, but must be paid for in the manner

described under purchase orders and requisitions.
(Article VI)

SECTION 3. Banking of all funds and all official bookkeeping records shall be the responsibility of the ASB Operations Assistant.

SECTION 4. All Associated Students and student organization funds collected through any source whatsoever shall be deposited immediately with the Student Activities Office for the ASB Operations Assistant--individuals and groups should avoid keeping money overnight.

SECTION 5. ~~The ASB Operations Assistant~~ Student Activities Office shall issue a receipt for all money received.

ARTICLE VI - EXPENDITURES

SECTION 1. All expenditures of Associated Students, Trust or Organization accounts shall adhere to the procedures outlined as follows.

SECTION 2. Associated Students Accounts: A requisition for Associated Students funds must be signed by the ASB Treasurer and the Student Activities Director. In case of an emergency or prolonged absence of the Treasurer, requisitions may be signed by the ASB President, Executive Vice President or Vice President and the Student Activities Director or the Activities Advisor.

SECTION 3 Organization Accounts: The person seeking the funds shall fill out a requisition. Each organization shall have on file with the ASB Operations Assistant a current Signature Card signed by at least one student member of the organization and by the organization's faculty or staff advisor. A requisition for an organization's funds must have the two of the authorized signatures which appear on the organization's Signature Card, one of which must be that of the faculty or staff advisor. It must also have the signature of the Student Activities Director or his/her designee. In case of an emergency, the Activities Advisor or the ~~Dean of Students~~ Vice President of Student of Services may authorize the expenditure.

SECTION 4 Trust Accounts: The person seeking the funds shall fill out a requisition. Each Trust Account shall have on file

with the AS Operations Assistant a signature card with at least one authorized faculty or staff signature. A requisition for Trust Account funds must have one of the signatures appearing on the signature card. It must also have the signature of the Student Activities Director or his/her designee. In case of an emergency, the Activities Advisor or the Vice President of Student Services may authorize the expenditure.

SECTION 5. The approved requisition shall then be presented to the ASB Operations Assistant.

SECTION 6. Upon receipt of an approved requisition indicating that a check is necessary, the ASB Operations Assistant shall prepare the check. Ordinarily, checks shall be made out to a vendor. Any goods or services paid for by check must be validated by receipted bills which must be returned to the ASB Operations Assistant, indicating that delivery has been made. In the event that the check is made payable to an individual rather than to a vendor, it is the duty of this person to obtain receipts for all money paid out and to return these immediately to the ASB Operations Assistant. Individuals obtaining goods or services without authorization will be held personally responsible for the payment of them. While over expenditures are not encouraged, it is possible that, on occasion, over expenditures will occur. When events necessitate this occurrence, it is necessary that the best judgment of the Advisor of the organization and the Treasurer (or those officers designated to act for the Treasurer) will be relied upon. During the regular semester, budget changes will be presented to the College Student Assembly that would alter the budget to reflect and correct over expenditures. At the close of the budget year, the Advisor of the organization and the Treasurer will be empowered to make those expenditures necessary to meet the obligations of the Associated Students even though those expenditures may, on occasion, result in over expenditures in certain budget categories. After the close of each fiscal year, the ASB Operations Assistant will determine the amount of Associated Students funds remaining. The Executive Cabinet will determine how these funds are to be utilized by creating designated surplus accounts. Any funds in designated surplus accounts not expended by the close of the subsequent

fiscal year will be transferred to the Frozen Reserve Account of the Associated Students.

ARTICLE VII - TICKETS

Tickets to be sold for Associated Students approved events may be secured from the ASB Operations Assistant. All unsold tickets must be returned.

ARTICLE VIII - MAINTENANCE OF RECORDS

Every Club, trust or organization should maintain accurate records of all income and expenditures. An annual audit of all Associated Students Organization accounts and Trust accounts shall be made by a certified public accountant or a public accountant employed by the Sonoma County Junior College District. A report of the audit shall be made to the ASB Treasurer, the Student Activities Director and to the Board of Trustees of the District.

ARTICLE IX - FINANCIAL REPORTS

The ASB Treasurer shall give a financial report to the College Student Assembly every month.

ARTICLE X - CONTRACTS

Contracts for orchestras, dance halls, entertainers, athletic events, speakers, etc. must be signed in triplicate. One copy shall remain with the faculty advisor or with the Student Activities Director and one copy shall be filed with the ASB Operations Assistant. Contract payments must be initiated by the regular requisition procedures.

ARTICLE XI - FUND RAISING EVENTS

SECTION 1. Approval for any non-AS sponsored fund raising events must be secured from the Inter-Club Council. The solicitation of funds or donations or sponsorship of fund raising activities either on or off campus is permitted only upon approval of the Inter-Club Council. Any campus organization which collects funds from its members or other sources will maintain an account with the Associated Students to insure that proper records are kept for all deposits and disbursements. Use of the fund shall be at the discretion of the organization.

SECTION 2. Any activity sponsored by a campus organization after approval by the Inter-Club Council is the exclusive financial responsibility of the organization. Any such

activity for which the organization does not have required funds on deposit and which involves a commitment of \$50. or more shall be subject to the approval of the ~~Dean of Students~~ Director of Student Activities. Approval will involve filing by the parties involved of a written statement releasing the college and Associated Students from any financial responsibility.

ARTICLE XII - STUDENT ID. CARDS

The cost of membership in the Associated Students of Santa Rosa Junior College shall be determined by the College Student Assembly with the approval of the College District Board of Trustees.

Information regarding the Minolta EP 410Z Copier

It has recently come to my attention that our Minolta Copier will not run as it is right now. The Child Development Department is interested in having the copier loaned to them indefinitely. The copier is not under the service contract any longer. As I see it there are two options: We could pay for the repairs out of Equipment Repair and Replace if there are sufficient funds available prior to loaning it or we can find out exactly how much it will cost and see if the Child Development would be willing to pay for the repairs. I have done some research and have found that Copy Tech would be the best price.

Advanced Office: \$98.00 service call including first hour+ parts
\$35.00 for an estimate

Am. Eagle Service Center: \$75.00 service call including first hour+ parts
\$35.00 for an estimate

Copy Tech: \$65.00 service call including first hour+parts
Free for an estimate

DRAFT 2

To: Bob Flores; Student Activities
Fr: Associated Students
re: Additional telephone lines
Date: 10-28-92

The Associated Students have become aware that there are new phone lines coming on to campus and we are interested in obtaining one new line for our offices located in Pioneer Hall. Although we already have two lines (4322 and 4571), both of these lines are now used and we need another line. Extension 4322 is used as a free phone service for students and extension 4571 is housed in the President's office and is used for student officers to contact off campus and long distance locations. As student leaders communication is perhaps our most vital resource for knowing how to serve the students as well as the communities needs. Through communication with the students and the community we are able to sponsor events that are beneficial, such as the Hurricane Victims Fund Raiser, National Collegiate Alcohol Awareness Week and the Blood Drive.

Recently C.S.A. voted to purchase a modem for our computer in the hopes of connecting with the campus Bulletin Board System and eventually the world-wide *Interlink* system. The manufacturer of the modem recommends a dedicated line for it's operation. At this time we do not have a line available for this application as we feel that the loss of either of our other lines will have a negative impact on our ability to serve the student's interests sufficiently.

We feel that the addition of one new phone line in our office would greatly aide us in our duties as student leaders. Please consider our request for this line.

Thank You,

Rob Robinson, A.S. Vice President

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #10
Date: November 2, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees (Bushey)
- F. Hurricane \$227.71 (Giovando)
- G. Country Western Dance (Kirkwood)
- H. A.S. Membership (Bromley)
- I. Vote Dance (Fein)
- J. Lost & Found (Bradley)

VI. APPOINTMENTS *K. Arts & Lectures (Beeslow)*

- A. CWC's (Wall) *m/s/c to appoint Anthony Danzilli*
- B. Country Western Dance (Kunst) *to Global & Intercultural*
- C. *Sophomore Rep (1 spot)*
- D. *Freshman Reps (3 spots)*

VIII. OLD BUSINESS *E. Disappointment m/s/c to disappoint Kate Green*
F. Program Board m/s/c to appoint Kate Green as ASFB Member at Large

- A. Country Western Dance (Kunst)
- B. *m/s/c to recommend to CSA to sponsor this dance on Dec 5*
- C. *support*

VII. NEW BUSINESS

- A. Writers Workshop Class (Wall) *m/s/c to allocate \$1000 out of Fall Special for writers workshop class*
- B. Jack Cooper Scholarship (Wall) *m/s/c to rename one of the Jack Cooper/A.S. Scholarships*
- C. Starcross Fundraiser *postpone* (Wall)
- D. Wild Video Dance (Kunst)
- E. *ITCA m/s/c to co-sponsor WUDP with SSU*

IX. ANNOUNCEMENTS

- A. *I.Y.D.V.D.B. for ITCA fees m/s/c to allocate \$350 out of Fall Special* (Fein) *m/s/c to close debate*
- B. G.O. TV (Plastino)
- C. Tylenol Scholarships (Plastino)

X. ADJOURNMENT

Dan Sullivan,
m/s/c to appoint Sara Kirkwood, Don Lewis, Joel Russell, Mark Varnadore, Kate Green, Andre Seon, Jennifer Evans,

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting # 9

Date: October 26, 1992

- I. The meeting was called to order at 3:15pm
- II. Absent: Jan Westphal, Greg Beatty, Kate Greene, Theresa O'Laughlin, Chester Beck, and Ameera Kidane
- III. The agenda was approved as amended
- IV. The minutes were approved as amended
- V. **REPORTS**
 - A. **President:**
 1. Jim Wall, President, announced that there is still one more position open on the Child Care Ad Hoc Committee and one more position on the District Compliance Committee.
 2. Jim announced that United Way still needs a Student Representative.
 3. Jim thanked Melanie for doing the Used Book Faire.
 4. Jim announced that Maria and Sara are at the IPC meeting.
 5. Jim announced that he really appreciates the effort that is put forward by everyone.
 - B. **Advisors:**

Bob Flores, Director of Student Activities

 1. Bob announced that the Day Under the Oaks Committee will be having it's first meeting on Wednesday November 4, 1992 at 7:00am. The meetings are once a month at 7:00am and twice a month in March and April. The committee still needs one more student representative.
 2. Bob announced that the office remodel is coming along well and hopefully should be done in the next month or two.

3. Bob announced that he received a letter from the Public Relations Office in Healdsburg. The Chamber of Commerce is looking for a student, preferably from Healdsburg or Windsor, to participate in a mock City Council meeting. If anyone is interested or have a friend who might be interested contact Bob.
4. Bob requested that everyone look at the Political Science 50. The class will be on Tuesdays from 3:00pm to 4:00pm. If anyone has any questions they should see Bob.

Ronda Eisenhauer, Activities Advisor

1. Ronda announced that the tour for Comstock Jr. High was cancelled last week. They have rescheduled for Tuesday and Thursday, November 10th and 12th at 9:30am. There will be 75 kids for each tour. If anyone is interested in doing these tours contact Ronda.
2. Ronda announced that there will be a tour for a Indian Princess on Wednesday evening. She needs someone to dress up as Roscoe the Bear.
3. Ronda announced that there is a home football game on Friday. Everyone on the football ticket crew should be at Bailey Field at 6:00pm on the dot. Everyone else should be there at 7:00pm. There will be only one more home game after this one on November 20th. The Petaluma Jr High Cheerleaders will be performing.
4. Ronda announced that the last day to turn in applications to work during registration is November 10th.
5. Ronda thanked Joel, Erica, Andre, and Valentina for all their work on National College Alcohol Awareness Week.
6. Ronda announced that she gotten only six evaluations back out about seventy-five. It would be appreciated if everyone would fill out the evaluations and hand turn them in to her or Bob's box.

C. ICC:

1. Rob Robinson, ICC Chairperson, announced that the Ski and Snowboarding Club is selling cool T-shirts for \$12.00 and \$15.00. Thursday is pizza night, eat pizza at Round Table Pizza with the Ski and Snowboarding Club.
2. Rob announced that the MEChA Dia de los Muertos Dance is this Friday. The prices are \$8.00 per couple, \$5.00 single, and \$3.00 for A.S. members or costumes. They will be selling drinks for \$1.00

and \$.80 each.

3. Rob announced that GAIA is sponsoring Politacal Awareness Week.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that the Program Board had quorum; yeah!!! They discussed a lot of ideas for the spring semester.
2. Nancy announced that the Lost & Found Auction is this Wednesday, sign up and help out!!!
3. Nancy announced that they are working on the Video Dance Party that SSU and SRJC are co-sponsoring. It should be some time in February.
4. Nancy announced that she will be going to the next ICC meeting with the idea of a can food drive competition between the clubs. They will be able to choose where they wish their donations to go.
5. Nancy announced that the Entertainment Books will be advertised in the Bear Facts, local businesses, Board of Trustees, and all staff and administration on campus.

E. Lost & Found Auction

1. Craig Bradley announced that the Lost and Found Auction is Wednesday October 28 at noon. Sign up to help. For those of you who signed up to sort, be in the Student Activities Office at 10:00am.

F. NCAAW

1. Andre Economopolous announced that National College Awareness Week went well and thanked Erica Fein, Joel Farrel, and Valentina Dose for all of their hard work.
2. Andre announced that the tabling had good results, about fifty people stopped by the table to get information.
3. Andre announced that the panel of speakers that were here did an excellent job and had some great testimonies.

G. Hurricane

1. Lucy Giovando announced that the Hurricane Victims Committee is doing a great job. We have gotten about \$219.00 so far. The last day to donate is Friday.

VI. APPOINTMENTS:

- A. It was moved to activate the Constitution Committee. (M,S,C)
- B. It was moved to disappoint Kip Markoraf from the Program Board. (M,S,C)
- C. It was moved to appoint Maria Bushey to the Educational Policies Committee and Calendar Registration Committee, Krista Robinson to the Ad Hoc Child Care Committee, and Jim Wall to the Educational Equities Committee. (M,S,C)

VII. OLD BUSINESS:

- A. It was moved to augment \$252.51 of AS Card Sales and \$252.51 of Public Relations. (M,S,C)
- B. It was moved to allocate \$315.00 out of Assemblies and Concerts for the Vote Dance. (M,S,C)

IX. ANNOUNCEMENTS

- A. Marcus Parker announced that Campus Police won the football game last Sunday between Campus Police and Kent Hall. The score was 48 to 20.
- B. Jim Wall reminded everyone to fill out the Arts and Lectures Surveys. It is very, very, very important. Melanie has put a lot of work into getting these surveys to you, the least you could do is fill them out.
- C. Ronda Eisenhauer reminded everyone to make an appointment to see a counselor if you haven't already.
- D. Dan Sullivan announced that he has Halloween Dance tickets to sell.

Jim Wall, President, called a fifteen minute recess at 4:15pm.
Jim Wall reconvened the meeting at 4:30pm and went back to new business.

VIII. NEW BUSINESS:

- A. Karen Kellam discussed the Peer Mentoring Program.

X. ADJOURNMENT: The meeting was adjourned at 5:03pm

EDITORIAL AND OPINION

— COMMENTARY —

A long overdue dose of reality

BY PADI SELWYN



According to a recent article in the *Wall Street Journal*, colleges and universities are changing freshmen orientations to include a dose of reality.

Last year, for example, the University of Michigan began requiring freshmen in its School of Business Administration to spend two days working with several service organizations and later to commit themselves to a neighborhood project to work on during the school year. Other schools have students reading books on urban life and the underclass, doing manual labor for a community organization, or painting shelters for the homeless. The idea is to expose our nation's future leaders to the social problems we face, making them more sensitive and, hopefully, action oriented.

It's about time. The only way to prepare tomorrow's leaders today is to expose them to nitty-gritty reality and have them get their hands dirty. This comes at a time when even Harvard's MBA program has been the recent subject of stinging criticism, and many other MBA programs are finding their enrollment slipping.

Writing in *Harvard Business Review*, Kenneth Iverson, chairman and CEO of Nucor Corporation, says, "Our biggest problem with newly minded MBAs is their lack of supervisory skills, communication abilities, and leadership qualities....MBAs are poor decision makers; they want to use a textbook answer or hire a consultant."

By using case studies as a cornerstone of MBA education, it's no wonder graduates want too often to look in a book for the answers or hire someone who has actually solved an original problem. These graduates are not to blame for their ignorance; they have been the innocent victims of a myopic and outdated educational system that should have done some long overdue soul searching much sooner.

My suspicion is that we have had a naked emperor, and no one has wanted to break the bad news to his tailors in their ivory towers. By putting our collective heads in the sand, businesses throughout our nation are the losers.

It's refreshing to learn that some colleges and universities are beginning to see the

value of real-world indoctrination early in a student's first year. But why wait till college, since many students never make it past high school anyway?

Starting with grade schools, educators and administrators should begin looking at ways to bring more of the community into the classroom and involve business beyond "Career Day" activities. Job shadowing programs, internship programs, and student service programs must become the rule, not the exception, if we expect tomorrow's leaders to be properly prepared for an increasingly complex world. And we as businesspeople have an obligation to hold up our end of the bargain to make sure these programs have value. Because not only does the future of our youth and our nation depend on it, the future of our businesses depends on it, too.

• • •

Padi Selwyn, a founding director of National Bank of the Redwoods in Santa Rosa, is a professional speaker, seminar leader, and consultant in the areas of communications, creativity, and marketing. 707-525-9808

Estimated Revenue

Capacity of Kraft Hall is 1028 people. If tickets were priced at:

\$8 w/A.S

\$9 w/o A.S.

\$10 at the door

Total sell out based on 75% of tickets sold were \$8 & \$9 and
25% were \$10:

386 x \$8 = \$3088

385 x \$9 = \$3465

257 x \$10 = \$2570

Total Gross = \$9123

Expenses -5050

Net Profit = \$4073

Divided by 2 = \$2036.50

TOTAL NET PROFIT FOR S.R.J.C WOULD BE **\$2036.50**

Wild Video Dance Party

Budget Proposal

(Co-sponsored with SSU)

1.)	B.W.I.	2500
2.)	One night accommodation	30
3.)	Insurance	100
4.)	Extra Publicity	400
5.)	Security	500
6.)	Concessions	250
7.)	Kraft Hall rental w/kitchen	470
8.)	Misc. items (decorations, extra expns.)	200
9.)	Refundable deposit on Kraft Hall	600

TOTAL=	\$5050
divided by 2=	\$2525

TOTAL COST FOR S.R.J.C.=	\$2525
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ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting # 19

11/4/92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President

(Wall)

B. Advisors

(Flores/Eisenhauer)

C. ~~Financial~~ Leadership Institute

(Eisenhauer)

D. Ad Hoc Committee

(Giovando)

VI. APPOINTMENTS

A. Personnel

B.

C.

VII. OLD BUSINESS

A. Financial Code

m/s/c to recommend to CSA
(Giovando) the revised
(Bromley) Financial Code

B. Copies

C.

VIII. NEW BUSINESS

A. ~~Financial~~ Code

B.

C.

m/s/c that Exec. Cab spend
(Giovando) up to \$100 out of
Fall Special for
plaques for Trustees
Race & Call

IX. ANNOUNCEMENTS

A. Dests

B.

C.

D.

X. ADJOURNMENT

**ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES**

Meeting # 18
10/28/92

I. The meeting was called to order at 3:10pm

II. Absent: none

III. The agenda was approved as amended

IV. The minutes were approved as amended

V. **REPORTS**

A. **President:** There is a thank you to all of us for the reception for the students from the Ukraine. Thank you to Craig for running the last meeting. The Election is next Tuesday, there is appreciation to those bringing awareness.

B. **Advisors:**

1. **Bob:** There are College work study positions that are available, that we should start thinking of how and where this could be applied. Also there is limited money for one time funds for improvements, in the Student services account.

2. **Ronda:** There is a Football game this Friday night. Thank you to Craig for the Lost and Found Auction.

C. **Lost and Found Auction:** There was \$129.40 profit, not as high as it has been in the past.

VI. **APPOINTMENTS:**

A. **CWC**

1. It was moved and seconded to recommend to CSA to appoint Anthony Daniele to the Global Intercultural Committee.

(M/S/C)

B. **Constitution Committee:**

1. It was moved and seconded to appoint Alma Castillo, Elizabeth Shepard, and Jan Westphal to the Constitution Committee.

(M/S/C)

C. **Leadership Institute:**

1. It was moved and seconded to send Melanie Breslow to the Leadership Institute in San Diego.

(M/S/C)

D. AdHoc Committee:

1. It was moved and seconded to appoint Lucy Giovando, and Craig Bradley to the Ad Hoc Calender Registration Committee. (M/S/C)

E. Committee Chairs

1. It was moved and seconded to appoint Andre Econopolous as chair of the Great American Smokeout, and Joel Farrell as the chair of the Blood Drive. (M/S/C)

F. Commissionerships:

1. It was moved and seconded to appoint Sara Kirkwood as the Kent hall Commissioner. (M/S/C)

VII. OLD BUSINESS

- A. Stencil Machines: It was moved and seconded to accept an offer of \$100.00 each for the stencil machines from Ugene Canevari totalling \$200.00. (M/S/C)

- B. Financial Code: Discussion of the revised edition of the Financial code.

- C. Copier: There was a consensus to have Copy Tec give us a free estimate on the copy machine.

- D. Phone lines: There was discussion on the 2nd draft of the request letter.

VIII. NEW BUSINESS

- A. Flash Back: It was moved and seconded to recommend to CSA to allocate \$100.00 out of Fall Specials for the writers workshop. (M/S/C)

- B. Jack Cooper: It was moved and seconded to recommend to CSA to rename one of our AS Student Scholarships to Jack Cooper Memorial/AS Scholarship. (M/S/C)

IX. ANNOUNCEMENTS

1. NACA is on route
2. Vote dance Committee tomorrow at 2pm

X. ADJOURNMENT: 4:41pm

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #11
Date: November 9, 1992

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA *as amended*

IV. APPROVAL OF MINUTES *next wk.*

V. REPORTS

- ✓A. President (Wall)
- ✓B. Advisor (Flores/Eisenhauer)
- ✓C. ICC (Robinson)
- ✓D. Program Chair (Kunst)
- ✓E. Committees (Bushey)
- F. Canned Food Drive (Shih)
- G. ~~Activism~~ (Plastino)
- H.
- I.

VI. APPOINTMENTS

- ✓A. College Hour *move to appt Jim, Rob, Michael, Chester,*
- ✓B. Disappointments (Kunst) *Don & Joel to the College*
- C. *Hour Committee. M/S/C*
↳ move to disappoint Christopher

VIII. OLD BUSINESS *allan from the ASPB as a member at Reg. M/S/C*

- ✓A. Country Western Dance (Kunst) *move to allocate up to \$38.40 out*
- ✓B. Entertainment Books.
- C. (discuss committee) *of assem & concerts for the Country Western Dance. M/S/C*

VII. NEW BUSINESS

- ✓A. Hip Hop Dance (Kunst) *move to close debate M/S/C*
- ✓B. Financial Code. *move that CSA co-sponsor a Hip Hop Dance w/ African Student Union on Dec 18. M/S/C*

IX. ANNOUNCEMENTS

- A.
- B.

move to close debate M/S/C

X. ADJOURNMENT

- *move that CSA accept the revised financial code. M/S/C*
- *move to postpone until*

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting #10

Date: november 2, 1992

- I. The meeting was called to order at 3:15pm
- II. Absent: Valentina Dose, Kate Greene, Maria Bushey, and Gary Crocker.
- III. The agenda was approved as amended
- IV. The minutes were approved as amended

V. REPORTS

A. President:

- 1. Jim Wall, President, says **vote!!!** If you don't vote, you can't complain!
- 2. Jim announced that due to the resignation of Sara Kirkwood, Sophomore Representative to Executive Cabinet, Melanie Breslow will be going to San Diego to the Leadership Institute Conferences.
- 3. Jim announced that there is an opening for a Sophomore Representative to Executive Cabinet, if anyone is interested they should fill out an application for Sophomore Representative and then let it be known that they wish to be in Executive Cabinet.
- 4. Jim congratulated the Hurricane Victims Fundraiser Committee on their good work and announced that it's great to see people who who want to help those who are in need.

B. Advisors:

Bob Flores, Director of Student Activities

- 1. Bob announced that the Day Under the Oaks Committee will be meeting at 7:00am (It's the red-eye special!!) on Wednesday in the Oak Room.
- 2. Bob announced that there will be a College Wide Budget Forum in the staff lounge on Tuesday at 3:00pm.

3. Bob showed everyone an editorial and opinion article entitled "Why get Involved in Extra Curricular Activities?" There were some interesting experiments which showed that students who were involved were more capable of leading groups in their careers than those who weren't.
4. Bob announced that the Student Activities Office will be co-sponsoring the Youth Leadership Conference along with the Chamber of Commerce and Doyle Student Center. Juniors from high schools will be applying. It will be on December 5 from 9:00am to 5:00pm.
5. A few sayings: You get the government that you deserve
Vote with your feet
What is popular isn't always right

Ronda Eisenhauer, Activities Advisor

1. Ronda announced that the Bearcubs won the game on Friday.
2. Ronda announced that the M.E.Ch.A Dance was successful.
3. Ronda announced that she still needs people to work the Basketball Ticket Crew. The pay is \$12.50 per game.
4. Ronda announced that the Student Activities Office entered the Halloween Parade as the Suffragettes and won pizza from the cafeteria.
5. Ronda reminded those who signed up to do tours for Comstock Junior High that the days have changed to Tuesday and Thursday same time.
6. Ronda announced we need to be creating a committee to look into the MWF 12:00pm to 1:00pm college hour. If anyone is interested they should sign up.

C. ICC:

1. Rob Robinson, ICC Chairperson, announced that ICC voted to allow people from the "Yes on prop 161" campaign to come on campus and pass out pamphlets.
2. Rob announced that ICC voted to allow M.E.Ch.A to sell T-shirts at their dance.
3. Rob announced that Audwin Johnson was appointed to take the place of Greg Beatty as the ICC Representative to CSA.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that the Program Board has been working on the Wild Video Dance Party with Sonoma State and everything is coming along well.
2. Nancy announced that the Program Board has been working with Sara on the Country Western Dance. That is going well also.
3. Nancy announced that if you want to put on an event you need to go to the Program Board one month in advance so that they can help you to put on the best event possible.
4. The Program Board wants your ideas. The Program Board will be putting out a calendar, if you want your event to be in the calendar you have to go to them!!!

E. Country Western Dance

1. Sara Kirkwood announced that the first meeting for the Country Western Dance Committee will be on Friday November 6.
2. Sara announced that the Budget Proposal will go to the Program Board on Thursday and then the Program Board will bring it to CSA on Monday.
3. Sara announced that the dance will be on Saturday December 5 from 8:00pm to 12:00pm.
4. The committee is looking into the possibility of providing child care.
5. Dance instruction will be early in the evening so... Come early!!!
6. The Committee is going to ICC to see if the clubs are interested in getting involved with the dance.
7. The dance is going to have a Country Christmas theme. The Committee encourages ideas from everyone.

F. A.S. Membership

1. Cecilia Bromley announced that the flyers for A.S. Membership are coming along and should be done within the next week.
2. Cecilia announced that she would like people to sign up to go to the orientations for next semester. There are ten orientations at different times and we are allowed ten minutes toward the end of each orientation. Please sign up. It is very important for us to do this.

G. Vote Dance

1. Erica Fein says **sign up** please!!! Everyone who is in Executive Cabinet will be in San Diego at the Leadership Institute Conference and we need your help if this event is to be successful. Thank you to those of you who did sign up.

H. Lost and Found Auction

1. Craig Bradley announced that the Lost and Found Auction raised \$129.40.

H. Arts and Lectures

1. Melanie Breslow announced that there will be one slot next semester for a student lecture. If there is a better time for the lecture than Monday from 12:00pm to 1:00pm please tell Melanie.
2. Please fill out the surveys and turn them in to Melanie.

VI. APPOINTMENTS:

- A. It was moved to appoint Anthony Danielle to the Global and Intercultural Committee. (M,S,C)
- B. It was moved to disappoint Kate Greene as the Publicity Commissioner. (M,S,C)
- C. It was moved to appoint Kate Greene to the Program Board as a Member at Large. (M,S,C)
- D. It was moved to appoint Sara Kirkwood, Don Lewis, Kate Greene, Andre Economopoulos, Jennifer Evans, Dan Sullivan, Michelle Cad, and Mark Varnadore to the Country Western Dance Committee. (M,S,C)

VII. OLD BUSINESS:

- A. It was moved that CSA support a Country Western Dance on December 5, 1992. (M,S,C)

VIII. NEW BUSINESS

- A. It was moved to rename one of the A.S. Scholarships to the Jack Cooper Memorial/Associated Students Scholarship. (M,S,C)
- B. It was moved to co-sponsor a Wild Video Dance Party with Sonoma State. (M,S,C)

- C. It was moved to allocate up to \$2525.00 out of Assemblies and Concerts for the Wild Video Dance Party. (M,S,C)

It was moved to close debate. (M,S,C)

- D. It was moved to allocate \$100.00 out of Fall Special for the Writers Workshop Class. (M,S,C)

- E. It was moved to allocate \$35.00 out of Fall Special for late registration fees for ITCA. (M,S,C)

It was moved to close debate. (M,S,C)

IX. ANNOUNCEMENTS

- A. Erica Fein says, "IYDVDB"

- B. Michael Plastino announced the there will be a precinct walk to remind people to vote and offer them a ride if they need it. There will be a free party afterwards at the Democratic Headquarters.

- C. Michael Plastino announced that there is a scholarship available at the Scholarship Office for people who are involved. It is called the Tylenol Scholarship and it is due on November 15, 1992.

- D. Theresa O'Laughlin announced that there will be an African Group playing at the Luther Burbank Auditorium on Tuesday November 10.

- E. Erica Fein announced that she still needs people to work the table for the Vote Dance from 10:00am to 11:00am, 11:00am to 12:00pm, and 12:00pm to 1:00pm on Friday.

X. ADJOURNMENT: The meeting was adjourned at 4:49pm

**College Wide Committees
Chair/Contact Person**

<u>Committee</u>	<u>Chair/Contact</u>	<u>Department</u>	<u>Number</u>
Arts and Lectures	Roberta Dunhan	Community Ed	4371
Auxiliary Enterprises	Lamont Royer	Business Services	4449
Basic Skills	Stephanie Thompson	Basic Skills	4956
Budget Advisory	Jim Fox	Business Services	4421
Calendar/Registration	Ricardo Navarrette	Admissions/Records	4509
Child Care Advisory	Joel Gordon	Children's Center	4671
Classified Staffing	Lee Munson	Personnel	4302
College Council	Diane Smith	Anthropology	4612
Curriculum Review	Barbara Forrestt	Instructional Office	4687
Day Under the Oaks	Bob Flores	Student Activities	4424
	Kerry Campbell-Price	Public Relations	4266
Disability Res. Ad,	Elizabeth Carlson	Learning Services	4906
District Accessibility	Elizabeth Carlson	Learning Services	4906
District Facilities	Frank Zwolinski	Theatre Arts	4221
Educational Equity	Maryanne Michaels	EOPS	4383
Educational Policies	Rich Rose	Counseling	4689
Educational Tech.	Will Baty	Library	4392
Financial Aid	Rick Iwata	Financial Aid	4478
Global & Intercultural	Raoul Guzman	Psychology	4613
Graduation Speaker	Ken Holback	Student Services	4685
Health Services Ad.	Molly Lynch	Health Services	4445
Infectious Disease	Molly Lynch	Health Services	4445
Institutional Planning	Curt Groninga	Admin. Services	4432
Library	Will Baty	Library	4392
Multi-cultural Events	Ricardo Navarrette	Admissions/Records	4509
Parking	Terry Stewart	Campus Police	4311
Program Review	Luann Poulsen	Instructional Office	4687
Registration Ad Hoc	Ricardo Navarrette	Admissions/Records	4509
Safety	Jim Fox	Business Services	4421
Scholarship	Clare Munson	Scholarship	4740
Staff Development	Susan Baldi	Resource Center	4852
Staff Diversity	Lee Munson	Personal	4302
Transfer Center Adv.	Jan Tracy	Transfer Center	4783
Waste Reduction	Nancy Morehead	Maintenance	4231

**Committee Meetings
Nov 10-16**

Tuesday November 10

**Arts and Lectures 3:30-5:00pm
Oak Room**

**Melanie Breslow
Rachel Jacobs
Michelle Marco**

Wednesday November 11

**Educational Policies 3:15-5:00pm
Senate Chambers**

**Joel Farrell
Maria Bushey**

Thursday November 12

**Educational Technology 3:30-5:00
Faculty Lounge**

Andre Economopolus

Budget Proposal

Country/Western Dance

December 5, 1992

8pm-12am

Music--D.J.

Carl Green, Pinky Productions

Bid includes lights, sound, over 400 C/W CDs

\$400.00

Dance Instruction

Patrick Riley

Two 1/2 Hour Sets

\$30.00

Campus Police

One Staff Officer, Two Student Cadets

\$138.40

Miscellaneous (Decorations, etc.)

Overestimated at

\$70.00

Total Cost: \$638.40

Ticket Prices: \$7.00 General

\$5.00 A.S. Member

\$3.00 Ages 5-12 years of age

FREE Under 5 years of age

100 general admission tickets

x 7

\$700.00

140 A.S. tickets

x 5

\$700.00

ACTIVISM GOALS:

LONG
SHORT TERM

1. MOTT
2. LIASONS
3. EXPAND LIBRARY HOURS
4. RECYCLING CLASS
5. BOARD MEETINGS ATTENDANCE
6. SHARED GOVERNANCE
7. DORM REVENUE FUND
8. CAMPUS ENVIRONMENT IMPACT

SHORT
LONG TERM

1. POLITICAL AWARENESS WEEK
(COMPLETED)
2. TITLE V
3. TOWNHALL MEETINGS

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting #20
11/11/92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President (Wall)
- B. Advisors Board meeting/Vacations/Goals (Flores/Eisenhauer)
- C.
- D.

VI. APPOINTMENTS

- A. ASOOTM m/s/c to select Michael Plastino and Don Lewis as ASOOTMs for October (Wall)
- B. Commissionerships m/s/c to appoint Tina Shih as Publicity Comm (Wall)
- C.
- D. m/s/c to close debate

VII. OLD BUSINESS

- A. Plaques m/s/c to allocate \$700 out of Fall Special for the (Wall) Trustees plaques
- B.
- C.

VIII. NEW BUSINESS

- A. San Juan Batista postponed (Navarette)
- B. Elections Code information (Bradley)
- C.

IX. ANNOUNCEMENTS

- A. Attend the Next Board Meeting
- B.

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #19

11/4/92

- I. The meeting was called to order at 3:15pm
- II. Absent: None *Rob Robinson*
- III. The agenda was approved as amended.
- IV. The minutes were approved as amended.

V. REPORTS

A. President: Yesterday was a day like no other, as leaders of our community we need to grab hold and move on. Congratulations to all those who won. Jim is proud of all those who participated in the election process.

B. Advisors:

1. Bob: There is a Board meeting next Tuesday. Yesterday there was a Budget forum mostly for Chairs and managers, the theme was, What are the uncontrollable costs? There are monumental changes internationally and locally. Ben Race has been one of the strongest student advocates since I have been here, he will be sorely missed.

2. Ronda: She discussed the trip to San Diego.

VI. APPOINTMENTS:

VII. OLD BUSINESS

A. Financial Code: It was moved and seconded to recommend to College Student Assembly to accept the revised Financial Code.

(M/S/C)

B. Copier: There was discussion on estimates on the old copy and discussion was postponed.

C. It was moved and seconded that Executive Cabinet allocate up to \$100.00 out of Fall specials for Trustee Race and Call for plaques. (M/S/C)

D. Vote Dance: The Vote Dance has to be canceled due to Federal Regulations which do not allow special considerations, for people who vote.

VIII. NEW BUSINESS

IX. ANNOUNCEMENTS

- A. Lucy would like it to be known that she does not appreciate people leaving stuff on her desk.

X. ADJOURNMENT: 4:43pm

ASSOCIATED STUDENTS

SANTA ROSA JUNIOR COLLEGE

**** ELECTION CODE--DRAFT****

SECTION 1--ELECTIONS COMMITTEE COMPOSITION

- A. The Elections Committee shall be composed of the following: Elections Commissioner as Chairperson, Executive Vice President, one Representative-At-Large (Freshman or Sophomore) and any other members deemed necessary by the Committee Chairperson.
- B. If any members of the committee shall be a candidate in the election, the president shall appoint a temporary replacement to serve only for that election.

SECTION 2--ELECTIONS COMMITTEE PURPOSE

- A. The Elections Committee shall serve as governing body over all general and special elections.
 - 1. A general election is that in which candidates for Associated Students' office are elected.
 - 2. A special election is that in which the College Student Assembly announces an election for purposes other than the above.
- B. **Something about ensuring equity or whatever else you perceive the purpose of the committee to be???**

SECTION 3--NOMINATION TO THE BALLOT

- A. Nominations for office shall be by petition.
- B. Official petitions must be obtained from the Student Activities Office, during normal working hours, by the candidate running for office. The candidate must give the name, address, phone number, and office for which he/she is running. Official petitions will be available no earlier than twenty (20) school days before the election and returned to the Student Activities Office no later than eleven (11) school days before the election.
- B. Petitions shall include the name under which the student is registered, address, phone number office sought and must be signed by at least seventy-five (75) Santa Rosa Junior College Sonoma County Junior College District students.
- C. All petitions shall be checked by the Elections Commissioner to be sure the candidate is eligible.
- D. In the event a minimum of two petitions are not filed for one office, with the exception of the offices of Representatives-At-Large, with the Student Activities Office by deadline date, the

College Student Assembly may, by a majority vote, nominate eligible candidates for that office.

- E. In the event that ~~only a minimum~~ of six or fewer candidates file for Sophomore or Freshman Representative by the deadline, the College Student Assembly may place additional candidates on the ballot by a majority vote.

SECTION 4--FORMAT OF THE BALLOT

- A. The order of the candidates' names on the ballot will be in the order in which the petitions are returned for each individual office (first received, first on the ballot), in the following manner: Last name, first name, middle name, nickname (space permitting on ballot).
- B. The order in which offices shall be placed is: President, Executive Vice President, Vice President, Treasurer, Recording Secretary, Corresponding Secretary, and Representatives-At-Large.
- C. Candidates running for re-election shall have "incumbent placed with their names.
- D. The names of any candidates for a given office nominated by the College Student Assembly shall appear below the names of all other candidates and shall be arranged in alphabetical order.
- E. Two or more candidates wishing to run together as a "slate" must file a request, in writing, with the Student Activities Office, by the last day for filing petitions.

SECTION 5--CASTING OF THE VOTE

- A. All elections shall be by secret ballot.
- B. Any duly enrolled ~~Santa Rosa Junior College~~ student of the Sonoma County Junior College District shall be able to cast one ballot for each Office, Constitutional Amendment or Referendum issue at each election.
- C. Any student registered for the semester during which the election is occurring may obtain an Absentee Ballot in lieu of casting a ballot during the regularly scheduled election hours.
- D. Absentee Ballots may be obtained by filing the SRJC Associated Students' Absentee Ballot Request Form with the Student Activities Office. Both the Request Forms and the Ballots will be Available starting five (5) school days prior to the first day of the election. Absentee Ballot Request Forms must be picked up in person and identification will be required. All Absentee Ballots must be returned to the Associated Students Election Poll Booth by 9 p.m. on the last day of the election in order to be counted as valid ballots.

- E. Elections for the Associated Students President, Executive Vice President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Sophomore and Freshman Representatives-At-Large shall not be later than three weeks prior to the end of the spring semester or before eight weeks prior to the end of the spring semester. All students may vote for all officers.
- F. Casting of the vote shall take place over a two (2) day period consisting of the following two (2) days and two (2) evenings: *← times?* Wednesday & Thursday from 10 a.m. to 3:15 p.m. The polling places may be moved under nearby shelter at the discretion of the Elections Commissioner or Activities Advisor.
- G. Write-in votes may be written in for a write-in candidate for an office with no nominated candidate and must have at least fifty (50) write-in votes for one office in order to be declared elected. Write-in votes will not be counted in a run off election. Write-in votes will/will not be counted for offices with nominated candidates.

SECTION 6--TALLYING OF THE VOTE

- A. Ballots will be locked up daily by the Activities Advisor and counted ~~as soon as possible after the closing of the polls on and~~ results posted no later than 5 p.m. on the day following the final day of the election.
- B. The Activities Advisor shall be responsible for the safe-keeping of the ballots for two (2) weeks after the election at which time the ballots will be destroyed.
- C. Except for Representatives-At-Large, any candidate receiving the majority of the votes cast for a given office will be declared the winner. In the event no candidate receives a majority of the votes cast, the candidate ~~with receiving~~ the most votes shall be declared the winner if said candidate has 10% more votes than the next closest candidate a lead over the next closest candidate equal or greater in number to 10% of the total number of votes cast for that office.
- D. In the event that no candidate wins ~~a majority of the votes cast and the leading candidate does not win 10% more of the votes cast for the next closest candidate~~ is declared winner as outlined above, a runoff election will be declared between the two candidates with the highest number of votes received.
- E. The five candidates for Sophomore Representative receiving the most votes for that office will be elected.
- F. The five candidates for Freshman Representative receiving the most votes for that office will be elected.

- G. Election results will be posted at the Student Activities Office and shall include the amount of votes cast for each ~~ballot~~ issued for each office or ballot measure.
- H. The Elections Commissioner and one other Elections Committee member shall send to the Superintendent/President of the College the names of the elected candidates and their respective offices along with one blank ballot with the votes cast for each candidate within twenty-four (24) hours after the election.

SECTION 7--QUALIFICATIONS FOR CANDIDATES

- A. A candidate for all offices must be in regular attendance.
- B. All elected members of the College Student Assembly must be able to attend College Student Assembly meetings as scheduled.
- C. All candidates must have a minimum of a 2.00 cumulative grade point average at the end of the semester in which elected in order to take office the following year.
- D. Candidates for all offices except Representatives-At-Large, must have completed twelve (12) units or more at Santa Rosa Junior College prior to taking office.
- E. Candidates for President shall have completed at least two semesters of academic work within the last two academic years and twenty (20) units or more at Santa Rosa Junior College prior to the end of the Spring semester in which the candidate was elected.
- F. Candidates for all offices, except Freshman Representative, must carry at least six (6) units during the semester in which they run for office.
- G. All appointments made to fill vacancies must meet the election criteria requirements for the appropriate office.
- H. All candidates must have read and be familiar with the Associated Students of Santa Rosa Junior College Constitution and all Codes and Statutes.
- I. No person may run for more than one Associated Students office in a given election.
- J. Any person running for an Associated Students office must be a current member of the Associated Students.

SECTION 8--ELECTIONS ASSEMBLY

- A. Nominees for the elected Associated Student Offices, and the candidates for Student Trustee, shall be allowed to make a campaign speech at a regular assembly of the Association.

- B. The Assembly will be fifty (50) minutes in length. The length of time each candidate will be allowed to speak will be equal to fifty (50) minutes divided by the number of candidates wishing to speak.
- C. Candidates may have one other student speak before or in place of the candidate.
- D. The Elections Commissioner shall preside at the Assembly

SECTION 9--CAMPAIGN REGULATIONS

- A. All candidates shall adhere to all pertinent restrictions, regulations and provisions of the Associated Students Publicity Code for the duration of the campaign.
- B. Candidates may not use the ~~Student Activities~~ Associated Students Copy Machine.
- C. There will be no campaigning on the days of the elections within fifteen feet of the polls or in the Student Activities Office during early balloting.
- D. It shall be the duty of the Elections Commissioner to regulate the campaign and to disqualify any candidate found by the Commissioner to be in violation of any rules or regulations of the Associated Students.
 - 1. Any candidate disqualified may appeal the decision of the Elections Commissioner to the College Student Assembly within eight days after the decision of the Elections Commissioner. A two-thirds vote of the College Student Assembly members voting shall reinstate the candidate.
 - 2. If a candidate is disqualified and then reinstated after the election, the President shall declare the election for the office void and a special election shall be held within ten days after reinstatement.
 - 3. The Elections Commissioner shall inform the President, in writing, of any protests of violations by any student to the Election Committee, within twenty-four hours after the protest has been made.
 - 4. In the event that the results of an election are challenged, the College Student Assembly will act as the final arbitrator.

SECTION 10--CAMPAIGN SPENDING

- A. No more than \$75, including contributions, gifts and services rendered may be spent for one campaign for one candidate. The value used for the above shall be that of the present retail value, with volunteer labor expected. The price ceiling will be adjusted annually to reflect the change in the consumer price index.

- B. All candidates, or their campaign managers, must file, in writing, to the Election Commissioner within three (3) weeks after the election, a detailed report of expenses, with receipts, of their campaign.
- C. If a candidate is found to have spent more than the approved amount, or has filed a false statement of expenses, this shall be sufficient grounds for either disqualification or, if candidate is removed from office under this Section, the provisions of Section 9, Clause D, points 1-4 shall apply.
- D. Candidates in a run-off election may spend an additional 1/3 of the amount approved for the general election.

SECTION 11--INITIATIVE, REFERENDUM AND RECALL ELECTIONS

- A. An initiative measure may be proposed by a petition signed by a number members equal to one-third of the votes cast in the last Associated Students election. A valid petition must state the issue of the petition on each page and must include the signature, ASB number, Social Security number, address and phone number of the student signing. Petition forms are available in the Student Activities Office and forms will be dated when they are taken out. Petitions must be returned within two weeks after they are taken out from the Student Activities Office. Approval of an initiative measure shall require two-thirds majority of the votes cast.
- B. Any measure may be submitted for referendum by a two-thirds vote of the College Student Assembly, which shall be an election date not more than two weeks after the measure has been submitted for referendum. Approval of a referendum shall require a two-thirds majority of the votes cast.
- C. A recall measure may be proposed by a petition signed by a number of members equal to one-half of the votes cast in the last Associated Students election. A valid petition must state the issue of the petition on each page and must include the signature, ASB number, Social Security number, address and phone number of the student signing. Petition forms are available in the Student Activities Office and forms will be dated when they are taken out. Petitions must be returned within two weeks after they are taken out from the Student Activities Office. Approval of an initiative measure shall require two-thirds majority of the votes cast.

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #12
Date: November 16, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees (Bushey)
- F. Activism (Plastino)
- G. A.S. Membership (Bromley)
- H. Budget (Giovando)
- I. Earth Day (Plastino)
- J. CWD (Kirkwood)
- K. Blood Drive (Farrell)

VI. APPOINTMENTS

- A. Entertainment Book (Farrell)
- B. Unity Jam (Fein)
- C. Canned Food Drive (Kunst)
- D. Great American Smokeout (Economopoulos)
- P.

VIII. OLD BUSINESS

- A. Financial Code (Giovando) *postponed definitely from 11/9/92 meeting m/s/c to accept revised code*
- B.
- C.

VII. NEW BUSINESS

- A. Easter Seals *m/s/c that CSA donate \$4/mile out upto \$100 of Fall Special to Easter Seals*
- B. Starcross *m/s/ in the name of Larry Fredericks*
- C.

IX. ANNOUNCEMENTS

- A. ASOOTM (Wall) *to allocate \$1000 out m/s/c close debate for Starcross Community*
- B. Posters *m/s/c to amend to state buying \$1000 worth of Raffle tickets*

X. ADJOURNMENT

m/s/c close debate m/s/c to postpone definitely until next week

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting #11

Date: November 9, 1992

- I. The meeting was called to order at 3:17pm
- II. Absent: Rob Robinson, Jan Westphal, Dionna Valdez, Chester Beck, and Ameerah Kidane.
- III. The agenda was approved as amended
- IV. No minutes presented
- V. **REPORTS**
 - A. **President:**
 1. Jim Wall, President, announced that there are still Sophomore and Freshmen Representative positions open. Fill out an application and turn it in to Jim's box if you are interested.
 2. Jim announced that Starcross Community is having their third annual Christmas fundraiser. The Starcross Community nuns and brothers adopt children who have contracted the AIDS virus and take care of them.
 3. Jim announced that the Classified Staffing Committee would like to meet very soon to have additional staff personnel positions approved for the Board meeting in December. If anyone is interested in sitting on this committee they should have an application in by Wednesday before 3:00pm.
 4. Jim announced that the Vote Dance was cancelled due to a federal law which states that there can be no consideration given for voting.
 5. Jim announced that the election last week was great and he was very pleased with the results. Jim feels that the impact and change that is going to come about as a result of this election is going to be very significant.
 6. Jim announced that if commissioners wish to be involved next semester they have to fill out an application and hand it in before the end of the semester. People in Commissioner at Large positions should start thinking about other positions they might be interested in.

7. Jim announced that the people in Executive Cabinet went to San Diego for the Leadership Institute Conference. It was a great experience. The focus was on issues and the skills necessary to make us better leaders. There will be written reports on each of the sessions which were available at the conference.

B. Advisors:

Ronda Eisenhower, Activities Advisor

1. Ronda announced that Bob will not be in today. He is in Los Angeles at the NACA Conference.
2. Ronda announced that the conference in San Diego was very intense and there wasn't much free time. She thanked those who went. Hand outs from the workshops are available for those who wish to have copies made.
3. Ronda announced that she still needs people for the Basketball Ticket Crew and the pay is still \$12.50 per game.

C. ICC:

1. Rob Robinson was not present. Ronda Eisenhower did the ICC report.
2. Ronda announced that the Students for Sobriety Club was deactivated. The Jewish Student Union was activated.
3. Ronda announced that ICC voted in favor of doing the Can Food Drive.
4. Ronda announced that the Gaming Club will be selling commemorative coins at Earth Day.
5. Ronda announced that GAIA is sponsoring a beach clean-up effort at Salmon Creek Beach on November 14 from 10:00am to 2:00pm.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that the weekend was very exciting and that she got a lot of information. If anyone is interested in getting copies they should contact her.
2. Nancy announced that Andre Economopoulos is chairing the Great American Smokeout which is coming up soon.
3. Nancy announced that the enrollment for the Program Board is still low but it is coming along well.

4. Nancy announced that she called SSU and they are at the NACA Conference. The Wild Video Dance Party is on display at NACA so when they get back we will get some more information.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner, announced that there was a revised edition of the committee chairperson phone list available.
2. Maria announced that there will be a list of the committee meetings from Tuesday thru Monday presented on every Monday at the CSA meeting.
3. Maria announced that it is very important that we get a student representative for the Classified Staffing Committee. If anyone is interested they should contact Jim or Maria by Tuesday.

F. Canned Food Drive

1. Tina Shih announced that the Program Board is co-sponsoring a canned food drive with ICC. In order to be on the committee you have to be a member of the Program Board or ICC.

VI. APPOINTMENTS:

- A. It was moved to appoint Jim Wall, Rob Robinson, Michael Plastino, Don Lewis, Chester Beck, and Joel Farrel to the College Hour Committee. (M,S,C)
- B. It was moved to disappoint Chris Allen as Program Board Member at Large. (M,S,C)

VII. OLD BUSINESS:

- A. It was moved to allocate up to \$638.40 out of Assemblies and Concerts for the Country Western Dance. (M,S,C)
It was moved to close debate. (M,S,C)
- B. There was discussion on the Entertainment Books.

VIII. NEW BUSINESS

- A. It was moved that CSA co-sponsor a Hip Hop Dance with the African Student Union on December 18. (M,S,C)
It was moved to close debate. (M,S,C)

B. It was moved that CSA accept the revised Financial Code. (M,S,C)

It was moved to postpone the motion for a week. (M,S,C)

IX. ANNOUNCEMENTS

- A.** Theresa O'Laughlin announced that an African group will be performing at Luther Burbank Center on Tuesday, November 10 at 8:00pm. The cost is \$19.00 and \$17.00 depending on what kind of seats you want.
- B.** Nancy Kunst announced that the Canned Food Drive Committee meeting is on Wednesday from 1:00pm to 2:00pm in the conference room.
- C.** Erica Fein announced that a Women's Movement Chapter is going to be formed on campus. If anyone is interested they should contact Lucy Giovando or Erica Fein.

X. ADJOURNMENT: The meeting was adjourned at 4:25pm

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Budget Report As Of: **October 31, 1992**

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>INCOME</u>				
Activities/Assemblies	0.00	0.00	1,173.00	1,173.00
A S Card Sales	104,175.00	100,383.51	51,010.00	-49,373.51
Basketball Income	2,000.00	2,000.00	0.00	-2,000.00
Concessions Income	4,000.00	4,000.00	1,725.67	-2,274.33
Football Income	4,000.00	4,000.00	2,958.00	-1,042.00
Recycling Income	0.00	0.00	135.60	135.60
Vending Machine Income	4,000.00	4,000.00	4,000.00	0.00
Miscellaneous Income	0.00	9,264.00	9,494.00	230.00
TOTAL INCOME	118,175.00	123,647.51	70,496.27	-53,151.24
<u>EXPENSES</u>				
CAMPUS SUPPORT				
A Day Under The Oaks	600.00	570.00	0.00	570.00
Arts & Lectures	500.00	475.00	475.00	0.00
Child Day Care	1,750.00	1,663.00	1,663.00	0.00
Cultural Film Festival	500.00	475.00	25.00	450.00
Graduation Reception	1,000.00	950.00	0.00	950.00
Handbooks & Calendars	3,000.00	2,850.00	0.00	2,850.00
Native American Museum	200.00	190.00	0.00	190.00
Pep Band	600.00	570.00	66.66	503.34
Reentry Programs	400.00	380.00	0.00	380.00
Spirit Team	4,800.00	4,560.00	2,375.00	2,185.00
INSTRUCTIONAL SUPPORT				
Adaptive P. E.	900.00	855.00	190.35	664.65
Aggie Judging Team	2,000.00	1,900.00	250.00	1,650.00
Band	300.00	285.00	0.00	285.00
Concert Choir	750.00	712.00	360.00	352.00
EOPS Student Travel	1,000.00	950.00	0.00	950.00
ESL Student Travel	500.00	475.00	0.00	475.00
Enabling Services	1,450.00	1,377.00	0.00	1,377.00
First Leaves	500.00	475.00	0.00	475.00
Forensics	1,450.00	1,377.00	0.00	1,377.00
Puente Project	1,000.00	950.00	0.00	950.00
Theatre Arts	4,000.00	3,800.00	1,322.14	2477.86

**ASSOCIATED STUDENTS
INCOME STATEMENT**

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Budget Report As Of: Of: October 31, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>EXPENSES - Contd.</u>				
MEN'S ATHLETICS				
Baseball	755.00	717.00	0.00	717.00
Basketball	755.00	717.00	0.00	717.00
Cross Country	755.00	717.00	497.92	219.08
Football	1,110.00	1,054.00	0.00	1,054.00
Golf	755.00	717.00	0.00	717.00
Soccer	755.00	717.00	420.00	297.00
Swimming	755.00	717.00	0.00	717.00
Tennis	755.00	717.00	0.00	717.00
Track	755.00	717.00	0.00	717.00
Water Polo	755.00	717.00	670.00	47.00
Wrestling	755.00	717.00	484.00	233.00
WOMEN'S ATHLETICS				
Basketball	755.00	717.00	0.00	717.00
Cross Country	755.00	717.00	434.84	282.16
Soccer	755.00	717.00	560.00	157.00
Softball	755.00	717.00	0.00	717.00
Swimming	755.00	717.00	0.00	717.00
Tennis	755.00	717.00	0.00	717.00
Track	755.00	717.00	0.00	717.00
Volleyball	755.00	717.00	448.00	269.00
ACTIVITIES/SERVICES				
Assemblies/Concerts	3,500.00	3,325.00	2,332.00	993.00
Black Awareness	500.00	475.00	0.00	475.00
Earth Day	2,200.00	2,090.00	0.00	2,090.00
Finalis Magazine	1,218.00	1,157.00	0.00	1,157.00
Game Security	1,414.00	1,343.00	254.40	1,088.60
Multi Cultural	500.00	475.00	0.00	475.00
Native American Culture	500.00	475.00	0.00	475.00
Parking Program	4,800.00	4,560.00	4,480.00	80.00
Student Health Care	300.00	285.00	0.00	285.00
Student Project/Film Grar	3,000.00	2,850.00	200.00	2,650.00
Student Ticket Crew	2,028.00	1,927.00	345.00	1,582.00

**ASSOCIATED STUDENTS
INCOME STATEMENT**

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Budget Report As Of: October 31, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
LEADERSHIP DEVELOPMENT				
Association Conferences	2,500.00	2,375.00	1,758.00	617.00
Leadership Retreat	2,500.00	2,375.00	2,219.60	155.40
Professional Assoc Dues	700.00	665.00	0.00	665.00
Skill Development W/S	400.00	380.00	0.00	380.00
ADMINISTRATIVE EXPENSE				
Equipment Repair/Purch	900.00	10,119.00	9,764.21	354.79
Executive Cabinet	200.00	190.00	0.00	190.00
Inter-Club Council	500.00	475.00	0.00	475.00
Office Supplies	600.00	570.00	153.18	416.82
Postage	500.00	475.00	28.03	446.97
Public Relations	1,000.00	1,202.51	1,002.51	200.00
Salaries & Fringes	36,890.00	36,890.00	8,774.82	28,115.18
Student Cards	1,000.00	950.00	0.00	950.00
Student Employees	500.00	475.00	0.00	475.00
Student Trustee	200.00	190.00	0.00	190.00
Telephone	1,000.00	950.00	327.91	622.09
Theft Insurance	525.00	525.00	500.00	25.00
Miscellaneous Expenses	400.00	380.00	112.18	267.82
SPECIAL ALLOCATIONS				
Fall	2,000.00	1,900.00	219.49	1,680.51
Spring	2,000.00	1,900.00	0.00	1,900.00
A S Loan & Grant Fund	<u>2,000.00</u>	<u>1,900.00</u>	<u>0.00</u>	<u>1,900.00</u>
TOTAL EXPENSES	<u>118,175.00</u>	<u>123,647.51</u>	<u>42,713.24</u>	<u>80,934.27</u>
OPERATING PROFIT	0.00	0.00	27,783.03	27,783.03
OTHER INCOME & EXPENSES				
Frozen Reserve Expense	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	2.05	2.05
Cash Over/Short	0.00	0.00	18.47	18.47
Interest Earned	<u>0.00</u>	<u>0.00</u>	<u>2,182.63</u>	<u>2,182.63</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>2,203.15</u>	<u>2,203.15</u>
NET PROFIT	<u>0.00</u>	<u>0.00</u>	<u>29,986.18</u>	<u>29,986.18</u>

AFV & Associates
2147 Alejandro Drive
Santa Rosa, Calif. 95405
(707)524-0774

October 27, 1992

Dear Friend,

First I would like to introduce myself. I am Larry Frederick, a disability retired police officer. It is this time of year that my mind turns to Thanksgiving and the many reasons that I have to be thankful. On August 21, 1982, I was struck by a car traveling at 65 mph and sustained several life threatening injuries with severe head and leg injuries, requiring over 100 pints of blood.

Through the following years of recovery I was helped by many volunteer staff and friends who were not afraid to give of their time to help me in my recovery. Without those special people and the 100 anonymous donors of blood I probably would not be alive today. There is no way that I can personally thank all of those people. But there is a way that you and I together can help other individuals who like myself needed some help to overcome a major crisis in their lives.

It is for this reason that I am donating my time and effort to help raise money for an excellent organization which concentrates on helping children with disabilities and adults with disabilities. The amount of money raised will go toward giving them "hope" that they too can overcome and succeed in their battle to a reasonable recovery. Over 90 % of the monies collected will return to the local chapters which in turn help local recipients to a better life.

This is your chance to let someone like me...who is disabled but has overcome his disabilities... team up with someone special like you in a very special labor of love. Together we can raise money for someone in your community who really needs our help.

This is my proposal...I have teamed up with a very special group of caring people that make up the EASTER SEALS TEAM. They have allowed me to help them raise money and join their nation-wide effort to raise money for those special children and adults who can use our help.

On December 1, 1992, I will ride my bicycle pulling my two youngest daughters in a cart behind me for a distance of 100 miles in and around the Santa Rosa area. I will have a support truck following me and several other cyclists will be supporting

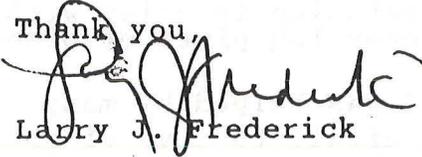
me and helping me to achieve our goal of riding 100 miles. I would love to have you sponsor me with a donation of \$1.00 per mile for a total of \$100.00 in a tax-deductible contribution. This donation would be given to us in a check made out not to me but to the magnificent EASTER SEALS ORGANIZATION.

I remember many days during my recovery, promising my God that if I was ever able to walk again... I would someday help others to achieve the hope that they too could recover. So it is with this same kind of determination and love that I appeal to you to help me achieve our goal of \$5000.00.

Remember my pledge to you...I WILL RIDE SO THAT THEY MAY WALK!

With love and hope I will thank you for your donation in advance. Please make out the check to EASTER SEALS and date it 1Dec1992.

Thank you,


Larry J. Frederick

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

11/18/92
Meeting # 20

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- ~~A.~~ President
- ~~B.~~ Advisors
- C.
- D.

Bradley
(Wall)
(Flores/Eisenhauer)

VI. APPOINTMENTS

- ~~A.~~ Collegewide Committees
- B.
- C.

m/s/c to recommend to CSA
(Bradley) to appoint Craig
Becker to the Parking
Committee

VII. OLD BUSINESS

- ~~A.~~ Election Code
- ~~B.~~ Copier
- C.

(Bradley)
(Bronley)

VIII. NEW BUSINESS

- A. Student Pay Raise
- B.
- C.

m/s/c to recommend to CSA
that A.S. supports a Student
(Fein) Pay Raise
negotiations

IX. ANNOUNCEMENTS

- A.
- B.
- C.
- D.

m/s/c close debate

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting # 20
11/11/92

- I. The meeting was called to order at 3:15pm
- II. Absent: none
- III. The agenda was approved as presented
- IV. The minutes were approved as amended
- V. REPORTS

A. President: Jeremiah Walker, President of Merritt College, died last Thursday. Money is needed for costs because of the sudden tragedy. The 3rd annual Star cross foundation is being held and I would hope we would have enough money to donate to this cause. College Wide Committees need our support, there several committees that do not meet that often. We as Executive Cabinet were privileged to go to the Leadership Institute, I would like to start a tradition of collecting all info and each of us writing a synopsis about our sessions we had at the Leadership Institute. The school has purchased the property at the corner of Elliott and Armory. It will be used for administrative offices.

B. Advisors:

1. Bob: The Board of Trustees meeting went very well on Tuesday. There was recognition for the retiring Board of Trustees members Jim did very well presenting the plaques. There is a change in the dynamics because there are three new Board Members. Bob will not be here next Friday and possibly next Thursday. The Goals that were established at the retreat need to have some focus.

2. Ronda: A Basketball crew is still needed. 1st game is on Tuesday. The last home Football game will be this Friday night. Andre could use some help on the Great American Smokeout. I will not be here at all the week of Thanksgiving.

VI. APPOINTMENTS:

- A. ASOOTM (Month of October): It was moved and seconded to appoint Michael Plastino and Don Lewis as ASOOTM for the month of October.
(M/S/C)
- B. Commissionerships: It was moved and seconded to appoint Tina Shih as the Publicity commissioner.
(M/S/C)

VII. OLD BUSINESS

- A. Plaques: It was moved and seconded to allocate \$70.00 out of Fall specials for Trustee Plaques. (M/S/C)

VIII. NEW BUSINESS

- A. San Juan Bautista: Postponed.
- B. Election Code: Review the revised Election Code and turn in recommendations to Craig by next week.

IX. ANNOUNCEMENTS

- A. Erica announced that we should encourage students to go to the next Board of Trustees meeting.
- B. Bob announced that research has been done on other colleges concerning where and what department, units for Student Government should be for the future.

X. ADJOURNMENT: 4:35pm

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting #13
Date: November 23, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair (Kunst)
- E. Committees (Bushey)
- F. Earth Day (Plastino) *\$43800 final expenses*
- G. A.S. Membership (Bromley)
- H. Great American Smokeout (Economopoulos)
- I. Canned Food (Shih)
- J. Blood Drive (Farrell)

VI. APPOINTMENTS

- A. CWC (Wall) *m/s/c to appoint Craig Becker to*
- B. Disappointments (Wall) *Parking committee*
- C.

VIII. OLD BUSINESS

- A. *motion postponed 11/16 meeting* Starcross Fundraiser (Giovando) *m/s/c to allocate \$10000 out of Fall special for Raffle tickets for Fundraiser*
- B. Unity Sam
- C. *m/s/c to allocate \$615.40 out of Assemblies + Concerts for Unity Sam Dec. 18* *m/s/c to amend the motion to read donate \$10000 to Starcross*

VII. NEW BUSINESS

- A. Yugoslavia (Plastino) *m/s/c to have a collection center in SAO to support Yugoslavia effort*
- B. Student Pay Raise (Wall) *m/s/c that CSA support the Student Pay Raise negotiations*
- C. Student Panel Feb 12-23 (Breslow) *m/s/c to close date*
- D. Holiday Reception (Wall)
- E. Positive Shootout (A. Johnson) *that CSA co-sponsor the 3rd Annual Holiday Reception*

IX. ANNOUNCEMENTS

- A. Activism meeting (Plastino)
- B. ASOORM (Wall)

X. ADJOURNMENT

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting #12

Date: November 16, 1992

- I. The meeting was called to order at 3:18
- II. Absent: Valentina Dose and Ameera Kidane
- III. The agenda was approved as amended
- IV. The minutes for meeting #10 were approved as presented
The minutes for meeting #11 were approved as amended

V. REPORTS

A. President:

1. Jim Wall, President, announced that he would like to see something happen with CSA and the Starcross Community. The Starcross Community adopts HIV positive children and takes care of them.

B. Advisors:

Bob Flores, Director of Student Activities

1. Bob announced that there are four meetings (including this one) left before winter break begins.
2. Bob announced that we need to start thinking about the goals that have been set and where we are at with them.
3. Bob announced that the Parliamentary Procedure Class, Political Science 50, will be on Tuesdays from 3:00pm to 4:00pm.
4. Bob announced he went to a few workshops and showcases while he was at NACA. He announced that there were mostly comedians for the showcases.

Ronda Eisenhower, Activities Advisor

1. Ronda announced that the basketball game is Tuesday, November 17. Those of you who signed up to work Basketball Ticket Crew be at Haehl Pavilion at 6:00pm.

2. Ronda announced that the last home football game will be this Friday. The Football Ticket Crew should be there at 6:00pm.

C. ICC:

1. Ronda announced that the Student Community Access Club was deactivated.
2. Ronda announced that the Ski and Snowboarding Club will be tabling every day until the end of the semester.
3. Ronda announced that J.U.M.M.P will be sponsoring a basketball tournament (3 on 3) and slam dunk contest on December 5.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that Bruce and John came from SSU to sign contracts for the Wild Video Dance Party.
2. Nancy announced that another group has been discovered and they use three screens instead of one.
3. Nancy announced that Erica Fein went to the last Program Board meeting with an update on how the Unity Jam is coming along.
4. Nancy announced that the next meeting will be on Thursday from 3:00pm to 4:30pm. If you know of anyone who might be interested in being in the Program Board send them over to talk to Nancy or Ronda. Anyone is welcome to sit in on the meetings.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner

Meetings this week:

Tuesday: Arts & Lectures from 3:15pm to 5:00pm
District Accessibility from 11:00pm to 12:00pm

Wednesday: Multicultural Events
Classified Staffing

Friday: Educational Equity
Waste Reduction & Recycling

Monday: Calendar/Registration
Curriculum Review
Institutional Planning Council
Budget Forum at 3:15pm

F. Activism

1. Michael Plastino announced that the goals for the Activism committee are listed on the handout that was passed out.
2. Michael announced that the next meeting will be on Monday after the CSA meeting.

G. A.S. Membership

1. Cecilia Bromley announced that there are still openings for people to promote A.S. membership at the orientations. It is very important that we do this.

H. Budget

1. Lucy Giovando presented the budget as of October 31, 1992. There was discussion on the budget.

I. Earth Day

1. Michael Plastino announced that Earth Day is on Saturday from 12:30pm to 5:00pm. The bands that are going to be playing are Animal Farm, Hank, and Snakemeat. The tentative budget is \$375.00.

J. Country Western Dance

1. Sara Kirkwood announced that there will be no child care provided at the Country Western Dance but they still encourage families to bring their children.
2. Sara announced that Rob Robinson volunteered to be Santa Claus for the evening. Come and get your picture taken with Santa!!!
3. Sara announced that there may be an amended budget presented.
4. Sara announced that pictures will be taken for added profit.

K. Blood Drive

1. Joel Farrell announced that the Blood Drive is Thursday, December 3rd and he needs people to sign up to staff the table outside.

L. Entertainment Books

1. Joel Farrell announced that two Entertainment Books have been sold through the Bear Facts. Letters are going to be sent to administration, faculty and staff.

2. Joel announced that they are ordering posters and sample books (free) through the company.
3. Joel announced that they are being sold through the Student Activities Office only.

M. Unity Jam

1. Erica Fein announced that everything is coming along very well. Several groups are offering to play for free. Its going to be fun, everyone should come.

N. Canned Food Drive

1. Nancy Kunst announced that they were not trying to exclude the members of CSA from going to the meetings, they were just trying to get the Program Board name out. There is a meeting at 5:00pm on Monday. If anyone wants to go to the meeting or get involved, sign up.

O. Great American Smokeout

1. Andre Economopoulos announced that he needs people to sign up to set up work the table, pass out buttons, and provide applications to adopt a smoker on Thursday.
2. Andre announced that there will be a speaker on Tuesday.
3. Andre announced that there is smoking information provided in the Bear Facts as well as some agencies to help you quit smoking.

P. Educational Technology

1. Andre Economopoulos announced that on Tuesday December first there will be a couple of demonstrations on Educational Technology and discussion on things that are happening on campuses around the state.

Q. Arts & Lectures

1. Melanie Breslow announced that students are need to usher for the Monday and Wednesday lectures next semester.
2. Melanie announced that the student lectures are going to be from 12:00pm to 1:00pm. There wasn't enough of a response to have the time changed.
3. Melanie announced that the Arts and Lectures calendar for next semester is almost completed.

VI. APPOINTMENTS:

- A. Jim Wall announced that there are still Freshman and Sophomore Representative positions open.

VII. OLD BUSINESS:

- A. It was moved that CSA accept the revised Financial Code. (M,S,C)

VIII. NEW BUSINESS

- A. It was moved that CSA allocate \$1.00 per mile up to \$100.00 in the name of Larry Fredericks for Easter Seals. (M,S,C)

It was moved to close debate. (M,S,C)

- B. It was moved to allocate \$100.00 out of Fall Special for the Starcross Fundraiser.

It was moved to amend the motion to read that CSA purchase \$100.00 worth of raffle tickets for the Starcross Fundraiser out of Fall Special. (M,S,C)

It was moved to close debate. (M,S,C)

It was moved to postpone the motion for a week. (M,S,C)

It was moved to close debate. (M,S,C)

IX. ANNOUNCEMENTS

- A. Nancy Kunst announced that the Canned Food Drive committee will be meeting in the conference room after CSA.

- B. Hang the posters that you have received for Earth Day.

- C. Theresa O'Laughlin announced that the African performance was wonderful.

- D. Michael Plastino announced that Earth Day is Saturday from 12:30pm to 5:00pm in the coop.

- X. **ADJOURNMENT:** The meeting was adjourned at 5:00pm

PROPOSAL

UNITY JAM
DECEMBER 18, 1992
9PM TO 1AM
CAFETERIA

BUDGET

DJ AND SOUND	\$150.00 ✓	
CORDLESS MICROPHONE	\$ 100.00	3 cordless mics
LIGHTING up to (Academy lighting)	\$100.00	
SECURITY (Campus Police)	\$142.40	
DECORATIONS up to	\$100.00	
MISC. up to (Paper products, Decorations, Etc.)	\$50.00 ✓	600
FOOD up to	\$ 125.00	700 67
TOTAL: \$767.40		

African Student Union- \$122.00
Associated Students- \$45.40

- \$5.00 General admission
- \$4.00 Associated Students and or a can of food

100 @ \$4.00 = \$400.00
80 @ \$5.00 = \$400.00
= \$800.00

PROFITS WILL BE SPLIT BY PERCENTAGE

Message.

Dated: 11/18/92 at 1819.

Subject: BAAQMD RULE #1

Sender: Curt GRONINGA / SRJC/01

Contents: 2.

TO: Bob FLORES / SRJC/01

Part 1.

TO: DISTRIBUTION

Part 2.

BAAQMD RULE #1---No this is not a story about a lamb with bad diction learning to count. It is a story of how the Bay Area Air Quality Management District Rule #1 plans to modify your and my behavior? Intrigued? Read along.

Today I attended the public hearing in San Francisco on the Bay Area Air Quality Management District's infamous rule #1 (Trip Reduction Requirements for Large (not tall nor fat) Employers. Briefly it mandates that starting July 1, 1993 all large employers within the BAAQMD 4 zones (we are currently in zone 4) are required to implement Rule #1 whose purpose is to improve ambient air quality by reducing air pollutant emissions that result from vehicle commute trips to work sites with 100 or more employees.

An employee is described as any person conducting work activity for an employer 20 or more hours per week on a regular full-time or part-time basis.

Peak period of measurement is deemed to be between 6 a.m and 10 am Monday through Friday inclusive.

What does this mean?

It means that by July 1st we are to adhere to strict trip reduction methods placed upon us under the auspices of BAAQMD, City of Santa Rosa and Petaluma for any of our sites with 100 or more employees on site during peak periods. The plan is to increase the 1.0 person per vehicle to 1.05 in 1993, 1.10 in 1994, 1.15 in 1995, 1.20 in 1996, 1.25 in 1997 to 1.30 in 1998. This rule is aimed at employees only though we are under continuous pressure to include students as well.

What will you see? Increased emphasis on ride-share programs, subsidization of bus tickets, etc. The projected cost per employee (per BAAQMD staff) is \$232. Some Bay Area employers are planning to charge up employees up to \$500 per year to park at their sites. Current State Law caps Community Colleges at \$40 per semester or \$80 for two semesters.

New Jargon: AVR and VER

AVR is Average Vehicle Ridership. AVR is the number of employees who start work at a work site during the peak period divided by the number of vehicles those employees use to arrive at the work site, averaged over a survey week (each April or May). Hence, if we have 300 employees arriving at work between 6 am and 10 am and they come in 150 cars, our AVR would be 2.0 (in our dreams). Though goal for some bay area locations with very good transit is 2.50 by 1999.

VER is Vehicle Employee Ratio. VER is the number of vehicles used by employees who start work at a work site during the peak period divided by the number of those employees averaged over the survey week. VER is the Reciprocal (for you math fans) of AVR. Hence, if we have 150 cars and 300 employees End of Item 8.

Intray >

(each April or May). Hence, if we have 300 employees arriving at work between 6 am and 10 am and they come in 150 cars, our AVR would be 2.0 (in our dreams). Though goal for some bay area locations with very good transit is 2.50 by 1999.

VER is Vehicle Employee Ratio. VER is the number of vehicles used by employees who start work at a work site during the peak period divided by the number of those employees averaged over the survey week. VER is the Reciprocal (for you math fans) of AVR. Hence, if we have 150 cars and 300 employees are VER would .50. The goal for zone 4 is .93 in 1993 down to .77 in 1998. Also we will be required to appoint an Employee Transportation Coordinator (ETC) and a Employer Program Manager (EPM). For interested folks, I will make copies of the reports available to the Parking and Transportation Committee.

A CALL FOR YOUR IMMEDIATE ASSISTANCE

In this age of fax, phones and CNN, no one remains untouched by the tragedy of families in great suffering in Bosnia-Herzegovina, Croatia, Serbia. More than 2 million children, women, and men have been driven from their homes with little

but the clothes on their backs. They have nowhere to go and no safe place to return to. As winter sets in, many will die for lack of shelter. It is the children and the elderly who suffer most. SRJC faculty, staff and students can help.

Here are three ways you can send

1. Send blankets and warm clothes
2. Send money to relief agencies
3. Contribute to projects for long-term relief to prevent the nightmare of 1992

• Send blankets, warm clothes

Bring your packages to the **Library** or mail them, send them to:

Croatian Catholic Church Relief
901 Lincoln Avenue
San Jose, CA 95126

The Franciscan priest of this church will load a cargo ship container each month close to the border of Bosnia-Herzegovina.

What to send:

The following is a list of humanitarian needs of citizens in Sarajevo:

Food: Dried foods and powdered milk, instant food, macaroni, baby food with fruit.

Warm blankets and clothing for winter. Remember most children only have one set of clothes. Soap, insulating window covers. Remember most children only have one set of clothes. Croatian/Serbian.

Medical aid: multi-vitamins, disinfectant, compresses, intravenous solutions.

Bring your packages to the Library

POZITIV SHOOTOUT 92'

BUDGET

Concession- hot dogs, buns, mustard, catsup, relish, napkins, sodas, gatorade for players, ice bags for ice packs \$135.00

Decorations- gym floor tape \$10.00
balloons (helium filled) \$20.00
decorate judges and announcers tables \$10.00 \$40.00

Miscellaneous- video tapes \$10.00
team photo info flyers, film, develop \$35
raffle tickets \$10.00
thank you cards \$10
ink for in/out stamp \$5.00 \$70.00

• Send a check to a relief agency:

International Rescue Committee (IRC)

386 Park Avenue South
New York, N.Y. 10016-8860

The IRC was founded in 1933 by Albert Einstein and works globally today. It has been working in the lands of the former Yugoslavia for a year and is now rescuing people trapped in Bosnia-Herzegovina.

American Red Cross (note "Yugoslav Conflict Relief" on your check)

P.O. Box 37243
Washington, D.C. 20013

The American Red Cross is the national affiliate of the International Committee of the Red Cross in Geneva and the Red Crescent Societies. The ICRC is the largest relief agency in the area.

• Contribute to the Brestovac/Pancevo Listening Project

Long term education and development is the only way to prevent the death and misery now at large in Serbia, Croatia, Bosnia-Herzegovina. Here is a small-focus educational project where SRJC students, faculty and staff can make a life-and-death difference.

Money is needed to send a trainer to work with young people in a bias awareness and ethnic relations program as a follow-up to a *Listening Project* that took place last summer in a small village outside of Belgrade. Brestovac is a Serb village with a Muslim minority. Trouble had already begun when an American conflict resolution teacher arrived last summer to train volunteers in the Pancevo Peace Movement, a grass roots peace group near Belgrade. According to the PPM interviewers, The *Listening Project* enabled villagers to admit that the war made things worse and that the majority of villagers did want a return to peace and friendship; young Serb men who had originally contributed to the anger and ethnic hostility have asked to

participate in a program on ethnic relations. The village leaders and the school headmaster are eager for programs to help educate youth on ethnic issues and relations.

A listening project works with grassroots organizations to provide conflict resolution and communication training to volunteers. These trained volunteers then survey people in their community through a special interview process, which has been very successful at the grassroots level in increasing communication and understanding even between opposing groups.

Contributions to send a trainer to Brestovac are welcome. Checks should be made out to RSVP and sent to JoAnne Black in the Library. For more information on the Brestovac/Pancevo Listening Project leave a message at 527-4552.

SRJC COMMITTEE FOR AID TO THE PEOPLE OF FORMER YUGOSLAVIA

There IS something each of us can do!

Panel
on tragedy in the lands of former
Yugoslavia

Tuesday November 24, 1992

12:30 - 2

Newman Auditorium

In this age of fax, phones and CNN, no one remains untouched by the tragedy of families in great suffering in Bosnia, Herzegovina, Croatia, Serbia. A panel of guests familiar with the history, religions and cultures of the areas and in contact with people in Belgrade and Sarajevo will inform and suggest specific ways the campus community can help.

Sponsored by the faculty Intercultural /Global Studies Committee and GAIA

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
AGENDA

Meeting # 22

~~Nov~~ 25, 1992
I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President (Wall)
- B. Advisors (Flores/Eisenhauer)
- C. Ad Hoc Registration committee (Bradley)
- D.

VI. APPOINTMENTS

- A. Soph Rep M/S/C to appoint Michael Plastino as Soph Rep (Wall)
- B. ASOPEM melanie Breslow (Wall)
- C.

VII. OLD BUSINESS

- A. Copier M/S/C to recommend to CSA to fix the Copier allocate up to \$500 out of (Bradley)
 - B. Elections Code (Bradley)
 - C.
- Equip Repair Req Replace

VIII. NEW BUSINESS

- A. CSA Dinner (Wall)
- B.
- C.

IX. ANNOUNCEMENTS

- A.
- B.
- C.
- D.

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET
FALL 1992
MINUTES

Meeting #21
11/18/92

I. The meeting was called to order at 3:15pm

II. Absent: Jim Wall

III. The agenda was approved as amended.

IV. The minutes were approved as amended.

V. REPORTS

A. President: Jim is absent today so Craig will be running the meeting. Keep your chins up there is only four weeks left. Earth Day is Saturday.

B. Advisors:

1. Bob: SCOPE is in Salary negotiations, Faculty is in salary negotiations. If there is any concern for student negotiations now is the time to move. The office remodel is going along, and the purchase order has been put in.
2. Ronda: The Final Football game is this Friday. There is a Basketball game next Wednesday. If we need anything from Ronda, we need to let her know by Friday. She will be gone all of next week.

VI. APPOINTMENTS:

A. College Wide Committees: It was moved and seconded to recommend to College Student Assembly to appoint Craig Becker to the Parking Committee. (M/S/C)

VII. OLD BUSINESS

A. Election Code: Continue reading the revised Election code until next week.

VIII. NEW BUSINESS

A. It was moved and seconded to recommend to College Student Assembly to support student pay raise negotiations. (M/S/C)

It was moved to close debate.

(M/S/C)

IX. ANNOUNCEMENTS

- A. Bob will be gone on Thursday.
- B. A.S fliers will be here on Friday.
- C. GO BEAR CUBS !
- D. Go see Malcolm X

X. ADJOURNMENT: 4:00pm

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

- BB
- College Hr.
- my trip

Meeting #14
Date: November 30, 1992

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- ✓ A. President (Wall)
- ✓ B. Advisor (Flores/Eisenhauer)
- ✓ C. ICC (Robinson)
- ~~D. Program Chair (Kunst)~~
- ✓ E. Committees (Bushey)
- ✓ F. Canned Food Drive (Shih)
- ✓ G. Country Christmas (Kirkwood)
- ✓ H. A.S. Membership (Bromley)
- ✓ I. Unity Jam (Bromley) Tues 2pm mtg
- ✓ J. Blood Drive. (Ronda/Gael)
- K.

more to allocate up to 60.- for a little tree for the dance then the office afterwards of special MISC

close
to MISC
nd to
up to 100.-
a little tree
MISC

VI. APPOINTMENTS

- ✓ A. Soph Rep - announced michael Plastino is new Soph. Rep.
- B.

limit
to MISC

VIII. OLD BUSINESS

- ✓ A. Country Christmas
- B.
- C. more to close debate MISC

amend
to a bit
MISC

VII. NEW BUSINESS

- ✓ A. Copier
- ✓ B. Field Trip
- ✓ C. JUMMP
- ✓ D. Christmas Tree more to allocate

(Kirkwood) more that A.S. allocate 310.- out of assemb. & concerts for pictures & soda costs for the Country Christmas Dance. MISC

(Bromley) more to close debate MISC
more that CSA allocate up to 500.- out of equip. repair & replacement to repair the minolta copier. MISC

IX. ANNOUNCEMENTS

- ✓ A. Holiday fun
- B. (next wk)

up to 40.- to purchase a christmas tree for the dance then used in SAO out of fall special. MISC

X. ADJOURNMENT

more to amend to & give them 2 mos to repay MISC

B. more to allocate 325.- out of fall spec. for the San Juan

more to allocate a 200.- loan out of

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
MINUTES

Meeting #13

Date: November 23, 1992

- I. The meeting was called to order at 3:15pm
- II. Absent: Dan Sullivan, Dionna Valdez, Sara Kirkwood, and Chester Beck.
- III. The agenda was approved as amended
- IV. The minutes were approved as presented

V. REPORTS

A. President:

1. Jim Wall announced that Executive Cabinet on the behalf of CSA allocated \$100.00 for plaques for the departing Board of Trustees members. Due to a mishap, \$70.00 more was necessary.

B. Advisors:

Bob Flores, Director of Student Activities

1. Bob announced that he needs two more people for the basketball game on Friday. If anyone is interested they should see Bob by Tuesday, November 24. Those who are already signed up, be at Haehl Pavilion at 6:00pm.
2. Bob requested that everyone look at the Bay Area Air Quality Management #1 handout.

Ronda Eisenhauer, Activities Advisor wasn't present

C. ICC:

1. Rob Robinson, ICC Chairperson, announced that Student Nursing was allowed to sell first aid kits for \$7.00 and \$6.00 for students.
2. Rob announced that GAIA sponsored to sell beaded jewelry on campus. The prices are from \$2.00 to \$10.00. They make great Christmas presents. Check it out!!
3. Rob announced that John Robbins spoke at Luther Burbank

Auditorium on Sunday.

D. Program Chair

1. Nancy Kunst, Program Chair, announced that a new company has been found to do the Wild Video Dance Party. This company (Sound Express) has three video screens available compared to only one that the other company would be able to offer. John from SSU is working on getting two screens including the promotional package for \$2000.00.
2. Nancy announced that she would like to get about three to five groups from each person to see what kind music everyone wants.
3. Nancy announced that the Great American Smokeout last week was more successful than Alcohol Awareness Week.
4. Nancy announced that the Blood Drive is December 3 and the Country Western Dance is December 5.

E. Committees Commissioner

1. Maria Bushey, Committees Commissioner

Meetings this week:

Tuesday: Arts & Lectures 3:15pm to 5:00pm
Budget 2:00pm to 4:00pm

Wednesday: Educational Policies 3:00pm to 5:00pm

2. Maria announced that the Classified Staffing Committee met on Wednesday. They had a list of the departments who were requesting additional Classified Staffing. A response was sent to the respective departments stating that any wages paid for new classified staff would have to come out of the departments' budget.
3. Andre Economopoulos announced that at the Disability Resources Advisory Committee a concern was raised in regards to the Bachelor of Arts fee for persons with Acquired Brain Injury who are forced to come back to school to retrain themselves.
4. Michael Plastino announced that at the Recycling and Waste Reduction Committee the option of using reusable dishes in the cafeteria was discussed further and it looks fairly doubtful that it will happen. He also announced that the paper recycling for students on campus is going to happen and encouraged any ideas on where the paper bins should be located.

F. Earth Day

1. Michael Plastino announced that Earth Day went well. The bands, speakers, and workshops were great. The only downfall was that there weren't many people.

G. A.S. Membership

1. Cecilia Bromley announced that the A.S. promotional flyers will be done Tuesday, November 24 to be distributed to Counseling, Campus Police, and other various locations.
2. Cecilia announced that she still needs someone to do the orientation on Tuesday, November 24.

H. Great American Smokeout

1. Andre Economopoulos gave a big thank you to all who helped out with the Great American Smokeout on Thursday.
2. Andre congratulated Cecilia on quitting smoking.

I. Canned Food Drive

1. Tina Shih announced that at the committee meeting the preceding week it was decided that the Canned Food Drive would run from November 30 thru December 11.
2. Tina announced that canned foods will be collected from the clubs and given to the Salvation Army and St. Vincent De Pauls church.
3. Tina announced that the committee needs help if anyone is willing. They need big boxes and ideas on places to store the cans of food.

VI. APPOINTMENTS:

- A. It was moved to appoint Craig Becker to the Parking Committee.
(M,S,C)

VII. OLD BUSINESS:

- A. It was moved that CSA purchase \$100.00 worth of raffle tickets for the Starcross Fundraiser out of Fall Special.
(M,S,)

It was moved to amend the motion to read that CSA allocate \$100.00 for the Starcross Fundraiser out of Fall Special.
(M,S,C)

- B. It was moved to allocate \$645,40 for the Unity Jam out of Assemblies and Concerts.
(M,S,C)

VIII. NEW BUSINESS

- A. It was moved that CSA support having the collection center for Aid Yugoslavia in the Student Activities Office. (M,S,C)

It was moved to close debate. (M,S,C)

There will be an Aid Yugoslavia panel discussion on Tuesday at Newman Auditorium from 12:30pm to 2:00pm.

- B. It was moved that CSA support student pay raise negotiations. (M,S,C)
- C. There was discussion on the Student Panel which will be on February first in Newman Auditorium.
- D. It was moved that CSA co-sponsor the Third Annual Holiday Reception. (M,S,C)

IX. ANNOUNCEMENTS

- A. Michael Plastino announced that the Activism Committee after CSA.
- B. Nancy Kunst announced that the Canned Food Drive Committee will be meeting after CSA.
- C. Andre Economopoulos announced that there will be a paint party tomorrow
- D. Melanie Breslow announced that there are five lectures left this semester and they still need ushers. If interested contact Melanie.
- E. Don Lewis and Michael received the ASOOTM for the month of October.

- X. **ADJOURNMENT:** The meeting was adjourned at 4:30pm

REVISED BUDGET

After many committee meetings, we have added to the Country Christmas Dance idea and it has now blossomed into an "event." In order to put on some of the special aspects of this event, we require more of an investment on the part of A.S. The added sum is \$310.00. Below are the estimates and what we will profit on these items. Thank you for your time and consideration.

The Country Christmas Committee

Pictures

We have decided to offer pictures with Santa Claus and pictures for couples "under the mistletoe" in keeping with our theme.

FILM: \$24.99 for 20 pictures, \$21.24 with 15% discount
200 pictures at \$212.42, \$228.35 with sales tax
Unopened film is returnable!!

SLIP COVERS: \$30.10 for 200 slip covers

SALES: Cost per Picture...@ \$1.25
Pictures priced at \$3.00 per picture or 2 for \$5.00

PROFIT: Profit per picture...at \$3.00- \$1.75; at 2/\$5.00- \$2.50
Need to sell @ 104 pictures to break even, the rest is profit!

Sodas

We have decided to sell sodas for A.S. to boost profits *even further!!*

COSTS: \$5.00 for one case (24 sodas)
10 cases at \$50.00
\$.21 per can
Cans can not be returned.

SALES: \$.50 per can

PROFIT: \$.29 per can
240 cans sold, \$69.60 profit

BUDGET

J.U.M.M.P.'S POZITIV SHOOTOUT '92

<u>EXPENSE</u>	<u>ESTIMATED COST</u>
(4) 10 GALLON COOLERS (BIG 4 RENTS)	\$30 ⁰⁰ (7.50 PER)
GATORADE & ORANGES & BAGS FOR ICE PACKS	\$30 ⁰⁰
HELIUM FILLED BALLOONS FROM BOXWORKS	\$20 ⁰⁰
TABLE DECORATIONS	\$20 ⁰⁰
FILM/DEVELOPMENT/INFORMATION SLIPS FOR TEAM PHOTOS	\$35 ⁰⁰
INK FOR IN/OUT STAMP	\$5 ⁰⁰
RAFFLE TICKETS	\$15 ⁰⁰
(5) FLEECE SWEATSHIRTS, TO BE AIRBRUSHED AS PRIZES FOR WINNING TEAM	\$45 ⁰⁰

TOTAL: \$200,00

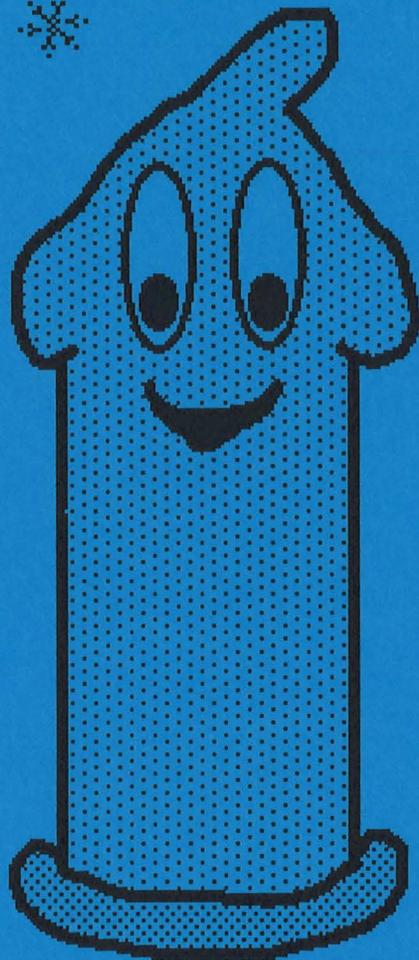
* BALLOONS ARE ONLY ITEMS BOXWORKS HAS REQUESTED PAYMENT FOR.

* PHOTOGRAPHER IS FREE

* AIRBRUSHING ON SWEATSHIRTS FREE

* ALL MONIES TO BE REPAID.

THIS HOLIDAY SEASON



**LET US BE CAREFULL
ABOUT WHAT
WE GIVE
AND RECEIVE.**

ASSOCIATED STUDENTS
EXECUTIVE CABINET
SPRING 1993
AGENDA

Meeting #23
Date: 12-2 -92

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

- A. President (Wall)
- B. Advisors better writing; Duetime Pay (Flores/Eisenhauer)
- C. ~~Parking~~ postpone (Bramley)

VI. APPOINTMENTS

- A. CWC m/s/c to appoint Maria Bushey & Gary Crocker (Wall) to District Compliance
- B. Hiring Committee m/s/c to appoint ~~Wall~~ (Wall) to Best Dean Hiring Committee
- C. Best Club Award Committee (Eisenhauer)

VII. NEW BUSINESS

- A. Survey (Poulsen) to Best Club Award Comm
- B. Cal-Sacc m/s/c to allocate up to \$1000 for gas and bridge fare for Tim wall to go to the Cal Sacc Region III meeting
- C. Food m/s/c to allocate up to \$1000 out of Fall special

VIII. OLD BUSINESS

- A. Copier report or update (Bramley) special for Papa's Fresh Pizza
- B.
- C.

IX. ANNOUNCEMENTS

- A.
- B.
- C.

X. ADJOURNMENT

ASSOCIATED STUDENTS
EXECUTIVE CABINET ASSEMBLY
FALL 1992
MINUTES

Meeting #22

Date: ~~October 25, 1992~~
November

- I. The meeting was called to order at 3:10
- II. Absent: none
- III. The agenda was approved as amended
- IV. The minutes were approved as presented
- V. **REPORTS**

A. **President:**

1. Jim Wall, President, brought up a few things that needed to be looked into:
 - a. Should we have a end of semester dinner?
 - b. What we've done? Where we're going?
 - c. When should the meeting be over break?

There was discussion on these topics.

B. **Advisors:**

Bob Flores, Director of Student Activities

1. Bob announced that the Auxiliary Enterprises meeting just met and they went over the impact of the Cafeteria remodel as well as many other topics. There was an agreement made that Bob would get information as to where the students stand on these issues.
2. Bob announced that the Office Remodel should be done by January 15, 1993. He signed the purchase orders today. The funds will come from the Dorm Revenue Funds.
3. Bob announced that Dr. Agrella is wanting students to begin a petition/letter writing campaign to all Legislative representatives regarding next year's state budget.
4. Bob announced that he wouldn't be here on Monday. He has to go to the Annual High School Conference.

C. Ad Hoc Calendar/Registration

1. Craig Bradley announced that the main issue that was brought up at the Ad Hoc Calendar Registration meeting was how students with a Bachelor's Degree should be treated in regards to priority registration.

VI. APPOINTMENTS:

- A. It was moved to appoint Michael Plastino to the Sophomore Representative position. (M,S,C)
- B. Melanie Breslow was selected for the ASOOTM award.

VII. OLD BUSINESS:

- A. It was moved to recomend to CSA to allocate up to \$500.00 out of Equipment Repair and Replacement to repair the copier. (M,S,C)
- B. Election Code: There was discussion on the changes to be made in the code.

IX. ANNOUNCEMENTS

- A. Dinner: Think about ideas for next week

X. ADJOURNMENT: The meeting was adjourned at 4:40pm

53
54 **3. Study and Set Objectives Concerning Our Transfer Mission**
55

56 SRJC should study the degree to which we are meeting the needs of transfer
57 students. We have a number of partial studies. We need to integrate and expand
58 upon these studies in order to determine the degree to which we are meeting the
59 needs of students. The study should include recommendations for improving the
60 transfer rate, especially among groups underrepresented in transfer. The report
61 should also study whether improvements are needed in our articulation with
62 institutions to which our students transfer.

63
64 **4. Study and Set Objectives Concerning our Occupational Education**
65 **Mission**
66

67 In our mission, we are committed to meeting the changing occupational
68 needs of our students and our community. We need to determine the extent to which
69 these various occupational education needs are and are not being met by our
70 existing programs. We also should explore whether we should be more involved
71 with those programs which are interdisciplinary.

72
73 **5. Study and Set Objectives Concerning Our Programs in Remedial**
74 **and Development Education**
75

76 We have recognized open access to higher education as an important part of
77 our mission. Presently, we have a number of valuable programs assisting students
78 to develop the skills necessary for college-level work. However, we need to
79 determine whether we have all the needed remedial and developmental courses in
80 our curriculum. We also need to determine whether we are offering sufficient
81 sections of these courses at times and in sequences that meet the needs of students.
82 In addition, we should study whether further coordination is needed between the
83 various programs in the district which serve students with remedial and
84 developmental needs. And, finally, we should assess the degree to which we are
85 successful in preparing such students to do college-level work.

86
87 **6. Study Community Education and Develop a Community Education**
88 **Plan**
89

90 We recognize in our mission the importance of our college as an educational
91 and cultural resource for the community as a whole. We invite the public to visit our
92 campus, and we currently offer numerous classes, performance, lectures, and shows
93 which enrich our community. All segments of community education should develop
94 plans and goals. These should include studies of whether the locations of our
95
96
97

**ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
FALL 1992
AGENDA**

Meeting # ¹⁵
Date: December 7, 1992

14
minutes

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. REPORTS

- A. President (Wall)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Robinson)
- D. Program Chair *wild wild dance party* (Kunst)
- E. Committees (Bushey)
- F. *Country Dance* (Kirkwood)
- G. *Unity Jam* (Fein)

VI. APPOINTMENTS *#. DSC Incident*

- A.
- B.
- C.

VIII. OLD BUSINESS

- A. Registration
- B.
- C.

*⊗ motions listed on sheet
(Bushey) Handed out @ meeting*

VII. NEW BUSINESS

- A. Funeral
- B. Fee Increase
- C.

*m/s/c to allocate \$10000 out of Fall Special
to the Nikki Lyette Burial Fund*

*m/s/c to support the proposition to
oppose any fee increase, as
proposed by the*

IX. ANNOUNCEMENTS

- A. DeAnn *hired fulltime @ Birkenstocks*
- B. ASOOTM

X. ADJOURNMENT

DEC 07 1992

AD HOC COUNSELING REGISTRATION COMMITTEE

Evelyn Pollard, Chair

MINUTES
November 24, 1992

Present: Gary I. Anderson, Craig Bradley, Kerry Campbell-Price, Bev Johnson, Ricardo Navarrette, Evelyn Pollard, Dave R

I Minutes of November 2, 19

II Ricardo's Report

1. Ricardo spoke with Judy Chancellor's Office. The being sent to Norcal Re policy will end up as a g adopt a registration prior

2. If SRJC were to only ch the BA+ student, this w

Both DeAnza and Marin

III Discussion (Plans A, B, &

Should the BA+ degree hold BA+? Need for more disc clear consensus.

Do we believe we should g matriculants deserve a high

Committee reviewed the va explain to students. It was matriculated students regist

Plan A.

- 1) 42+ Matriculated
- 2) 24-42 Matriculated
- 3) 0-23 Matriculated
- 4) Guidance 370
- 5) New Matriculated
- 6) 42+ Un-matriculated
- 7) 24-42 Un-matriculated
- 8) 0-23 Un-matriculated
- 9) New and returning, Un-matr

Date 12/7/92

To Fall 1992 CSA and ICC Members

From BOB FLORES, Director of Student Activities

Subject Political Science 50 (Parliamentary Procedure and Group Dynamics)
Section 5619, Tuesdays 3:00-4:00 p.m. SAO Conference Room

Please consider taking this class and working it into your Spring schedule. This class is highly encouraged for those of you who may be running for Associated Students Office next year and for those of you who plan to assume any student leadership position on campus next Spring and/or next academic year.

Bob

Bob

s/c support to E.A. students advanced standing
C that not support priority to matriculants
C that support Plan B

Santa Rosa Junior College



Plan B.

Existing priority system with BA+ students at end of each priority.

Plan C

- 1) 42+
- 2) 24-42
- 3) 0-23 and Guidance 370
- 4) New Matriculated (2 of 3 components)
- 5) New and returning, *BA+

* = BA+ matriculated will have regular unit priority if they have one of Matriculation goals and counseling.

Next meeting December 8, 2pm-3pm in Pioneer Assembly Room.

* Committee members: Gary I. Anderson, Craig Bradley, Maria Bushey, Kerry Campbell-Price, John Daly, Ronda Eisenhauer, Bev Johnson, Ricardo Navarrette, Steve Olson, Evelyn Pollard, Frank Pugh, Dave Reagan, Donna Reynolds, Jim Royce, Greg Sheldon, Jim Wall, Hal Walker, Jeff Wilson.

And: Rosemary Darden, Barbara Forrest, LuAnne Poulson, Stu Sudduth, Dennis Fujita, Pat Broderick, Don Fischer.

c: R. Agrella
K. Holback

**SANTA ROSA JUNIOR COLLEGE
ASSOCIATED STUDENTS**

To: Governer Pete Wilson and the members of the California Legislature

We the undersigned people of California believe that another fee increase of any kind at Santa Rosa Junior College and all other colleges affected would greatly inhibit the students ability to acquire the education that they deem necessary. All education ie., UC, CSU, and Community Colleges, should be affordable and accessable to the students. By continuously increasing the fees, you are defeating this purpose. We oppose any educational fee increase.

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ASSOCIATED STUDENTS
EXECUTIVE CABINET
SPRING 1993
AGENDA

Meeting ~~twenty something~~ ^{four}
Date: 12/9/92

V. REPORTS

- A. President (Wall)
- B. Advisors *Process/Product ; Opportunity ; Board Meeting* (Flores/Eisenhauer)
- C. Budget *D. Spring* (Giovando)

VI. APPOINTMENTS

- A.
- B.

VII. NEW BUSINESS

- A. *Spring 93 Planning Session* (Fein)
- B. *Vietnam Speaker* (Bradley)
- C.

VIII. OLD BUSINESS

- A. *MECHA m/s/c to allocate \$200 ^{of} out a Fall Special* (Wall) *Allocations for the successful MECHA Dance*
- B.
- C.

IX. ANNOUNCEMENTS

- A.
- B.
- C.

X. ADJOURNMENT

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Budget Report As Of: November 30 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>INCOME</u>				
Activities/Assemblies	0.00	0.00	1,173.00	1,173.00
A S Card Sales	104,175.00	100,383.51	51,280.00	-49,103.51
Basketball Income	2,000.00	2,000.00	467.00	-1,533.00
Concessions Income	4,000.00	4,000.00	2,214.23	-1,785.77
Football Income	4,000.00	4,000.00	3,975.50	-24.50
Recycling Income	0.00	0.00	195.63	195.63
Vending Machine Income	4,000.00	4,000.00	4,000.00	0.00
Miscellaneous Income	0.00	9,264.00	9,974.00	710.00
TOTAL INCOME	118,175.00	123,647.51	73,279.36	-50,368.15
<u>EXPENSES</u>				
CAMPUS SUPPORT				
A Day Under The Oaks	600.00	570.00	0.00	570.00
Arts & Lectures	500.00	475.00	475.00	0.00
Child Day Care	1,750.00	1,663.00	1,663.00	0.00
Cultural Film Festival	500.00	475.00	25.00	450.00
Graduation Reception	1,000.00	950.00	0.00	950.00
Handbooks & Calendars	3,000.00	2,850.00	0.00	2,850.00
Native American Museum	200.00	190.00	0.00	190.00
Pep Band	600.00	570.00	66.66	503.34
Reentry Programs	400.00	380.00	0.00	380.00
Spirit Team	4,800.00	4,560.00	2,375.00	2,185.00
INSTRUCTIONAL SUPPORT				
Adaptive P. E.	900.00	855.00	190.35	664.65
Aggie Judging Team	2,000.00	1,900.00	325.00	1,575.00
Band	300.00	285.00	0.00	285.00
Concert Choir	750.00	712.00	360.00	352.00
EOPS Student Travel	1,000.00	950.00	334.18	615.82
ESL Student Travel	500.00	475.00	0.00	475.00
Enabling Services	1,450.00	1,377.00	0.00	1,377.00
First Leaves	500.00	475.00	0.00	475.00
Forensics	1,450.00	1,377.00	450.00	927.00
Puente Project	1,000.00	950.00	0.00	950.00
Theatre Arts	4,000.00	3,800.00	1,322.14	2477.86

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Page 2

Budget Report As Of: November 30, 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
<u>EXPENSES - Contd.</u>				
MEN'S ATHLETICS				
Baseball	755.00	717.00	0.00	717.00
Basketball	755.00	717.00	217.00	500.00
Cross Country	755.00	717.00	497.92	219.08
Football	1,110.00	1,054.00	1,054.00	0.00
Golf	755.00	717.00	232.00	485.00
Soccer	755.00	717.00	420.00	297.00
Swimming	755.00	717.00	0.00	717.00
Tennis	755.00	717.00	0.00	717.00
Track	755.00	717.00	0.00	717.00
Water Polo	755.00	717.00	717.00	0.00
Wrestling	755.00	717.00	484.00	233.00
WOMEN'S ATHLETICS				
Basketball	755.00	717.00	233.00	484.00
Cross Country	755.00	717.00	434.84	282.16
Soccer	755.00	717.00	717.00	0.00
Softball	755.00	717.00	0.00	717.00
Swimming	755.00	717.00	0.00	717.00
Tennis	755.00	717.00	358.35	358.65
Track	755.00	717.00	0.00	717.00
Volleyball	755.00	717.00	448.00	269.00
ACTIVITIES/SERVICES				
Assemblies/Concerts	3,500.00	3,325.00	2,741.12	583.88
Black Awareness	500.00	475.00	0.00	475.00
Earth Day	2,200.00	2,090.00	274.69	1,815.31
Finalis Magazine	1,218.00	1,157.00	1,157.00	0.00
Game Security	1,414.00	1,343.00	508.80	834.20
Multi Cultural	500.00	475.00	0.00	475.00
Native American Culture	500.00	475.00	0.00	475.00
Parking Program	4,800.00	4,560.00	4,480.00	80.00
Student Health Care	300.00	285.00	0.00	285.00
Student Project/Film Grar	3,000.00	2,850.00	332.38	2,517.62
Student Ticket Crew	2,028.00	1,927.00	690.00	1,237.00

**ASSOCIATED STUDENTS
INCOME STATEMENT**

Page 3

Budget Report As Of: November 30 1992

	Adopted Budget	Working Budget	Actual Year-To-Date	Variance Fav/ (Unf)
LEADERSHIP DEVELOPMENT				
Association Conferences	2,500.00	2,375.00	2,044.00	331.00
Leadership Retreat	2,500.00	2,375.00	2,219.60	155.40
Professional Assoc Dues	700.00	665.00	0.00	665.00
Skill Development W/S	400.00	380.00	0.00	380.00
ADMINISTRATIVE EXPENSE				
Equipment Repair/Purch	900.00	10,119.00	9,764.21	354.79
Executive Cabinet	200.00	190.00	0.00	190.00
Inter-Club Council	500.00	475.00	-5.00	480.00
Office Supplies	600.00	570.00	153.18	416.82
Postage	500.00	475.00	354.19	120.81
Public Relations	1,000.00	1,202.51	1,002.51	200.00
Salaries & Fringes	36,890.00	36,890.00	11,671.72	25,218.28
Student Cards	1,000.00	950.00	0.00	950.00
Student Employees	500.00	475.00	50.00	425.00
Student Trustee	200.00	190.00	0.00	190.00
Telephone	1,000.00	950.00	488.59	461.41
Theft Insurance	525.00	525.00	500.00	\
Miscellaneous Expenses	400.00	380.00	112.18	267.82
SPECIAL ALLOCATIONS				
Fall	2,000.00	1,900.00	494.49	1,405.51
Spring	2,000.00	1,900.00	0.00	1,900.00
A S Loan & Grant Fund	2,000.00	1,900.00	0.00	1,900.00
TOTAL EXPENSES	<u>118,175.00</u>	<u>123,647.51</u>	<u>52,433.10</u>	<u>71,214.41</u>
OPERATING PROFIT	0.00	0.00	20,846.26	20,846.26
OTHER INCOME & EXPENSES				
Frozen Reserve Expense	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	2.05	2.05
Cash Over/Short	0.00	0.00	6.52	6.52
Interest Eamed	0.00	0.00	2,288.19	2,288.19
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>2,296.76</u>	<u>2,296.76</u>
NET PROFIT	<u>0.00</u>	<u>0.00</u>	<u>23,143.02</u>	<u>23,143.02</u>